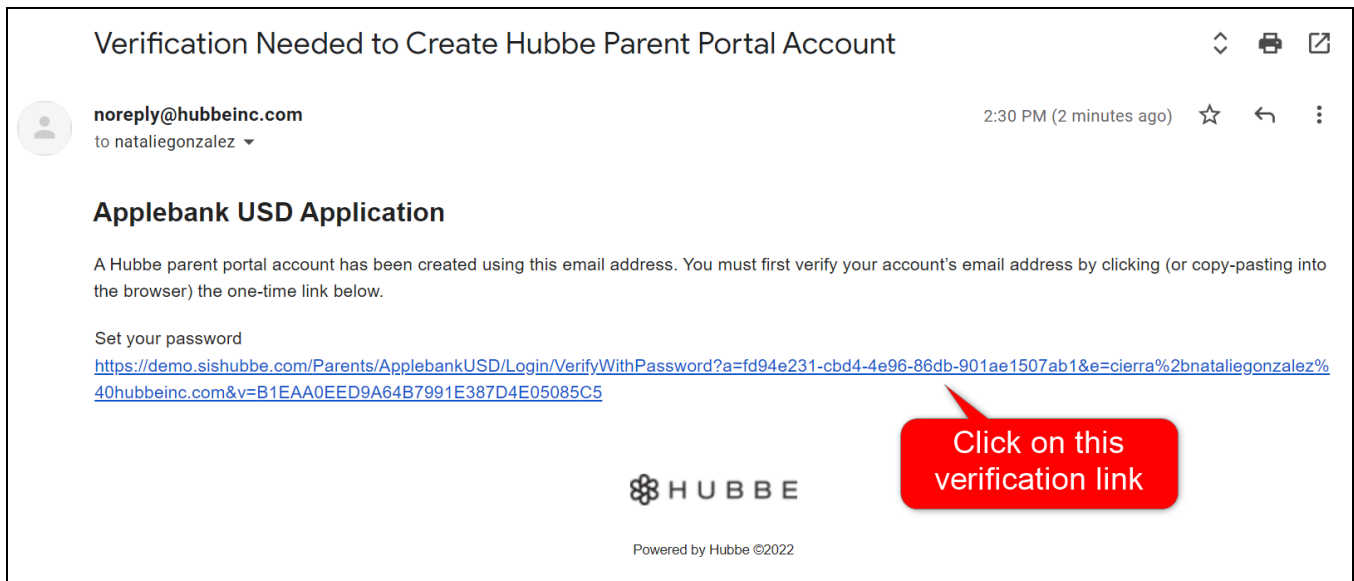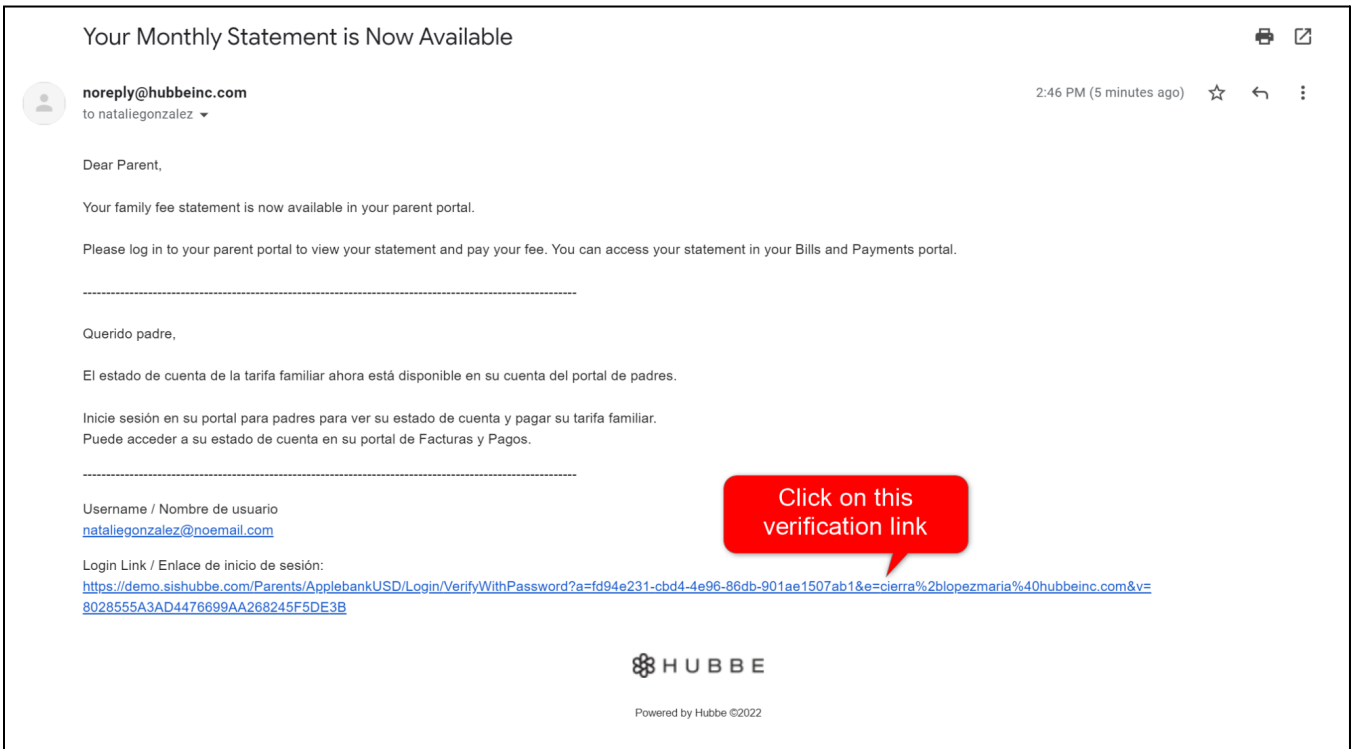# Verifying Your Parent Portal Account

Once your Parent Portal account has been created, you will need to first verify your email address used to create the account before you can successfully login. This guide will help assist you with the verification process.

