

# CDSS CDMIS 801A Report: Road Map

This Instruction Sheet will provide a detailed road map of the monthly **CDSS CDMIS 801A** Report on Hubbe. When downloading the report, each data field will auto-populate with the data that you've entered in Hubbe. This road map will indicate the specific locations in Hubbe that each piece of data is pulled from. The California Department of Social Services requires specific formatting of the data in the 801A Report. To reference these specifications, please click on the links below:

General Electronic File Appendix:

<https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources/cdss-cdmis-support/cdmis-manual/appendix-c-creating-electronic-files>

File Format Specifications Table:

<https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources/cdss-cdmis-support/cdmis-manual/appendix-c-creating-electronic-files/electronic-file-specifications>

This Instruction Sheet will also mention the format guidelines that you must follow. It is important to ensure that all of the data in your 801A Report is in the correct format. If you are having trouble submitting your 801A via the CDMIS, i.e. you're receiving error codes and are unsure of their meaning, please visit the links below to review the 801A Report guidelines and Data Definitions:

General 801A Report Information:

<https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources/cdss-cdmis-support/cdmis-manual/chapter-3-cdd-801a-reporting>

Data Definitions:

<https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources/cdss-cdmis-support/cdmis-manual/appendix-a-data-definitions>

Error Message Codes:

<https://www.cdss.ca.gov/inforesources/child-care-and-development/contractor-resources/cdss-cdmis-support/cdmis-manual/appendix-b-error-message-codes>

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# Report Information

Report Month and Year

The required format is mm/yyyy. For example, July 2025 must be entered as 07/2025.

Report month and year
7/2025
7/2025
7/2025
7/2025
7/2025
7/2025
7/2025

The report month and year populates from the Report Period field on the 801A Report page. This is the report month and year that you select on Hubbe in the filters at the top of the reporting page. To navigate there, click on “Families and Parents” and then select “CDSS CDMIS 801A/B Report” from the State Report options.

Agency Menu

Search this menu...

Applebank USD

Agency Programs

Head Start >

Agency Settings >

Case Notes >

Finance >

Staff >

Sites (10)

Sessions/Classrooms (33)

Families and Parents >

Students >



## State Reports

[Home](#) / [Applebank USD](#) / [State Reports](#)

### CDE CDMIS 801A/B

Report that can be used to submit required monthly data to the Child Development Management Information System (CDMIS) on all children who were enrolled through an agency's contract with the California Department of Education (CDE).

The following contract types should be reported in CDE – CDMIS:

- California State Preschool Program (CSPP).

*Note:* Only non-LEA and college CSPP contractors should complete the CDE – CDMIS 801A/B report. LEA CSPP contractors must report using the California Preschool Data Collection (CAPSDAC) report below.

[View Report](#)

### CDSS CDMIS 801A/B

Report that can be used to submit required monthly data to the Child Development Management Information System (CDMIS) on all children who were enrolled through an agency's contract with the California Department of Social Services (CDSS).

The following contract types should be reported in CDSS – CDMIS:

- CalWORKS Stage 2 (C2AP)
- CalWORKS Stage 3 (C3AP)
- California Alternative Payment Program (CAPP)
- California Migrant Alternative Payment Program (CMAP)
- Children with Severe Disabilities (CHAN)
- Migrant Child Care and Development Program (CMIG)
- Family Child Care Education Home Networks (CFCC)
- General Child Care and Development (CCTR)

[View Report](#)

### Preschool Language Information System (PLIS) Report

Report that can be used to submit required quarterly data to the Preschool Language Information System (PLIS) on all children who were enrolled through an agency's California State Preschool (CSPP) contract with the California Department of Education (CDE).

[View Report](#)

### California Preschool Data Collection (CAPSDAC) Report

Report that can be used to submit required monthly classroom, staff, and child data to the California Preschool Data Collection (CAPSDAC) system for any Local Educational Agency (LEA) that operates a California State Preschool (CSPP) contract with the California Department of Education (CDE).

[View Report](#)

You will now be on the CDSS 801A/B Report Page.

# CDSS 801A/B Report

[Home](#) / [Applebank USD](#) / [CDSS 801A/B Report](#)

[← Back to State Reports](#)

The “Report month and year” is selected via the “Report Period” Filter at the top of the page. You may only select one Month and one Year option from the drop-down.

## CDSS 801A/B Report

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[← Back to State Reports](#)

### Report Type

801A x ▾

### Funding

CCTR x ▾

### Report Period

Month July x ▾

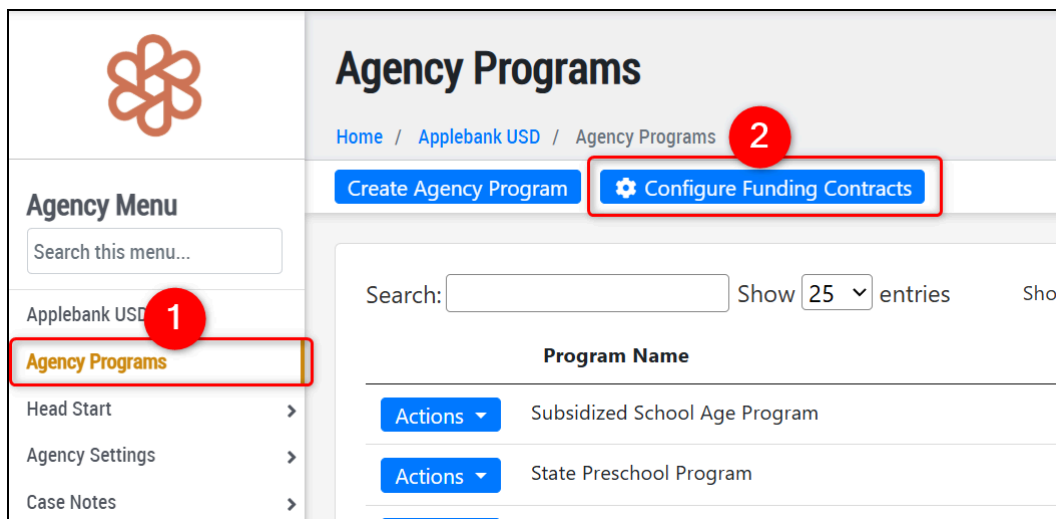
Year 2025 x ▾

## Vendor Number/Submission Code

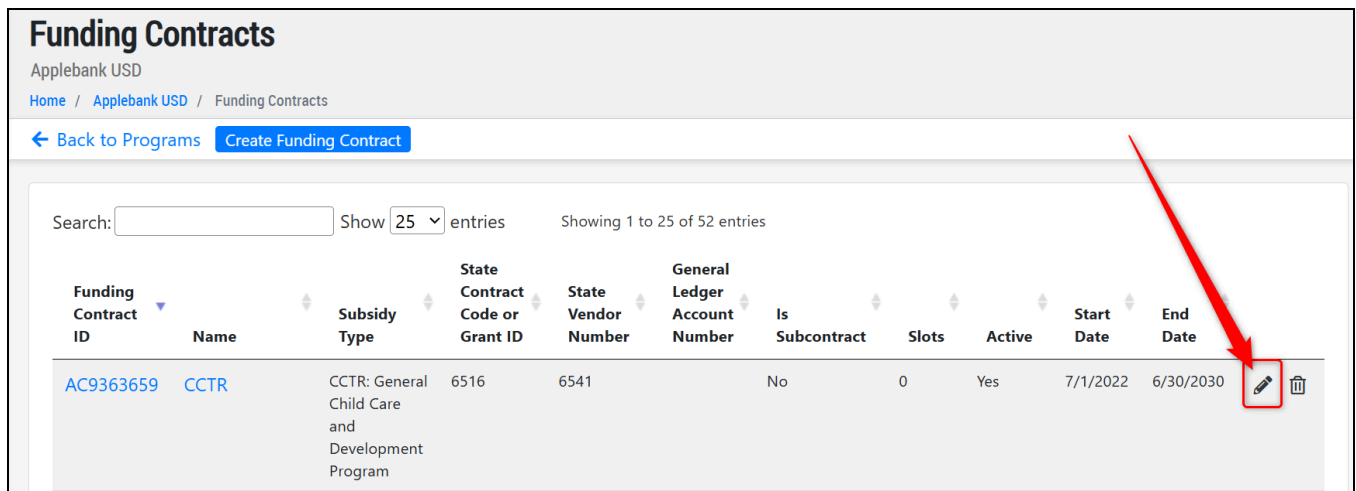
This is a required field. The vendor number is exactly four characters long and case-sensitive. The submission code is exactly three numbers long. Note that the default submission code for agencies that do not report by sub-agency is 000 (Hubbe automatically adds the 000 to the state vendor number). Agencies that have set up their system to report by sub-agencies can see the list of sub-agency submission codes by selecting the “Sub-agency/No Services” function from the CDMIS Main Menu. The required format for the field is the vendor number followed by the submission code, without any spaces. For example, if the vendor number is Z987 and the submission code is 000, this should be entered as Z987000.

Vendor number/submission code
6541000
6541000
6541000


The state vendor number populates from an information field at the Funding Contract level. To enter or edit this number for a funding contract, navigate into the “Funding Contracts” record. Click to edit the contract desired, and then ensure the “Include contract in 801A report” is checked. This will show/hide the “State Vendor Number” field.



The screenshot shows the 'Agency Programs' interface. On the left, the 'Agency Menu' is visible, with 'Agency Programs' highlighted (1). The main area shows 'Agency Programs' with a 'Configure Funding Contracts' button highlighted (2).



The screenshot shows the 'Funding Contracts' interface. The top bar shows 'Funding Contracts' and 'Applebank USD'. The main area shows a table of funding contracts. A red arrow points to the edit icon (pencil) in the bottom right corner of the table row.

Funding Contract ID	Name	Subsidy Type	State Contract Code or Grant ID	State Vendor Number	General Ledger Account Number	Is Subcontract	Slots	Active	Start Date	End Date	
AC9363659	CCTR	CCTR: General Child Care and Development Program	6516	6541		No	0	Yes	7/1/2022	6/30/2030	

In the “Update Funding Contract” modal, you can edit the number in the “State Vendor Number” field, then press the blue “Save” button near the bottom right of the modal. Hubbe pulls the information from the “State Vendor Number” field to populate the “Vendor number/submission code” column.

**Note:** You can append the “State Vendor Number” with a sub-agency submission code from the filters section when selecting the month/year and contracts for the report. Simply enter a 3-digit code in the “Submission Code for Sub-Agency” field and this will append the “State Vendor Number” when generating the report. If no digits are entered here, the report will append the “State Vendor Number” with “000” for each child.

Link to Family	Report month and year	Vendor number/submission code	Family Identification/Case Number	Head of Household Last Name	Head of Household First Name	Head of Household Middle Initial	Head of Household Zip Code	TANF/CalWORKs Cash Aid Recipient?	Family Income Greater Than 85 Percent Of The State Median Income Level?	Family Size
HH15485168	07/2025	6541123	HH15485168	Abrams	Olivia		900011234	N	N	6

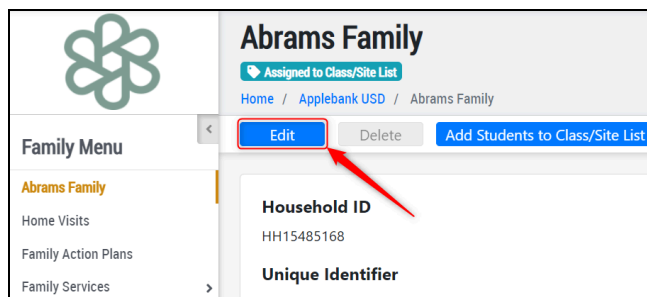
# Family Information

## Family Identification/Case Number (FICN)

This is a required field. Only letters A-Z (both upper and lower case are acceptable) and numbers 0-9 are allowed. You must report the FICN for each family.

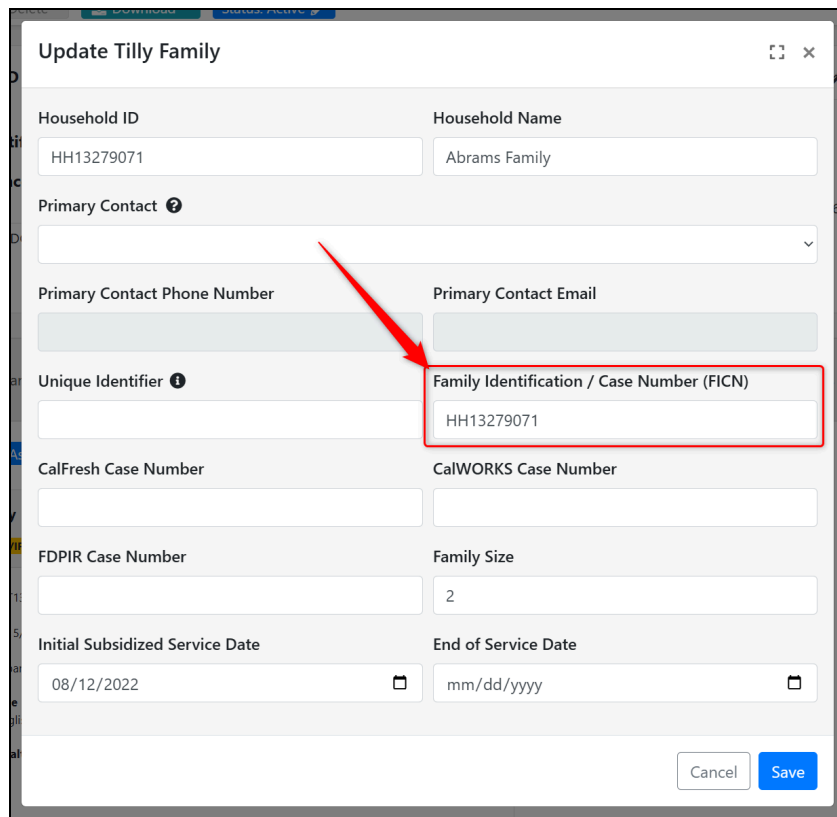
Family Identification/Case Number
314557CC
HH001055
HH001085

The FICN generates from the family record in Hubbe. Navigate to the family record of whose FICN you wish to view/edit. Click “Edit.”



**Abrams Family**  
Assigned to Class/Site List  
Home / Applebank USD / Abrams Family  
Edit Delete Add Students to Class/Site List  
Family Menu  
Abrams Family  
Home Visits  
Family Action Plans  
Family Services  
Household ID  
HH15485168  
Unique Identifier

A modal will pop up. Navigate to the “Family Identification / Case Number (FICN) field.”



Update Tilly Family  
Household ID: HH13279071  
Household Name: Abrams Family  
Primary Contact: [Dropdown]  
Primary Contact Phone Number: [Text]  
Primary Contact Email: [Text]  
Unique Identifier: [Text]  
Family Identification / Case Number (FICN): HH13279071  
CalFresh Case Number: [Text]  
CalWORKS Case Number: [Text]  
FDPIR Case Number: [Text]  
Family Size: 2  
Initial Subsidized Service Date: 08/12/2022  
End of Service Date: mm/dd/yyyy  
Cancel Save

Here, you can view/edit the FICN of this family. Hubbe automatically populates this field with the Household ID, so there’s no need to develop a new alpha-numeric system for the FICN. However, if you would like to change this numbering system to a preferred one, you do still have the option to edit this field.

## Head-of-Household Last/First Name and Middle Initial

Only letters, hyphens, spaces, and apostrophes are allowed. The Head-of-Household Middle Initial column must be included in the file, even if it is blank.

Head of Household Last Name	Head of Household First Name	Head of Household Middle Initial
Blevins	Kenya	
Abrams	Olivia	
Meyer	Brandon	

All of this information is found at the Parent Record in Hubbe. Navigate to the Head-of-Household's Parent Record. Below the parent's ID, a field will display whether that parent is marked as the Head-of-Household. One parent **must** be marked as the Head-of-Household for this data to populate in the CDD-801A Report. The three name fields are visible in the Parent Record once "Edit" is clicked.

**Olivia Abrams**  
Home / Applebank USD / Abrams Family / Olivia Abrams  
Portal User Created Status: Active

**Parent Information** [Edit](#)

**Parent ID**  
PA320522CC

**Courtesy Title**  
None

**Unique Identifier**  
Mother (biological or adoptive)

**Parent Best Described As**  
Mother (biological or adoptive)

**Head of Household**  
☒ No

**Highest Education Level**  
Completed a Baccalaureate or Advanced Degree

**Ethnicity**  
Not Hispanic or Latino

**Race**  
White

To edit this information, click the blue "Edit" button near the top of the page and a modal will appear. The information entered here is the information that Hubbe pulls into the CDD-801A Report.

**Update Parent Info**

**First Name**  
Olivia

**Middle Name**  
Lynn

**Last Name**  
Abrams

**Parent ID**  
PA320522CC

**Courtesy Title**  
None

**Designation Title**  
None

**Professional Title**  
None

**Unique Identifier**  
Mother

**Parent Best Described As**  
Mother (biological or adoptive)

**Parent A or B**  
☒ A ☐ B

**Head of Household**  
☒ Yes ☐ No

**Parent Gender**  
☐ Male ☒ Female

**Birth Date**  
**Highest Education Level**  
**Language (select all that apply)**



## Head-of-Household Zip Code

This is a required field. The format is a 9 digit number, consisting of a five digit zip code and a four digit extension - do not include a dash for the extension. An example is “921225433.”

Head of Household Zip Code	
900001234	
924021234	
921226589	
900011234	

This information is found on the Family Record. Navigate to the Family Record whose zip code you wish to view/edit. You can view the zip code in the family record overview.

**Abrams Family**

Home / Applebank USD / Abrams Family

Edit Delete Download Status: Active

**Household ID**  
HH15485168

**Unique Identifier**

**Site Preference** +Add

Elizabeth Abrams  
Allen State Elementary  
Noah Abrams  
Allen State Elementary

Larshall Abrams  
Central State Preschool  
Abrams Family  
Riverbank CDC

**Main Contact (Parent A)**

**Address**  
3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 90001-1234

**Assigned Staff**

**Billing Contact:**  
**Family Liaison:**

**Created:** 11/2/2017 9:32 AM by Mark Edward  
**Last Updated:** 1/30/2025 12:23 PM by Damien Bruen

If you wish to edit this information, click on the pencil icon next to “Address.” In the modal that pops up, click on the pencil icon to the right of the address you wish to edit. The information entered in the “Zip Code” field is the information that Hubbe pulls into the CDD-801A Report.

**Main Contact (Parent A)**

**Address**  
3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 900011234

**Select Address**

**Address**  
3179 Maxine Harbors, Apt #5, Apple Valley, CA 900011234  
479 Bernard Drive #G3, Mapleton, CA 90000

**Address Belongs To**  
Jerome Abrams, Olivia Lynn Abrams

**Actions**

**City**  
Apple Valley

**County**  
Sutter

**State**  
CA

**Zip Code**  
900011234

## TANF/CalWORKs Cash Aid Recipient

This is a required field. There are two valid entries: Y (yes), or N (no).

TANF/CalWORKs Cash Aid Recipient?
N
N
N
Y
N

This information is found on the Family Record. Navigate to the family whose data you wish to view/edit. From the Family Menu, select “Income.”

**Abrams Family**

Home / Applebank USD / Abrams Family

**Family Menu**

Search this menu...

**Abrams Family**

- Home Visits
- Family Action Plans
- Family Services
- CACFP Eligibility
- Income**
- Finance

**Household ID**  
HH15485168

**Unique Identifier**

**Site Preference** + Add

- Elizabeth Abrams
- Allen State Elementary
- Preferred
- Noah Abrams

Here, you can view/create the “TANF/CalWORKS Cash Aid” of this family. Click on the “Total Income” that you wish to view. If needed, you can create a new income with this information entered.

**Household Income: Abrams Family**

Applebank USD

Home / Applebank USD / Abrams Family / Income

Create Download Send Income Declaration to Parent

**Monthly Income**  
\$3,696.00

**Family Size**  
5

**Part-time Family Fee**  
\$38.00

**Income Eligibility for Meal Reimbursement**  
No Income Eligibility Scale for this year

**Income History**

Show 10 entries

Total Income	Status	Created By
\$3,696.33	Inactive	Family Application
\$3,696.00	Active	Family Application

The “Public Assistance/TANF/Cash Aid” field is located under “Other Sources of Monthly Countable Income” located at the bottom of the page. Here, you can enter the amount of TANF/CalWORKs Cash Aid a family receives, or leave it as “0.0000” to indicate that the family does not receive TANF/CalWORKS Cash Aid. The information entered here is the information that Hubbe pulls into the CDD-801A Report.

**Other Sources of Monthly Countable Income**

Public Assistance/TANF/Cash Aid 0.0000	Disability / Unemployment 0.0000
Child Support 0.0000	Survivor Benefits 0.0000
Rental Income 0.0000	Foster Care Grant 0.0000
Annuity / Pension	Inheritance

## Family Income Greater Than 85 Percent of the State Median Income Level

This is a required field. Three valid entries are: Y (yes), N (no), or U (unknown).

Family Income Greater Than 85% of the State Median Income Level?	
N	
N	
N	
N	
N	

This information isn't found in a specific data entry field within Hubbe. These fields are based on calculations that are made within Hubbe. An "N" will appear here if the family's income with respect to family size is greater than 85 percent of the state median income, and a "Y" appears if the income amount with respect to family size is at or below 85 percent of the state median income. Reference the updated income ranking table provided in MB 20-12 to see what the new dollar amount at 85% state median income is:

<https://www.cdss.ca.gov/inforesources/child-care-and-development/fiscal-resources#:~:text=Income%20Ranking%20Table%202025%2D2026>