Once your child care provider has created a parent portal account for you using your email address, you will receive an email with the following subject line from **noreply@hubbeinc.com**: "Verification Needed to Create Hubbe Parent Portal Account"

This email will include a verification link that you must click on to verify your email address. Click on this link.
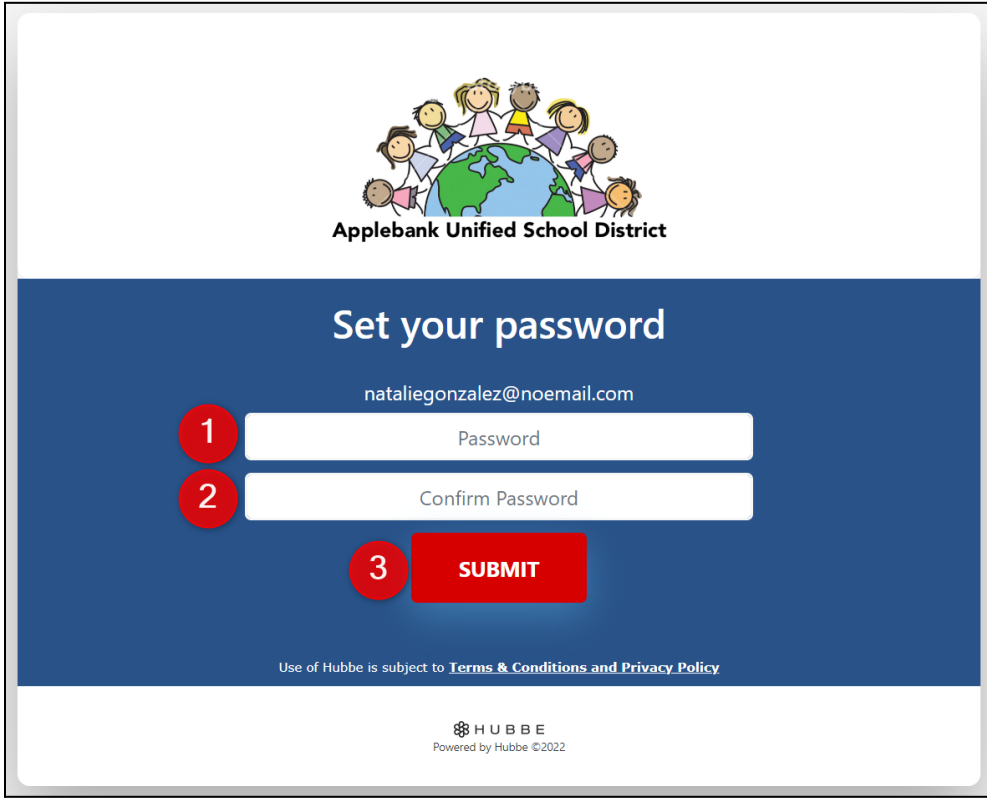

Note: You may also receive an invitation to apply to the agency, or an alert that a monthly statement is now available, either one of these emails will also include a verification link to create a Parent Portal Account (should you not already have a Parent Portal Account). The image below is an example of this kind of email. You may click on the verification link within this email and continue on in the instruction sheet with the next steps.

Your Monthly Statement is Now Available

noreply@hubbeinc.com
to nataliegonzalez ▾   2:46 PM (5 minutes ago)

Dear Parent,

Your family fee statement is now available in your parent portal.

Please log in to your parent portal to view your statement and pay your fee. You can access your statement in your Bills and Payments portal.

Querido padre,

El estado de cuenta de la tarifa familiar ahora está disponible en su cuenta del portal de padres.

Inicie sesión en su portal para padres para ver su estado de cuenta y pagar su tarifa familiar.
Puede acceder a su estado de cuenta en su portal de Facturas y Pagos.

Username / Nombre de usuario
nataliegonzalez@noemail.com

Login Link / Enlace de inicio de sesión:
https://demo.sishubbe.com/Parents/ApplebankUSD/Login/VerifyWithPassword?a=fd94e231-cbd4-4e96-86db-901ae1507ab1&e=cierra%2blopezmaria%40hubbeinc.com&v=8028555A3AD4476699AA268245F5DE3B

Click on this verification link

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2   You will be directed to the Parent Portal "Set Your Password" page for your child care center's Hubbe parent portal. Please note the color of your portal's login page may differ based upon your child care center.

Enter your new password in the two "Password" and "Confirm Password" fields, and then click "Submit."

Applebank Unified School District

Set your password

nataliegonzalez@noemail.com

1 [Password]

2 [Confirm Password]

3 [SUBMIT]

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3 You will be logged into your portal account and will now see your homepage. If you need to reset your password and/or username (which must be an email address), click the account profile icon in the top right corner, and then select "View Account Details" in the drop-down.

TROUBLESHOOTING: If you do not see a verification email in your inbox or are having difficulty logging in, here are some tips:

➔ Please look in your "Spam" folder for an email from **noreply@hubbeinc.com**.

➔ If you still do not see a verification email, please contact your child care center and ask for a new verification link to be sent to your portal account.

➔ If you are attempting to login or reset/create your password and are receiving the message "**User not found**" or "**User has not verified their account**" then you still need to verify your email address before logging into your account. Please contact your child care center and ask for a new verification link to be sent to your portal account.