Child Care and Development Income Rankings by Family Size - Effective July 2025												
Rank	Family Size of 1 - 2	Family Size of 3	Family Size of 4	Family Size of 5	Family Size of 6	Family Size of 7	Family Size of 8	Family Size of 9	Family Size of 10	Family Size of 11	Family Size of 12	
1	\$ 81	\$ 92	\$ 106	\$ 123	\$ 140	\$ 143	\$ 146	\$ 150	\$ 153	\$ 156	\$ 159	
2	\$ 161	\$ 183	\$ 212	\$ 246	\$ 280	\$ 287	\$ 293	\$ 299	\$ 306	\$ 312	\$ 318	
3	\$ 242	\$ 275	\$ 318	\$ 369	\$ 420	\$ 430	\$ 439	\$ 449	\$ 458	\$ 468	\$ 478	
4	\$ 323	\$ 366	\$ 424	\$ 492	\$ 560	\$ 573	\$ 586	\$ 598	\$ 611	\$ 624	\$ 637	
5	\$ 404	\$ 458	\$ 531	\$ 615	\$ 700	\$ 716	\$ 732	\$ 748	\$ 764	\$ 780	\$ 796	
6	\$ 484	\$ 550	\$ 637	\$ 739	\$ 840	\$ 860	\$ 879	\$ 898	\$ 917	\$ 936	\$ 955	
7	\$ 565	\$ 641	\$ 743	\$ 862	\$ 981	\$ 1,003	\$ 1,025	\$ 1,047	\$ 1,070	\$ 1,092	\$ 1,114	
8	\$ 646	\$ 733	\$ 849	\$ 985	\$ 1,121	\$ 1,146	\$ 1,172	\$ 1,197	\$ 1,222	\$ 1,248	\$ 1,273	
9	\$ 726	\$ 824	\$ 955	\$ 1,108	\$ 1,261	\$ 1,289	\$ 1,318	\$ 1,347	\$ 1,375	\$ 1,404	\$ 1,433	
10	\$ 807	\$ 916	\$ 1,061	\$ 1,231	\$ 1,401	\$ 1,433	\$ 1,464	\$ 1,496	\$ 1,528	\$ 1,560	\$ 1,592	
11	\$ 888	\$ 1,007	\$ 1,167	\$ 1,354	\$ 1,541	\$ 1,576	\$ 1,611	\$ 1,646	\$ 1,681	\$ 1,716	\$ 1,751	
12	\$ 969	\$ 1,099	\$ 1,273	\$ 1,477	\$ 1,681	\$ 1,719	\$ 1,757	\$ 1,795	\$ 1,834	\$ 1,872	\$ 1,910	
13	\$ 1,049	\$ 1,191	\$ 1,379	\$ 1,600	\$ 1,821	\$ 1,862	\$ 1,904	\$ 1,945	\$ 1,986	\$ 2,028	\$ 2,069	
14	\$ 1,130	\$ 1,282	\$ 1,486	\$ 1,723	\$ 1,961	\$ 2,006	\$ 2,050	\$ 2,095	\$ 2,139	\$ 2,184	\$ 2,228	
15	\$ 1,211	\$ 1,374	\$ 1,592	\$ 1,846	\$ 2,101	\$ 2,149	\$ 2,197	\$ 2,244	\$ 2,292	\$ 2,340	\$ 2,388	
16	\$ 1,291	\$ 1,465	\$ 1,698	\$ 1,969	\$ 2,241	\$ 2,292	\$ 2,343	\$ 2,394	\$ 2,445	\$ 2,496	\$ 2,547	
17	\$ 1,372	\$ 1,557	\$ 1,804	\$ 2,093	\$ 2,381	\$ 2,435	\$ 2,489	\$ 2,544	\$ 2,598	\$ 2,652	\$ 2,706	
18	\$ 1,453	\$ 1,649	\$ 1,910	\$ 2,216	\$ 2,521	\$ 2,579	\$ 2,636	\$ 2,693	\$ 2,751	\$ 2,808	\$ 2,865	
19	\$ 1,534	\$ 1,740	\$ 2,016	\$ 2,339	\$ 2,661	\$ 2,722	\$ 2,782	\$ 2,843	\$ 2,903	\$ 2,964	\$ 3,024	
20	\$ 1,614	\$ 1,832	\$ 2,122	\$ 2,462	\$ 2,801	\$ 2,865	\$ 2,929	\$ 2,992	\$ 3,056	\$ 3,120	\$ 3,183	
21	\$ 1,695	\$ 1,923	\$ 2,228	\$ 2,585	\$ 2,942	\$ 3,008	\$ 3,075	\$ 3,142	\$ 3,209	\$ 3,276	\$ 3,343	
22	\$ 1,776	\$ 2,015	\$ 2,335	\$ 2,708	\$ 3,082	\$ 3,152	\$ 3,222	\$ 3,292	\$ 3,362	\$ 3,432	\$ 3,502	
23	\$ 1,856	\$ 2,106	\$ 2,441	\$ 2,831	\$ 3,222	\$ 3,295	\$ 3,368	\$ 3,441	\$ 3,515	\$ 3,588	\$ 3,661	
24	\$ 1,937	\$ 2,198	\$ 2,547	\$ 2,954	\$ 3,362	\$ 3,438	\$ 3,515	\$ 3,591	\$ 3,667	\$ 3,744	\$ 3,820	
25	\$ 2,018	\$ 2,290	\$ 2,653	\$ 3,077	\$ 3,502	\$ 3,581	\$ 3,661	\$ 3,741	\$ 3,820	\$ 3,900	\$ 3,979	
26	\$ 2,099	\$ 2,381	\$ 2,759	\$ 3,200	\$ 3,642	\$ 3,725	\$ 3,807	\$ 3,890	\$ 3,973	\$ 4,056	\$ 4,138	
27	\$ 2,179	\$ 2,473	\$ 2,865	\$ 3,324	\$ 3,782	\$ 3,868	\$ 3,954	\$ 4,040	\$ 4,126	\$ 4,212	\$ 4,298	
28	\$ 2,260	\$ 2,564	\$ 2,971	\$ 3,447	\$ 3,922	\$ 4,011	\$ 4,100	\$ 4,189	\$ 4,279	\$ 4,368	\$ 4,457	
29	\$ 2,341	\$ 2,656	\$ 3,077	\$ 3,570	\$ 4,062	\$ 4,154	\$ 4,247	\$ 4,339	\$ 4,431	\$ 4,524	\$ 4,616	
30	\$ 2,421	\$ 2,748	\$ 3,183	\$ 3,693	\$ 4,202	\$ 4,298	\$ 4,393	\$ 4,489	\$ 4,584	\$ 4,680	\$ 4,775	
31	\$ 2,502	\$ 2,839	\$ 3,290	\$ 3,816	\$ 4,342	\$ 4,441	\$ 4,540	\$ 4,638	\$ 4,737	\$ 4,836	\$ 4,934	
32	\$ 2,583	\$ 2,931	\$ 3,396	\$ 3,939	\$ 4,482	\$ 4,584	\$ 4,686	\$ 4,788	\$ 4,890	\$ 4,992	\$ 5,094	
33	\$ 2,663	\$ 3,022	\$ 3,502	\$ 4,062	\$ 4,622	\$ 4,727	\$ 4,832	\$ 4,938	\$ 5,043	\$ 5,148	\$ 5,253	
34	\$ 2,744	\$ 3,114	\$ 3,608	\$ 4,185	\$ 4,762	\$ 4,871	\$ 4,979	\$ 5,087	\$ 5,195	\$ 5,304	\$ 5,412	
35	\$ 2,825	\$ 3,206	\$ 3,714	\$ 4,308	\$ 4,903	\$ 5,014	\$ 5,125	\$ 5,237	\$ 5,348	\$ 5,460	\$ 5,571	
36	\$ 2,906	\$ 3,297	\$ 3,820	\$ 4,431	\$ 5,043	\$ 5,157	\$ 5,272	\$ 5,386	\$ 5,501	\$ 5,616	\$ 5,730	
37	\$ 2,986	\$ 3,389	\$ 3,926	\$ 4,554	\$ 5,183	\$ 5,300	\$ 5,418	\$ 5,536	\$ 5,654	\$ 5,772	\$ 5,889	
38	\$ 3,067	\$ 3,480	\$ 4,032	\$ 4,678	\$ 5,323	\$ 5,444	\$ 5,565	\$ 5,686	\$ 5,807	\$ 5,928	\$ 6,049	
39	\$ 3,148	\$ 3,572	\$ 4,138	\$ 4,801	\$ 5,463	\$ 5,587	\$ 5,711	\$ 5,835	\$ 5,959	\$ 6,084	\$ 6,208	

---

## Family Size

---

This is a required field. The formatting is numbers only, and the maximum family size is 15. If there is a family with more than 15 members, enter 15 so that the family's information will be saved.

Family Size	
	6
	3
	3
	5

This information can be found at the Family Record. Navigate to the family whose family size you wish to view/edit. Click "Edit."

### Abrams Family

[Home](#) / [Applebank USD](#) / [Abrams Family](#)

[Edit](#) [Delete](#) [Download](#) [Status: Active](#)

**Household ID**  
HH15485168

A modal will pop up. Navigate to the "Family Size" field.

#### Update Abrams Family

Household ID  
HH15485168

Household Name  
Abrams Family

Primary Contact

Primary Contact Phone Number

Primary Contact Email

Unique Identifier

Family Identification / Case Number (FICN)  
HH15485168

CalFresh Case Number

CalWORKS Case Number

FDPIR Case Number

**Family Size**  
5

Initial Subsidized Service Date  
08/22/2017

End of Service Date  
mm/dd/yyyy

[Cancel](#) [Save](#)

Here, you can view/edit the size of this family. The information entered here is the information that Hubbe pulls into the CDD-801A Report.

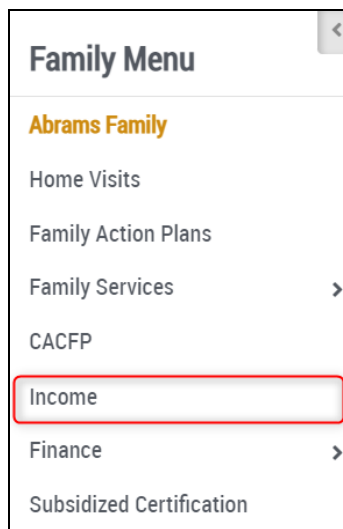
**Family Size**

## Family Income

This is a required field. The formatting is numbers 0-9 only with no decimals or symbols (\$).

Family Income
5200
1848
1432

This information can be found on the Family Record. Navigate to the family whose income you wish to view/edit. From the Family Menu, select “Income.”



The family’s income will be listed near the top of the Household Income page. To view details of this income, click on the income amount in the “Income History” grid below. The information entered here is the information that Hubbe pulls into the CDD-801A Report.

### Household Income: Abrams Family

Applebank USD

[Home](#) / [Applebank USD](#) / [Abrams Family](#) / [Income](#)

[Create](#) [Download](#) Active Income Declaration is Signed

<b>Monthly Income</b> \$6,500.00	<b>Family Size</b> 5	<b>Full-time Family Fee</b> \$413.00
<b>Part-time Family Fee</b> \$207.00	<b>Income Eligibility for Meal Reimbursement</b> Base	<b>Family Fee Effective Date</b>

#### Income History

Show  entries Search:

Total Income	Status	Sent To Parent Portal	Declaration Signed	Created By	Created On	
<a href="#">\$3,696.33</a>	Inactive	Not sent	Not Signed	Family Application	3/27/2023	

---

## Eligibility Reason

---

This is a required field. The formatting is a single code value: **A** - Child Protective Services or At-Risk, **B** - Current aid recipient, **C** - Income eligible, **D** - Experiencing homelessness, **E** - Means-Tested Government Programs, **F** - Programs for Severely Handicapped.

Eligibility Reason
E
D
D
B

You can edit the family's eligibility by clicking on the cell directly from the grid. In the pop-up modal, select "Yes" for the applicable eligibility. If there is more than one set as "Yes" then Hubbe will automatically prioritize the higher eligibility code as the family's code.

Eligibility Reason
C



Update Household Eligibility

Protective Services

☐ Yes ☒ No

Income Eligible

☒ Yes ☐ No

Programs for the Severely Handicapped

☐ Yes ☒ No

Exceptional Needs (CSPP Only)

☐ Yes ☒ No

Means-Tested Government Program

☐ Yes ☒ No

Current Aid Recipient

☐ Yes ☒ No

Homeless

☐ Yes ☒ No

CSPP Only-Qualified FRPM Resident

☐ Yes ☒ No

Over-Income (CSPP Only)

☐ Yes ☒ No

Early TK Enrollment

☐ Yes ☒ No

Cancel

Save

---

## Reason for Needing Services

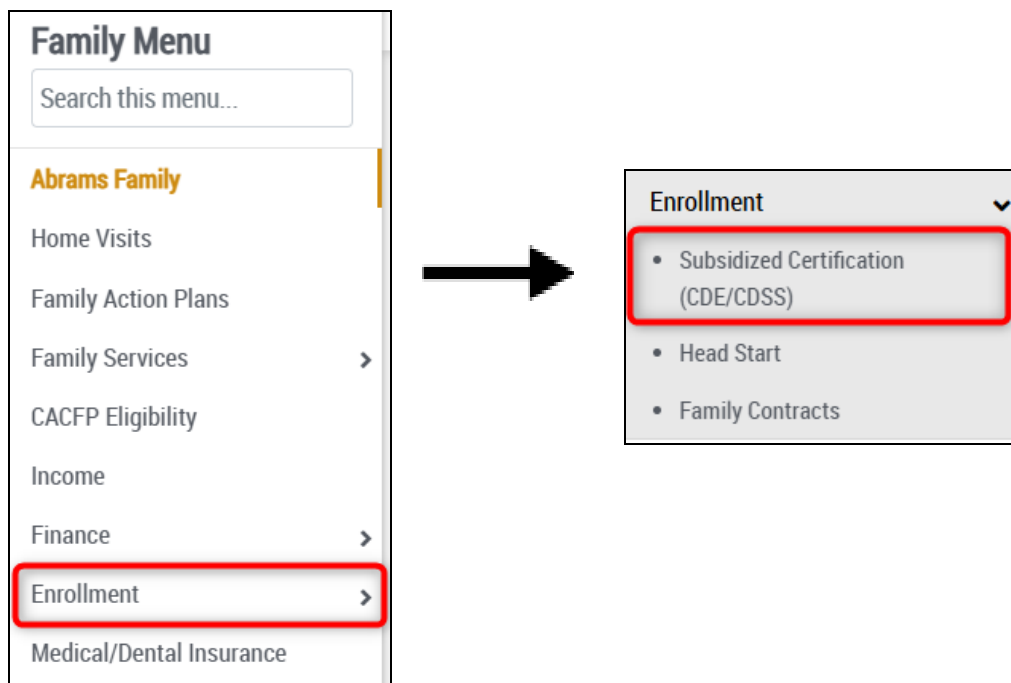
---

This is a required field. There are only 9 valid entries:

- **A** – Child Protective Services (CPS) or At-Risk, **B** – Parent/Caretaker Incapacitated, **C** – Experiencing Homelessness, **D** – Employment, **E** – Education/Vocational Training, **F** – Both employment and Education/Vocational Training, **G** – Seeking Employment, **H** – Seeking Permanent Housing, or **I** – Programs for Severely Handicapped (*can only be combined with Reason for Needing Service Code F and Program Code CHAN*).

Reason for Needing Services
G
C
C
G
A

This information is located on the “Subsidized Certification” record. First, navigate to the “Enrollment” menu item and then “Subsidized Certification (CDE/CDSS)” record from the sub-menu item to add or edit the Reason for Receiving Services.



Next, click into the “Eligibility and Need” tab. Here, you can click the pencil icon beside the “Reason for Receiving Services” field to edit the family’

**Abrams Family Subsidized Certification**  
Applebank USD

Home / Applebank USD / Abrams Family / Subsidized Certification (CDE/CDSS)

**Family Menu**  
Search this menu...

Abrams Family  
Home Visits  
Family Action Plans  
Family Services  
CACFP Eligibility  
Income  
Finance  
Enrollment  
Medical/Dental Insurance  
Applications  
Material Goods / Incentives Provided

**Certification Details**

**Certification By**  
Damion Bruen

**Certification Start Date**  
8/23/2023

**Certification End Date**  
8/23/2025

**Enrollment Date**  
4/22/2020

**Income Eligibility**  
Yes

**Full-time Family Fee**  
\$0.00

**Reason for Needing Service**  

- Parent A: Education or Training (Primary)
- Parent B: Working

**Eligibility**  

- Income Eligible
- Exceptional Needs

**Reason for Receiving Services**  
D - Employment

- SELECT -

- A - Child Protective Services
- B - Parent/caretaker incapacitated
- C - Experiencing Homelessness
- D - Employment**
- E - Vocational training
- F - Both employment and education/training
- G - Seeking employment
- H - Seeking permanent housing
- J - Handicapped Program
- Q - Part-Day California State Preschool Program
- R - CSPP No Need
- S - CSPP FRPM Residence
- T - Emergency Childcare
- U - CSPP Early Enrollment
- V - Means-Tested Government Program

D - Employment

Cancel Save

**Note:** If more than one reason applies to a family, use the following to determine which to select:

- When a family has two reasons from A – H, Q, R, or S, and one of those reasons is A, select A.
- When a family has two reasons from B – H, Q, R, or S, and one of those reasons is H, select H.
- When a family has two reasons from B – G, Q, R, or S, select the reason that provides the most hours subsidized child care services to the child(ren) in the family.
- When a family has children in Part-Day CSPP and a program type other than CSPP (except for CHAN), choose only from reasons A – H
- When all children in a family are in part-day CSPP and CHAN only, select J.



# Head-of-Household FIPS Code

This is a required field. This field must contain five numbers total, including a leading zero. For example: 06001 or 06003. Every California FIPS code will begin with “06.” The last three digits of the FIPS code refers to the county that the head-of-household resides in.

Head of Household FIPS Code	
6073	
6065	
6065	
6101	

This field is generated by Hubbe based on the county entered for a family’s address. To view/edit the address, navigate to the Family Record. Click on the pencil icon next to the “Address” section.

Abrams Family

[Home](#) / [Applebank USD](#) / [Abrams Family](#)

[Edit](#) [Delete](#) [Download](#) [Status: Active](#)

Household ID

HH15485168

Unique Identifier

Site Preference

[+ Add](#)

Main Contact (Parent A)

Address

3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 90001-1234

Another modal will appear. This modal contains all addresses that the family has entered into Hubbe. Click on the pencil icon underneath the “Actions” column of the address you want to edit. For the Head-of-Household FIPS code to populate in the 801A Report, a county must be selected for the family’s address, as evidenced below.

Select Address


Address

3179 Maxine Harbors, Apt #5, Apple Valley, CA 90001

Address Belongs To

Jerome Abrams, Olivia Lynn Abrams

Actions



Edit Address

Address 1

3179 Maxine Harbors

Address 2

Apt #5

City

Apple Valley

County

Sutter

State

CA

Zip Code

90001

Address belongs to

---

## Family Start Date

---

This field is required. The format must be mm/dd/yyyy (including the slashes).

Family Start Date
7/1/2023
7/3/2025
9/15/2024
7/1/2022
8/22/2021

This field populates from the Family Record page. To make edits, navigate to a Family Record. Click the blue “Edit” button at the top of the page.

**Abrams Family**

Home / Applebank USD / Abrams Family

[Edit](#) [Delete](#) [Download](#) Status: Active [Edit](#)

**Household ID**  
HH15485168

**Main Contact (Parent A)**  
Address [Edit](#) [Location](#)

A modal will pop up. Navigate to the “Initial Subsidized Service Date” field. The “Initial Subsidized Service Date” is where Hubbe pulls data for the “Family Start Date” column on the CDD-801A.

Update Abrams Family

Household ID: HH15485168 Household Name: Abrams Family

Primary Contact: [?](#)

Primary Contact Phone Number: Primary Contact Email:

Unique Identifier: [?](#) Family Identification / Case Number (FICN): HH15485168

CalFresh Case Number: CalWORKS Case Number:

FDPIR Case Number: Family Size: 6

Initial Subsidized Service Date: 08/22/2017 [Calendar](#) End of Service Date: mm/dd/yyyy [Calendar](#)

[Cancel](#) [Save](#)

# Child Information

## Child's Last Name, First Name, Middle Initial



The Child's first and last name are required fields; the child's middle initial is not. The first and last name can each be between 2 and 50 characters, consisting only of letters, hyphens, spaces, and apostrophes. The middle initial field may be left blank if the child does not have a middle name or chooses not to include the middle name.

Child Last Name	Child First Name	Child Middle Initial
Harris	Drei	S
Haley	Crosby	
Haley	Jacklyn	
Stehr	Earl	
Abrams	Larshall	J
Adams	Natasha	
Doyle	Shyann	
Adams	Torren	L

The child's name populates from their student record. In order to make edits, navigate to a Student Record. Click the pencil icon next to "General Information."

**Noah Abrams**  
AM: Koalas AM  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#)

[Delete](#) [Download](#) [Inactivate Student](#)

**General Information**  **Student Contact** 

**Student ID:** ST320522  
**First Name:** Noah  
**Middle Name:** Jerome  
**Last Name:** Abrams  
**Unique Identifier:**

**Home Phone:** 555-981-5777  
**Parent A Phone Number:** 555-555-2852  
**Parent B Phone Number:** 555-890-7654

A modal with General Information will open. Ensure that the first and last name fields are correct, and include a middle name and nickname, if applicable.

**Update General Information**

**First Name**  **Middle Name**  **Last Name**

**Student ID**  **Unique Identifier**   
**SSID**  **Date of Birth**  ☐ **Expected Date of Birth?**   
**Country of Birth**  **State of Birth**  **City of Birth**   
**Weeks Premature**  **Birth Certificate Number**  **Date the child was first served in the program**   
**QRIS Parent Consent** ☐ Yes ☒ No **Photo/Video Consent**


[Cancel](#) [Save](#)

## Child's Ethnicity

This field is required. There are two valid entries: Y (yes), or N (no).

Child's Ethnicity (Hispanic Origin)
N
N
N
Y

The child's ethnicity is populated from a field at the Student Record. In order to view/edit, navigate to a Student Record. Click on the pencil icon next to "Demographic Information" at the top of the page.




**Noah Abrams**  
FULL DAY: Joey's - Full Day  
[Home](#) / [Applebank USD](#) / Noah Abrams


[Download](#) [Status: Active](#)


**Alerts**

**Important Health Notes**  
**No medical risks entered**  
**Medications taken at home:** Inhaler  
**Medication needed to be taken at preschool:** Inhaler  
**Immunization Exemptions:** Polio - Fourth


**IEP Documentation**  
**Primary Disabilities:** Autism  
**Apple Valley School District:**

**General Information**   
Student ID: ST320522  
First Name: Noah  
Middle Name: Jerome

**Student Contact**   
Parent A Phone Number: (555) 555-2852  
Parent B Phone Number: (555)

**Demographic Information**   
Dual Language Learner: No  
English Language Learner: No  
Language: English

In the modal that opens, indicate the child's ethnicity. On the CDD-801A, Hubbe will mark a "Y" if the child is Hispanic or Latino, or an "N" if the child is not Hispanic or Latino.

**Update Demographic Information** 

**Language**  
English

**Ethnicity**  
Not Hispanic or Latino

**Federal Race**  
White

**State Race**  
White

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Gender**  
Male

**DRDP-2015 Race categories**  
White

## Child's Race

Child's State Race Options: American Indian or Alaskan Native; Asian; Black or African American; Native Hawaiian or Other Pacific Islander; Caucasian.

These fields are all required. They all have two valid entries: Y (yes), or N (no).

American Indian or Alaskan Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	Caucasian
N	N	Y	N	N
Y	N	N	N	N
N	Y	N	N	N
N	N	N	N	Y
N	N	N	Y	Y

First, navigate to the record of the student you wish to view/edit. In order to view/edit, navigate to a Student Record. Click on the pencil icon next to "Demographic Information" at the top of the page.

**Noah Abrams**  
FULL DAY: Joeys - Full Day  
Home / Applebank USD / Noah Abrams

Download Status: Active

**Alerts**

Important Health Notes  
No medical risks entered  
Medications taken at home: Inhaler  
Medication needed to be taken at preschool: Inhaler  
Immunization Exemptions: Polio - Fourth

IEP Documentation  
Primary Disabilities: Autism  
Apple Valley School District

General Information Student Contact Demographic Information

Student ID: ST320522 First Name: Noah Middle Name: Jerome Parent A Phone Number: (555) 555-2852 Parent B Phone Number: (555) Dual Language Learner: No English Language Learner: No Language: English

In the modal that opens, indicate the child's race by selecting as many races that apply. Hubbe will generate a "Y" for the race selected, and an "N" for the remaining race columns on the CDD-801A.

**Update Demographic Information**

Language: English Ethnicity: Not Hispanic or Latino Federal Race: White

State Race: White Additional State Race: N/A Additional State Race: N/A

Additional State Race: N/A Additional State Race: N/A Gender: Male

DRDP-2015 Race categories: White

Dual Language Learner: Yes No English Language Learner: Yes No

Is English the only language spoken at the child's home? Yes No


Cancel Save

## Child's Gender

This field is required. There are two valid entries: F for female, and M for male.

Gender
M
M
F
M
F

Navigate to a Student Record to view/edit. Click the pencil icon next to “Demographic Information” at the top of the page.




**Noah Abrams**  
FULL DAY: Joelys - Full Day  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#)


[Download](#) [Status: Active](#)


**Alerts**

**Important Health Notes**  
No medical risks entered  
Medications taken at home: Inhaler  
Medication needed to be taken at preschool: Inhaler  
Immunization Exemptions: Polio - Fourth


**IEP Documentation**  
Primary Disabilities: Autism  
Apple Valley School District

**General Information**   
Student ID: ST320522  
First Name: Noah  
Middle Name: Jerome

**Student Contact**   
Parent A Phone Number: (555) 555-2852  
Parent B Phone Number: (555)

**Demographic Information**   
Dual Language Learner: No  
English Language Learner: No  
Language: English

In the modal that opens, indicate the gender of the student. Ensure this field is correct. For the CDD-801A to be accepted, the Male or Female radio button must be selected (not Unknown).

**Update Demographic Information** 

**Language**  
English

**Ethnicity**  
Not Hispanic or Latino

**Federal Race**  
White

**State Race**  
White

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Gender**  
Male

**DRDP-2015 Race categories**  
White

**Dual Language Learner**  
☐ Yes ☒ No

**Is English the only language spoken at the child's home?**  
☒ Yes ☐ No

**English Language Learner**  
☐ Yes ☒ No

Cancel


Save

## Child's Date of Birth

This field is required. The format must be mm/dd/yyyy (including the slashes).

Child's Date of Birth
2/16/2022
12/9/2023
9/8/2023
2/26/2024

Navigate to a Student Record to view/edit. Click the pencil icon next to “General Information” at the top of the page.



### Noah Abrams

AM: Koalas AM

[Home](#) / [Applebank USD](#) / Noah Abrams

[Delete](#) [Download](#) [Inactivate Student](#)

#### General Information

**Student ID:** ST320522  
**First Name:** Noah  
**Middle Name:** Jerome  
**Last Name:** Abrams  
**Unique Identifier:**  
**SSID:** 8355418874  
**Date of Birth:** 6/14/2017  
**Date the child was first served in the program:** 7/20/2020  
**QRIS Parent Consent:** No  
**Photo/Video Consent:**

#### Student Contact

**Home Phone:** 555-981-5777  
**Parent A Phone Number:** 555-555-2852  
**Parent B Phone Number:** 555-890-7654  
**Email:** MaceyAbrams@me.com  
**Parent A Address:**  
3179 Maxine Harbors  
Apt #5  
Apple Valley, CA, 900011234  
**Parent B Address:**

In the modal that opens, add the date of birth. Ensure this field is correct then click on the blue “Save” button.

### Update General Information

**First Name**  
Noah

**Middle Name**  
Jerome


**Last Name**  
Abrams

**Student ID**  
ST320522

**Unique Identifier** ⓘ

**Preferred Name**

**SSID**  
8355418874

**Date of Birth**  
06/14/2017 

☐ **Expected Date of Birth?** ⓘ


**Country of Birth**  
- SELECT -

**State of Birth**  
- SELECT -

**City of Birth**  
Apple Valley

**Weeks Premature** ⓘ  
Not Premature or Not App

**Birth Certificate Number**  
CA8790876

**Date the child was first served in the program**  
07/20/2020 

**QRIS Parent Consent**  
☐ Yes ☒ No

**Photo/Video Consent**  
- SELECT -

Cancel

Save

---

## Child Has IEP or IFSP

---

This field is required. There are two valid entries: Y (yes), and N (no).

This information field indicates if a child has an active Individualized Family Service Plan (IFSP) or an Individualized Education Program (IEP) on file with the agency. These are for children with exceptional needs as described in EC Section 8208(l)(2). These children require the special attention of adults in a child care setting.

Child Has IEP or IFSP
N
N
N
Y


This field populates from the Student Record. In order to view or make edits, navigate to a Student Record, and click on the “Special Needs” menu item.

### Student Menu

- Noah Abrams
- Family
- Schedules
- Attendance >
- DRDP >
- ASQ >
- Photos
- Health >
- Special Needs**

Click the blue “IEP/IFSP” button and indicate whether the child has an “IEP” or an “IFSP” and whether it was before enrollment or not. If either of these fields are marked as “Yes,” then the “Child Has IEP” column on the CDD-801A will be “Y.”





# Noah Abrams Special Needs

[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / [Special Needs](#)

## Student Menu

Search this menu...

- Noah Abrams
- Family
- Schedules
- Attendance >
- DRDP >
- ASQ >
- Photos
- Health >
- Special Needs**

## Special Needs

Edit

**CPS Recipient:** Yes

**At Risk of Abuse, Neglect, or Exploitation:** Yes

**Severely Disabled:** No

**Receives Mental Health Consultation Services:** No

IEP / IFSP

+ IEP / IFSP



Create IEP / IFSP

Children with exceptional needs will have their enrollment and attendance reported under a higher adjustment factor for all dates between their IEP/IFSP start and end dates.

IEP/IFSP ID

SIP001072

IEP/IFSP Type

IEP

Created Before Enrollment

☒ Yes ☐ No

Primary Disabilities

Autism

Meeting Type

Initial Meeting Date

Meeting Date

03/01/2025

+ Add IEP/IFSP Meeting

Date Received from Parents/Guardians

03/05/2025

Expiration Date ?

mm/dd/yyyy

Notes

Did the child meet their goals under this IEP/IFSP?

☐ Yes ☐ No

Is the child receiving specialized services

☐ Yes ☒ No

Cancel

Save

## Child's Primary Language

This field is optional, but should only be left blank if the child's primary language is unknown. This field will be a 2 digit numerical code. If the child speaks more than one language, select the language in which they are the most fluent.

Child's Primary Language	
	00
	01
	03
	01

This field is generated on a Student Record. Navigate to a Student Record to view/edit. Click the pencil icon next to "Demographic Information" at the top of the page.

**Noah Abrams**  
FULL DAY: Joeys - Full Day  
Home / Applebank USD / Noah Abrams

Download Status: Active

**Alerts**

**Important Health Notes**  
No medical risks entered  
Medications taken at home: Inhaler  
Medication needed to be taken at preschool: Inhaler  
Immunization Exemptions: Polio - Fourth

**IEP Documentation**  
Primary Disabilities: Autism  
Apple Valley School District:

**General Information** **Student Contact** **Demographic Information**

Student ID: ST320522  
First Name: Noah  
Middle Name: Jerome

Parent A Phone Number: (555) 555-2852  
Parent B Phone Number: (555)

Dual Language Learner: No  
English Language Learner: No  
Language: English

In the modal that opens, select the child's primary language in the "Language" field.

**Update Demographic Information**

**Language**  
English

**Ethnicity**  
Not Hispanic or Latino

**Federal Race**  
White

**State Race**  
White

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Gender**  
Male

**DRDP-2015 Race categories**  
White

**Dual Language Learner**  
☐ Yes ☒ No

**Is English the only language spoken at the child's home?**  
☒ Yes ☐ No

**English Language Learner**  
☐ Yes ☒ No


Cancel Save

## Child is English Learner

This field is required. There are three valid entries: Y (yes), N (no), or blank. It is a state requirement to leave the field blank in the report if the child is too young to be enrolled in kindergarten or too old to be enrolled in twelfth grade, so the column will remain blank unless the child turns 5 years old by September 1st.

Child is an English Learner
N
N
Y

This field is generated on a Student Record. Navigate to a Student Record to view/edit. Click the pencil icon next to “Demographic Information” at the top of the page.



**Noah Abrams**  
FULL DAY: Joeys - Full Day  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#)

[Download](#) [Status: Active](#)

**Alerts**

**Important Health Notes**  
No medical risks entered  
Medications taken at home: Inhaler  
Medication needed to be taken at preschool: Inhaler  
Immunization Exemptions: Polio - Fourth

**IEP Documentation**  
Primary Disabilities: Autism  
Apple Valley School District:

**General Information**

**Student Contact**

**Demographic Information**

Student ID: ST320522  
First Name: Noah  
Middle Name: Jerome

Parent A Phone Number: (555) 555-2852  
Parent B Phone Number: (555)

Dual Language Learner: No  
English Language Learner: No  
Language: English

In the modal that opens, indicate whether the student is an English Learner or not. Note that unless the child is 5 by September 1st, this column on the 801A will be blank.

**Update Demographic Information**

Language  
English

Ethnicity  
Not Hispanic or Latino

Federal Race  
White

State Race  
White

Additional State Race  
N/A

Additional State Race  
N/A

Additional State Race  
N/A

Additional State Race  
N/A

Gender  
Male

DRDP-2015 Race categories  
White

Dual Language Learner  
☐ Yes ☒ No

Is English the only language spoken at the child's home?  
☒ Yes ☐ No

English Language Learner  
☐ Yes ☒ No

[Cancel](#) [Save](#)

## Child is a CSPP Recipient

This field has three valid entries: Y (yes), N (no), or blank. This field will automatically show “Y” for yes if the child has a schedule with a CSPP funding contract assigned that overlaps their schedule under a CDSS program during the report period. If the child does not have a CSPP schedule that overlaps their CDSS schedule during the report month, the field will show “N” for no.

Child is a CSPP Recipient	
N	
Y	
N	
N	
N	

If you click into the cell on the grid for this child, a pop-up modal will open with the student’s schedules. You may edit the schedules here to adjust the Y or N value.

Child is a  
CSPP  
Recipient

Y



Student Schedules									
<div><div>+ Add Schedule</div><div>Show 10 entries</div><div>Search:</div></div>									
	Schedule ID	Site ID	Site Name	Session ID	Session Name	Program Name	Subsidy Type	Start Date	End Date
Actions	SC001583	SI101.1	Allen State Elementary	SE101.6.3	Allen State Toddler Care	Infant & Toddler Subsidized Program	CCTR	3/20/2024	7/15/2025
Actions	SC001254	SI101.2	Riverbank CDC	SE101.2.2	Koalas AM	Part-Day State Preschool Program	CSPP	7/15/2025	6/30/2026
Showing 1 to 6 of 6 entries									
								Previous	1 Next
Close									

## Child Start Date

This field is required. It must be of the form mm/dd/yyyy (including the slashes).

The Child Start Date is the date the child first began receiving subsidized child care (which could be on or after the Family Start Date). If the services were interrupted for three months or more, then the date is updated to the date the child resumed receiving services. Note that this is different from the Services Date.

Child Start Date
7/1/2024
1/2/2023
7/1/2024

This field populates from the student's schedule. To view or make edits, navigate to a Student Record. From the Student Menu, click on "Schedules."


The screenshot shows the 'Student Menu' for Noah Abrams. The 'Schedules' option is highlighted with a red box. The menu also includes 'Family' and 'Attendance'. The 'Alerts' section shows 'Important Health Notes' with 'No medical risks entered' and 'Medications taken at home: Inhaler'.

On the Schedules grid, the highlighted date is the Child's Start Date. To make edits, click on the Schedule ID of the child's primary schedule.

The screenshot shows the 'Noah Jerome Abrams Schedules' page. The 'Active Schedules' tab is selected. A table lists the schedules, with the first row highlighted. The 'ID' column for the first row is 'SC001820', which is highlighted with a red box. A red arrow points to this ID. The 'From' date for this schedule is '11/01/2024'.

ID	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day	From	To
SC001820	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP	11/01/2024	06/30/2025

Click the blue “Edit” button in the “Schedule Details” card.



### Joeys - Full Day

Noah Abrams, Age in September: 5

[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / [Joeys - Full Day](#)

[← Back to Grid](#) [Edit](#)

#### Schedule Details

<b>Schedule ID</b> SC001820	<b>Hours of Care Are During</b> School	<b>Funding</b> CSPP
<b>Start Date</b> 11/1/2024	<b>End Date</b> 6/30/2025	

In the “Start Date” field, enter the date that the child began receiving services, then press “Save” at the bottom right hand corner of the modal. This date will populate the “Child Start Date” in the CDD-801A.

Edit Schedule

Schedule ID

SC001820

Household

Abrams Family

Agency Program

Full-Day State Preschool Program

Funding Type

CSPP

Site

Allen State Elementary

Session

Joeys - Full Day

Type of Child Care

04 - Licensed center-based care

☒ Copy the session's type of care code

Provider Rate

- SELECT -

Start Date

11/01/2024

End Date

06/30/2025

Drop/Transfer

Drop/Transfer Reason

Current student count: 18 / 24

Length of Day

Full-Day CSPP

Cancel

Save

---

## Services Type and Length

---


This field is required. There are four valid entries:


- **A – Direct Services Full-Day:** The child was provided Direct Services and received four (4) hours or more of care for at least one day in the report period.
- **B - Direct Services Part-Day:** The child was provided Direct Services and received less than four (4) hours (no more than three [3] hours and 59 minutes) of care each day.
- **C - Subcontracted/Voucher/FCCHEN Services Full-Day:** The child was provided Subcontracted Services and received four (4) hours or more of care for at least one day in the report period.
- **D - Subcontracted/Voucher/FCCHEN Services Part-Day:** The child was provided Subcontracted Services and received less than four (4) hours (no more than three [3] hours and 59 minutes) of care each day.

Services Type and Length
B
A
A
B
B
B

Hubbe **automatically generates this field.**


But In order to determine whether a child is Part-Day or Full-Day, Hubbe references all schedules the child has for the reporting month. If a Child has **at least one day** of the month scheduled that is 4 hours or more, the child is considered Full Day. Otherwise, the child received less than four hours of care each day. You can view/edit the child's schedule information on their student record, under the "Schedules" menu item.






**Noah Abrams**  
FULL DAY: Joeys - Full Day  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#)


**Student Menu**  
  
**Noah Abrams**  
Family  
**Schedules**  
Attendance >

 Download ▾

Status: Active 

**Alerts**  
**Important Health Notes**  
**No medical risks entered**  
**Medications taken at home:** Inhaler  
**Medication needed to be taken at preschool:**

To make edits, click on the Schedule ID of the child's primary schedule.



## Noah Jerome Abrams Schedules

Noah Abrams, Age in September: 5

[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / Schedules

Create Schedule

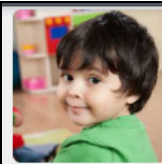
Select a schedule in the grid to see it on the calendar. All active schedules will be selected by default.

Active Schedules

Previous Schedules

<input checked="" type="checkbox"/>	ID	Actions	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day
<input checked="" type="checkbox"/>	SC001820	<a href="#">Update</a>	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP

Click the blue “Edit” button in the “Schedule Details” card.



## Joeys - Full Day

Noah Abrams, Age in September: 5

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### Schedule Details

<b>Schedule ID</b>	SC001820	<b>Hours of Care Are During</b>	School
<b>Start Date</b>	11/1/2024	<b>End Date</b>	6/30/2025

Scroll down to the “Weekly Schedule” section. Here we can observe the schedule times for the child. The Start and End Times are what determine if the Child is Full-Day or Part-Day.





**Edit Schedule**

Weekly Schedule [Load session times](#)

Type of Schedule  
Fixed Schedule

[Copy Monday times to rest of week](#) [Clear Times](#)

	Start		End		Daily Hours	
Monday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✗
Tuesday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✗
Wednesday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✗
Thursday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✗
Friday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✗
Saturday	--:--	🕒	--:--	🕒		✗
Sunday	--:--	🕒	--:--	🕒		✗

**Total Weekly Hours:** 52 hours 30 minutes

[Cancel](#) [Save](#)

In order to determine whether the child is enrolled in a **Subcontracted/Voucher/FCCHEN Services** or **Direct Services**, we can refer to the program that they are enrolled in, and specifically the Funding Type.

**Edit Schedule**

Schedule ID  
SC001820

Household **i**  
Abrams Family

Agency Program  
Full-Day State Preschool Program



Funding Type **i**  
CSPP

If we navigate to our Agency Funding Contracts, and find the matching CSPP contract, we can click on the pencil icon to view/edit any details about this funding contract

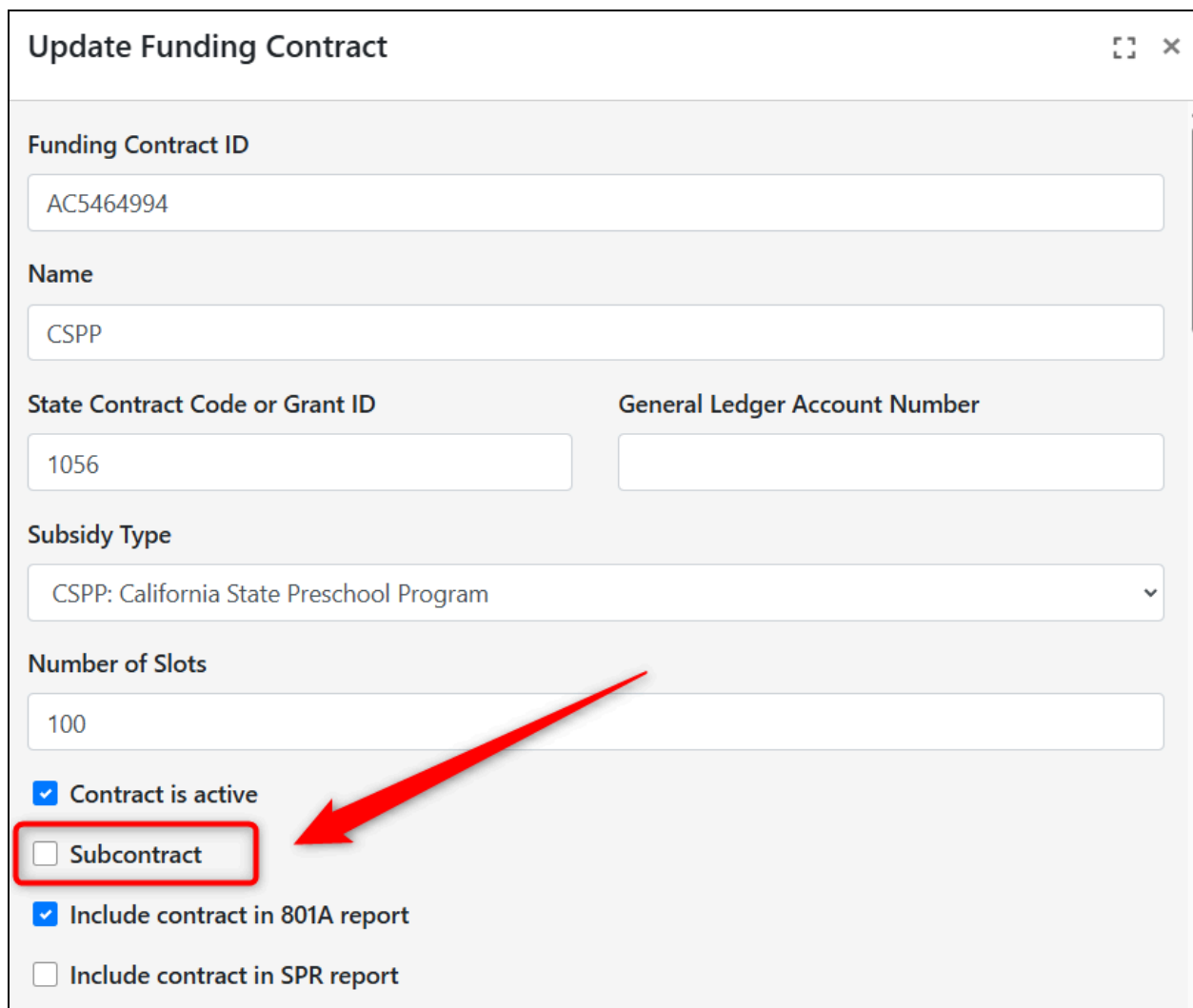
**Funding Contracts**  
Applebank USD  
[Home](#) / [Applebank USD](#) / [Funding Contracts](#)

[Back to Programs](#) [Create Funding Contract](#)

Search:  Show  entries Showing 1 to 12 of 12 entries (filtered from 46 total entries)

Funding Contract ID	Name	Subsidy Type	State Contract Code or Grant ID	State Vendor Number	General Ledger Account Number	Is Subcontract	Slots	Active	Start Date	End Date	
AC5464994	CSPP	CSPP: California State Preschool Program	1056	6541		No	100	Yes	7/1/2022	6/30/2030	 

We can then observe the field for “Subcontract”; this checkbox determines whether or not the funding source is designated as **Subcontracted/Voucher/FCCHEN Services** or **Direct Services**. In this case, the CSPP Contract that Noah is enrolled in, is considered a Direct Service, since the subcontractor checkbox is left unchecked.



**Update Funding Contract**

Funding Contract ID  
AC5464994

Name  
CSPP

State Contract Code or Grant ID  
1056

General Ledger Account Number

Subsidy Type  
CSPP: California State Preschool Program

Number of Slots  
100

☒ Contract is active

☐ Subcontract

☒ Include contract in 801A report

☐ Include contract in SPR report

In conclusion, since Noah was scheduled for at least one day for 4 or more hours of care **AND** the funding contract for his program was not designated as a Subcontracted/Voucher/FCCHEN Services, Noah will automatically be designated as **A – Direct Services Full-Day** on the 801-A report.

# Provider Information

## Provider FEIN/SSN

This field is required. It must be numbers only; dashes (-) should not be included.

Provider FEIN/SSN
274271701
274271701
274271701
274271701
274271701

This information is pulled from the Agency Record. Navigate to the Agency Record page to view/edit. Click the blue “Edit” button at the top of the page next to “Corporate Information.”

**Applebank USD**  
[Home](#) / [Applebank USD](#)

**Agency Information** [Edit](#)

**Agency ID**  
AG101

**Address**  
80 East Street  
Ste 500  
Apple Valley, CA, 97219  
Riverside

**Contact Info**  
Phone: (714) 351-0638  
Fax: 555-490-5790  
Email: info@applebankusd.edu.BAD  
Website: www.applebankusd.edu

**Agency Type**  
Public School District

**State/Federal IDs**  
State Vendor Number: 6541  
CACFP Agreement Number: [None]  
CACFP Vendor Number: [None]

**Curriculum**   
Reggio Emilia

**Corporate Information** [Edit](#)

**Agency FEIN**  
27-4271701

**Liability Insurance Expiration Date**  
6/20/2024

**FIPS CODE**  
06075

**D-U-N-S Number**  
0734397270

**Agency Name As Stated on the W-9 Form**  
Applebank Unified School District

**Doing Business as**  
Applebank Unified School District

A modal will open, find the “Agency FEIN” field near the top left. This field populates the CDD-801A, so ensure this number is correct. Click the blue “Save” button when finished.

**Update Corporate Information**

**Agency FEIN**  
27-4271701

**Liability Insurance Expiration Date**  
06/20/2024

**FIPS Code**  
06075

**D-U-N-S Number (if available)**  
0734397270

**Agency Name As Stated on the W-9 Form**  
Applebank Unified School District

**Doing Business as**  
Applebank Unified School District

[Cancel](#) [Save](#)

---

## License Number

---

This field is required. It must be numbers only, and 9 digits long exactly. If the site has more than one license number, then the report will look to the age of the child on the last day of the report month to determine which license to report for that child.

License Number
123456789
123456789
123456789
123456789
123456789

This information is pulled from the Site/Provider record. You can also click on the cell to edit the information right from the grid.

License Number
123456789



### Edit Site License Number

License Number

123456789

Facility Type

Child Care | Infant Center | serves ages 0-2

Cancel

Save

## Provider FIPS Code

This field is required. It must contain five digits, and the leading zero digit must be included.

Provider FIPS Code
06065
06065
06065
06065
06065

This information is pulled from the Agency Record. Navigate to the Agency Record page to view/edit. Click the blue “Edit” button at the top of the page next to “Corporate Information.”

**Applebank USD**  
[Home](#) / [Applebank USD](#)

**Agency Information** [Edit](#)

**Agency ID**  
AG101

**Address**  
80 East Street  
Ste 500  
Apple Valley, CA, 97219  
Riverside

**Contact Info**  
Phone: (714) 351-0638  
Fax: 555-490-5790  
Email: [info@applebankusd.edu](mailto:info@applebankusd.edu).BAD  
Website: [www.applebankusd.edu](http://www.applebankusd.edu)

**Corporate Information** [Edit](#)

**Agency FEIN**  
27-4271701

**FIPS CODE**  
06075

**Liability Insurance Expiration Date**  
6/20/2024

**D-U-N-S Number**  
0734397270

A modal will open, find the “FIPS Code” field near the top right. This field populates the CDD-801A, so ensure this number is correct. Click the blue “Save” button when finished.

**Update Corporate Information** ⌵ ✕

**Agency FEIN**  
27-4271701

**Liability Insurance Expiration Date**  
06/20/2024 📅

**FIPS Code**  
06075

**D-U-N-S Number (if available)**  
0734397270

**Agency Name As Stated on the W-9 Form**  
Applebank Unified School District

**Doing Business as**  
Applebank Unified School District

[Cancel](#) [Save](#)

## Provider Zip Code

This field is required. It must be numbers only (no dashes), and it must be 9 numbers - the five digit zip code plus the four digit extension.

Provider Zip Code
941101353
941101353
941101353
941101353

This information is pulled from the Site Record. Navigate to the Site Record to view/edit. Click the blue “Edit” button near the top of the page next to “Site Information.”

The screenshot shows the Riverbank CDC interface. On the left is a 'Site Menu' with a search bar and links for 'Riverbank CDC', 'Sessions/Classrooms (4)', 'Map', and 'Community Care Licensing'. The main content area is titled 'Site Information' and includes a 'Download Profile' button. Below this, the 'Site ID' is listed as 'SI101.2' and 'WFR Program ID 8013'. A blue 'Edit' button is located to the right of the 'Site Information' header, highlighted with a red box and a red arrow.

A modal will open, find the “Zipcode” field near the top right. Ensure this number is correct and includes the 4 digit extension code for the CDD-801A. Click the blue “Save” button when finished.

The 'Update Site Info' modal form contains the following fields:

- Copy Data from Agency** (button)
- Site ID**: SI101.2
- Abbreviated Name**: Riverbank CDC
- License Name**: Riverbank Child Development Ce
- Full Name**: Riverbank Child Development Ce
- Site Address 1**: 565 Pearl Street
- Site Address 2**: (empty)
- Site City**: La Jolla
- Site State**: California (dropdown)
- County**: Riverside (dropdown)
- Zipcode**: 92037-1234 (highlighted with a red box)
- ☐ Uses different mailing address?
- Site Mailing Address 1**: (empty)
- Site Mailing Address 2**: (empty)
- Site Mailing City**: (empty)
- Site Mailing State**: - SELECT - (dropdown)
- Mailing County**: (empty)
- Mailing Zipcode**: (empty)
- Region**: Region 1 (dropdown)
- Phone Number**: (714) 317-2819
- Email**: riverbank101.2@applebank.edu.BAD
- Website Address**: (empty)
- Service Planning Area**: (empty)
- State Assembly Legislative District**: (empty)

Buttons: Cancel, Save


## QRIS Participation

This field is required. It must contain a single digit, and there are ten (10) valid entries:

- 0 – No. Provider is eligible but does not participate in a QRIS.
- 1 – Yes. Provider does participate in a QRIS and tier rank is 1.
- 2 – Yes. Provider does participate in a QRIS and tier rank is 2.
- 3 – Yes. Provider does participate in a QRIS and tier rank is 3.
- 4 – Yes. Provider does participate in a QRIS and tier rank is 4.
- 5 – Yes. Provider does participate in a QRIS and tier rank is 5.
- 6 – Yes. Provider does participate in a QRIS but not rated yet.
- 7 – The State has an operating QRIS in the provider's area, but the provider is not eligible to participate.
- 8 – The State does not have an operating QRIS in the provider's area.
- 9 – The State has an operating QRIS in the provider's area but information is currently unavailable at the provider level.

QRIS Participation	
	0
	2
	4
	3

The QRIS participation column pulls from the site's most recent site rating which is shown at the top-right corner of the "Site Information" card.



### Riverbank CDC

[Home](#) / [Applebank USD](#) / [Riverbank CDC](#)

[Download Profile](#)

#### Site Menu

- Riverbank CDC
- Sessions/Classrooms (4)
- Map
- Community Care Licensing
- Site Rating
- Families and Parents
- Referrals
- Students
- Intake and Eligibility
- Finance
- Staff
- Scheduling
- Attendance

#### Site Information

[Edit](#)

<b>Site ID</b> SI101.2 WFR Program ID 8013	<b>Address</b> 565 Pearl Street La Jolla, CA, 92037-1234 Riverside <b>Region:</b> Region 1	<b>Phone Number</b> (714) 317-2819	<b>Email Address</b> riverbank101.2@applebank.edu.BA D
<b>Age Groups Served</b> Pre-K	<b>Site Funding</b> Early Head Start California State Preschool Program (Title 5) Migrant Head Start Site able to receive a voucher payment CSPP Block Grant Funding Quality Counts California Block Grant	<b>Language(s) of Instruction</b> Cantonese English Spanish	<b>Months Operational</b> 12

QRIS Rating

**4**

28 Points  
Rating date: 3/10/2023  
Expiration date: 3/10/2027

[View Details](#)

If there is no site rating, a staff member needs to enter the participation value in the "QRIS Participation" card in the "QRIS / CDF" tab. Click the yellow pencil icon next to "QRIS Program Participation - 801A Reporting" in the "QRIS Program Participation" card to make changes.

The screenshot shows the "QRIS/CDF" tab selected in the top navigation bar. The left sidebar contains a "Site Menu" with various options. The main content area is divided into three sections: "Schedule and Calendar", "QRIS Program Participation", and "QRIS Program Information". The "QRIS Program Participation" section contains a table with three rows, each with a "No" value in the second column. The third row, "QRIS Program Participation - 801A Reporting", is highlighted in yellow and has a yellow pencil icon next to it. The "QRIS Program Information" section contains several text input fields.

Schedule and Calendar	
Does this center/home provide full-day services to children ages 0-5?	No
Does this center/home provide part-day services to children ages 0-5?	No
Months per year the program is operational	0

QRIS Program Participation	
This site participates in the California First 5 IMPACT Program	No
This site participates in the CSPP Block Grant	No
This site participates in the QCC Block Grant	No
QRIS Program Participation - 801A Reporting	

QRIS Program Information	
Enrollment date for QRIS Participation	
End date for QRIS Participation (if applicable)	
CA QRIS ID (CCL Number or 9 digit address)	
QRIS Rating Status	
Previous Site Unique Identifier (or facility/site licence number) if the number has changed	
First 5 CA IMPACT Step	
Early Learning Setting	

An "Update Program Participation" modal will pop up, where you can select the appropriate Site Rating from a dropdown menu. Then click the blue "Save" button to save your selection.

The screenshot shows a modal titled "Update Program Participation" with a close button. The modal contains a section titled "QRIS Program Participation - 801A Reporting" with a dropdown menu. The dropdown menu is open, showing a list of options. The option "3 - Yes. Provider does participate in a QRIS and tier rank is 3." is highlighted in blue.

Update Program Participation

QRIS Program Participation - 801A Reporting

- Select -

- Select -
- 0 - No. Provider is eligible but does not participate in a QRIS.
- 1 - Yes. Provider does participate in a QRIS and tier rank is 1.
- 2 - Yes. Provider does participate in a QRIS and tier rank is 2.
- 3 - Yes. Provider does participate in a QRIS and tier rank is 3.**
- 4 - Yes. Provider does participate in a QRIS and tier rank is 4.
- 5 - Yes. Provider does participate in a QRIS and tier rank is 5.
- 6 - Yes. Provider does participate in a QRIS but not rated yet.
- 7 - The State has an operating QRIS in the provider's area, but the provider is not eligible to participate.
- 8 - The State does not have an operating QRIS in the provider's area.
- 9 - The State has an operating QRIS in the provider's area but information is currently unavailable at the provider level.



## Accreditation Status

This field is required. It must contain a single digit, and there are six valid entries:

- 0 – No
- 1 - Yes: National Accreditation
- 2 - Yes: State Accreditation
- 3 – Yes: Other Accreditation (not National or State Level)
- 4 – Yes: Level/Type of Accreditation Unavailable
- 9 – NA: Information Currently Unavailable

Accreditation Status	
	0
	1
	2

This information is pulled from the Site Record. Navigate to the Site Record to view/edit. Once on the Site Record, navigate to the bottom, and click the “Accreditation” tab.

QRIS/CDF Funding **Accreditation** Coaches Head Start Inventory Attachments County Notes

Once on the “Accreditation” tab, click on the blue “Edit” button. Then, indicate whether the child care program has received official accreditation and from which accrediting association.

QRIS/CDF Funding **Accreditation** Coaches Head Start Inventory

**Site Accreditation** **Edit**

NAEYC expires on 6/5/2023



**Update Accreditation**

Expiration

NAEYC	<input checked="" type="radio"/> Yes <input type="radio"/> No	06/05/2023
NAC	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
AMS	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
NECPA	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
COA	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
NAFCC	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
SACS	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
ACSI	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
Other	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy

Cancel Save

---

## Type of Child Care


---


This field is required. It must contain 2 digits, and the leading zero must be included if applicable. There are eight options for Type of Care:

- 02 – Licensed family child care home
- 03 – Licensed large family child care home
- 04 – Licensed center-based care
- 05 – License-exempt in child’s home by a relative
- 06 – License-exempt in child’s home by a nonrelative
- 07 – License-exempt outside the child’s home by a relative
- 08 – License-exempt outside the child’s home by a nonrelative
- 11 – License-exempt center-based care

Type of Child Care	
	04
	04
	04
	04
	04
	04
	04


This information can be found on the student’s schedule record. Navigate to the student record whose information you want to view/edit. From the Student Menu, select “Schedules.”






**Noah Abrams**  
FULL DAY: Joeys - Full Day  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#)

**Student Menu**  
  
**Noah Abrams**  
Family  
**Schedules**  
Attendance >

 Download ▾

Status: Active 

**Alerts**  
  
**Important Health Notes**  
**No medical risks entered**  
**Medications taken at home:** Inhaler  
**Medication needed to be taken at preschool:**

Click on the blue Schedule ID to view/edit the schedule's "Type of Child Care" code.

**Noah Jerome Abrams Schedules**  
Noah Abrams, Age in September: 5  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / [Schedules](#)

[Create Schedule](#)

Select a schedule in the grid to see it on the calendar. All active schedules will be selected by default.

**Active Schedules** Previous Schedules

<input checked="" type="checkbox"/>	ID	Actions	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day
<input checked="" type="checkbox"/>	<b>SC001820</b>	<a href="#">Update</a>	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP



**Joeys - Full Day**  
Noah Abrams, Age in September: 5  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / [Joeys - Full Day](#)

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**Schedule Details**

**Schedule ID**  
SC001820

**Hours of Care Are During**  
School

The child care code selected in the "Type of Child Care" field in the schedule modal is the information that Hubbe pulls into the CDD-801A Report for this child. You can edit the care code here and click "Save."

**Edit Schedule**

**Schedule ID**  
SC001820

**Household**  
Abrams Family

**Agency Program**  
Full-Day State Preschool Program

**Funding Type**  
CSPP

**Site**  
Allen State Elementary

**Session**  
Joeys - Full Day

**Provider Rate**  
- SELECT -

**Start Date**  
11/01/2024

**End Date**  
06/30/2025

**Type of Child Care**

- 04 - Licensed center-based care
- N/A
- 02 - Licensed family child care home
- 03 - Licensed large family child care home
- 04 - Licensed center-based care**
- 05 - License-exempt in child's home by a relative
- 06 - License-exempt in child's home by a non-relative
- 07 - License-exempt outside the child's home by a relative
- 08 - License-exempt outside the child's home by a non-relative
- 11 - License-exempt center-based care


**Note:** The “Copy the session’s type of care code” checkbox beneath this field in the schedule modal allows users to have the system automatically select the care code that is assigned to the scheduled session. The field will be disabled from editing if checked.

Type of Child Care

04 - Licensed center-based care

☒ Copy the session's type of care code

You can find the child care code that is assigned to the session from the session record’s “Session Information” card.



AM: Koalas AM

[Home](#) / [Applebank USD](#) / [Riverbank CDC](#) / [Koalas AM](#)

Session Menu

Search this menu...

Koalas AM

Students (3)

Scheduling

Session Slots

Attendance

Family Engagement

Parents & Contacts

Meal Counts

Referrals

DRDP

ASQ

Health

ERS, CLASS, and More

QIP and Coaching

Legacy Session Calendars

Session Information

Edit

Session ID

SE101.2.2

Phone Number

Site: (714) 317-2819

Time of Day

AM

Session Start & End Time

8:00 AM to 11:00 AM

Room Number

Room 1A

Language

Instruction: English  
Majority of children: English

Meals & Snacks

AM Snack  
Lunch  
PM Snack

Age Group

PreK

Subsidy Types

Federal Head Start  
California State Preschool Program (CSPP) Part Day

Programs

Part-Day State Preschool Program  
Full Cost School Age Program  
Early Learning Home Based Program  
Private Pay Preschool  
Full Day, Part Year State Preschool Program  
State Preschool Program

Type of Child Care

04 - Licensed center-based care

Created:

11/2/2017 9:30 AM by Mark Edward

Last Updated:

11/30/2024 6:30 PM by Mark Edward

Parent eSignature URL

Download Parent Pins

QR Code Actions

<https://demo.sishubbe.com/Parents/ApplebankUSD/Login?Key=b868cca6-5145-4230-b6b6-9b75b8221de3>

Session Universal eSignature Pin

KoalasAM1

## Program Code 1, 2, and 3

Program Code 1 is the only program code required for the state. Program Code 2 should only contain data if the child receives services from more than one program code. Program Code 3 should only contain data if the child receives services from more than two program codes. The columns for Program Codes 2 and 3 must still be included, even if they are blank.

Program Code 1	Program Code 2	Program Code 3
CCTR		
CCTR		
CCTR		
CCTR		

Hubbe pulls this data from the student's current schedule. Navigate to a Student Record to view/edit. From the Student Menu, click on "Schedules."

**Student Menu**

Search this menu...

**Noah Abrams**

Family

**Schedules**

Attendance

**Alerts**

**Important Health Notes**

**No medical risks entered**

**Medications taken at home:** Inhaler

**Medication needed to be taken at preschool**

This student is currently only enrolled in one CSPP program (highlighted in yellow below), and so he will only have Program Code 1 filled out to be CSPP. In order to make edits, click the blue Schedule ID and then click "Edit" on the next page.

**Noah Jerome Abrams Schedules**

Noah Abrams, Age in September: 5

Home / Applebank USD / Noah Abrams / Schedules


Create Schedule

Select a schedule in the grid to see it on the calendar. All active schedules will be selected by default.

**Active Schedules** Previous Schedules

ID	Actions	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day
SC001820	Update	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP





## Joeys - Full Day

Noah Abrams, Age in September: 5

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 [Applebank USD](#) / 
 [Noah Abrams](#) / 
 Joeys - Full Day

[← Back to Grid](#)
[Edit](#)

### Schedule Details

<b>Schedule ID</b> SC001820	<b>Hours of Care Are During</b> School
--------------------------------	---

Update the “Funding” field to reflect the type of program the student is in. This change will reflect on the CDD-801A.

Edit Schedule

Schedule ID

SC001820

Household ⓘ

Abrams Family

Agency Program

Full-Day State Preschool Program

Funding Type ⓘ

CSPP

- SELECT -

Head Start

CSPP

FCCHEN

Site

Allen State Elementary

Session

Joeys - Full Day

Provider Rate

- SELECT -

Start Date

11/01/2024

End Date

06/30/2025

Drop/Transfer

Drop/Transfer Reason

Current student count: 18 / 24

Length of Day

Full-Day CSPP

Cancel

Save

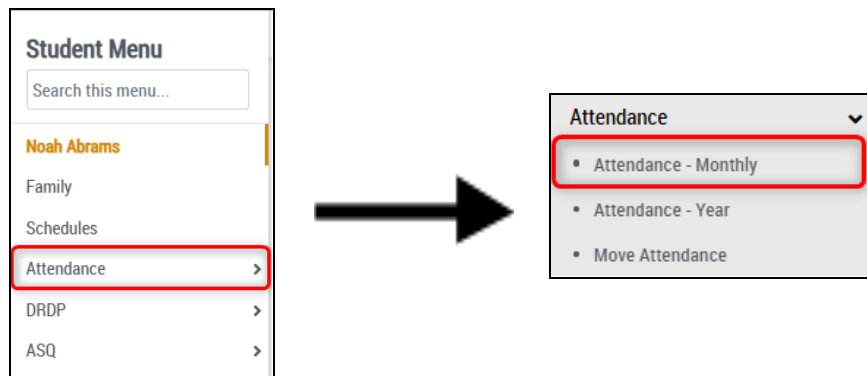
**Note:** The “Subsidy Type” of the contract selected in the child’s schedule will determine the program code in the 801A. This can be viewed/edited in the “Funding Contracts” record found within the “Agency Programs” record on the Agency Menu.

## Attendance Fields

This field is required. The attendance status fields in the CDD-801A Monthly Child Care Population Report are designed to capture the attendance of each child enrolled in subsidized child care programs. Hubbe automatically calculates these codes based on child attendance for that month.

Attendance Status 1	Attendance Status 2	Attendance Status 3
1		
1		
1		
1		
1		
2		

If you wish to *review* this information for a student, navigate to their student record, and then Click on “Attendance”, and then the sub menu item “Attendance - Monthly”.



From this page we can *review* attendance data that determines this reporting field. So long as all the data shown is accurate, then the field will be automatically calculated on the 801A report.

The screenshot shows the 'Attendance' page for Noah Jerome Abrams. The 'Select Month' dropdown is set to 'Feb 2025', highlighted by a red box and a red arrow. Below this, the 'Schedule Details (11/1/2024 - 6/30/2025)' are displayed. The 'Non School Day Schedule' and '2024-25 Cumulative Absence Counts' are shown. At the bottom, the attendance table is highlighted by a red box and a red arrow. The table has columns for 'Actions', 'Feb', 'Time In', 'Signature', 'Time Out', 'Signature', 'Time In', 'Signature', 'Time Out', 'Signature', and 'Staff Signature'. The first two rows show attendance for 3-M and 4-T.

Actions	Feb	Time In	Signature	Time Out	Signature	Time In	Signature	Time Out	Signature	Staff Signature
<a href="#">Actions</a>	3-M	9:47 AM								
<a href="#">Actions</a>	4-T	4:04 PM								


## Services Date


This field is required. The format must be mm/dd/yyyy (including the slashes).

The Services Date is the date that services began with a provider. This date must be on or after the Child Start Date. It gets updated when either the provider changes, the type of care changes, or when the program code changes.

Services Date
7/1/2024
7/1/2022
3/20/2024
8/1/2023
2/22/2024

This field populates from the student's schedule. To view or make edits, navigate to a Student Record. From the Student Menu, click on "Schedules."





**Noah Abrams**  
 FULL DAY: Joeys - Full Day  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#)

**Student Menu**  
  
**Noah Abrams**  
 Family  
**Schedules**  
 Attendance

[Download](#) [Status: Active](#)  
**Alerts**  
 Important Health Notes  
 No medical risks entered  
 Medications taken at home: Inhaler  
 Medication needed to be taken at preschool

On the Schedules grid, the highlighted date is the Service Date for this child. Notice that in this case it is the same as the Child Start Date since this child hasn't changed providers, type of care, or program code. If any of these changes has been made, it would reflect on the student's schedule, and Hubbe will grab the start date to populate the "Service Date" column on the CDD-801A.

Noah Jerome Abrams Schedules											
Noah Abrams, Age in September: 5											
<a href="#">Home</a> / <a href="#">Applebank USD</a> / <a href="#">Noah Abrams</a> / <a href="#">Schedules</a>											
<a href="#">Create Schedule</a>											
Select a schedule in the grid to see it on the calendar. All active schedules will be selected by default.											
Active Schedules Previous Schedules											
<input checked="" type="checkbox"/>	ID	Actions	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day	From To
<input checked="" type="checkbox"/>	SC001820	<a href="#">Update</a>	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP	11/01/2024 06/30/2025