

# CDE CDMIS 801A Report: Road Map

This Instruction Sheet will provide a detailed road map of the monthly **CDE CDMIS 801A** Report on Hubbe. When downloading the report, each data field will auto-populate with the data that you've entered in Hubbe. This road map will indicate the specific locations in Hubbe that each piece of data is pulled from. The California Department of Education requires specific formatting of the data in the 801A Report. To reference these specifications, please click on the links below:

General Electronic File Appendix:

***Link Coming Soon***

File Format Specifications Table:

***Link Coming Soon***

This Instruction Sheet will also mention the format guidelines that you must follow. It is important to ensure that all of the data in your 801A Report is in the correct format. If you are having trouble submitting your 801A via the CDMIS, i.e., you're receiving error codes and are unsure of their meaning, please visit the links below to review the 801A Report guidelines and Data Definitions:

***Link Coming Soon***

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*Click on the topic or page number to jump to the corresponding section of the instruction sheet.*

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# Report Information

Report Month and Year

The required format is mm/yyyy. For example, July 2025 must be entered as 07/2025.

Report month and year
7/2025
7/2025
7/2025
7/2025
7/2025
7/2025
7/2025

The report month and year populates from the Report Period field on the 801A Report page. This is the report month and year that you select on Hubbe in the filters at the top of the reporting page. To navigate there, click on **“Families and Parents”** and then select **“CDE CDMIS 801A/B”** from the State Report options.

Agency Menu

Search this menu...

Applebank USD

Agency Programs

Head Start >

Agency Settings >

Case Notes >

Finance >

Staff >

Sites (10)

Sessions/Classrooms (33)

Families and Parents >

Students >



# State Reports

[Home](#) / [Applebank USD](#) / State Reports

## CDE CDMIS 801A/B

Report that can be used to submit required monthly data to the Child Development Management Information System (CDMIS) on all children who were enrolled through an agency's contract with the California Department of Education (CDE).

The following contract types should be reported in CDE – CDMIS:

- California State Preschool Program (CSPP).

*Note:* Only non-LEA and college CSPP contractors should complete the CDE – CDMIS 801A/B report. LEA CSPP contractors must report using the California Preschool Data Collection (CAPSDAC) report below.

[View Report](#)

## CDSS CDMIS 801A/B

Report that can be used to submit required monthly data to the Child Development Management Information System (CDMIS) on all children who were enrolled through an agency's contract with the California Department of Social Services (CDSS).

The following contract types should be reported in CDSS – CDMIS:

- CalWORKS Stage 2 (C2AP)
- CalWORKS Stage 3 (C3AP)
- California Alternative Payment Program (CAPP)
- California Migrant Alternative Payment Program (CMAP)
- Children with Severe Disabilities (CHAN)
- Migrant Child Care and Development Program (CMIG)
- Family Child Care Education Home Networks (CFCC)
- General Child Care and Development (CCTR)

[View Report](#)

## Preschool Language Information System (PLIS) Report

Report that can be used to submit required quarterly data to the Preschool Language Information System (PLIS) on all children who were enrolled through an agency's California State Preschool (CSPP) contract with the California Department of Education (CDE).

[View Report](#)

## California Preschool Data Collection (CAPSDAC) Report

Report that can be used to submit required monthly classroom, staff, and child data to the California Preschool Data Collection (CAPSDAC) system for any Local Educational Agency (LEA) that operates a California State Preschool (CSPP) contract with the California Department of Education (CDE).

[View Report](#)

You will now be on the CDE 801A/B Report Page.

# CDE 801A/B Report

[Home](#) / [Applebank USD](#) / CDE 801A/B Report

[← Back to State Reports](#)

The “Report month and year” is selected via the “Report Period” Filter at the top of the page. You may only select one Month and one Year option from the drop-down.

# CDE 801A/B Report

[Home](#) / [Applebank USD](#) / CDE 801A/B Report

[← Back to State Reports](#)

ⓘ Click [here](#) to access the 801A/B report version prior to the updates effective July 1, 2025.

### Report Type

801A x ▾

### Funding

- Select - x ▾

### Report Period

Month July x ▾

Year 2025 x ▾

## Vendor Number/Submission Code

This is a required field. The vendor number is exactly four characters long and case-sensitive. The submission code is exactly three numbers long. Note that the default submission code for agencies that do not report by sub-agency is 000 (Hubbe automatically adds the 000 to the state vendor number). Agencies that have set up their system to report by sub-agencies can see the list of sub-agency submission codes by selecting the “Sub-agency/No Services” function from the CDMIS Main Menu. The required format for the field is the vendor number followed by the submission code, without any spaces. For example, if the vendor number is Z987 and the submission code is 000, this should be entered as Z987000.

Vendor number/submission code
6541000
6541000
6541000

The state vendor number populates from an information field at the Funding Contract level. To enter or edit this number for a funding contract, navigate into the “Funding Contracts” record. Click to edit the contract desired, and then ensure the “Include contract in 801A report” is checked. This will show/hide the “State Vendor Number” field.

The screenshot shows the 'Agency Programs' page. On the left, the 'Agency Menu' has 'Agency Programs' highlighted with a red box and a red circle containing the number 1. The main content area has a breadcrumb trail 'Home / Applebank USD / Agency Programs' with a red circle containing the number 2 next to 'Agency Programs'. Below the breadcrumb, there are two buttons: 'Create Agency Program' and 'Configure Funding Contracts' (which has a gear icon and is highlighted with a red box). Below these buttons is a search bar and a table of programs. The table has a header 'Program Name' and two rows: 'Subsidized School Age Program' and 'State Preschool Program', each with an 'Actions' button.

Agency Programs	
Home / Applebank USD / Agency Programs	
Create Agency Program	Configure Funding Contracts
Search: <input type="text"/> Show 25 entries	
Program Name	
Actions	Subsidized School Age Program
Actions	State Preschool Program



# Funding Contracts

Applebank USD

[Home](#) / [Applebank USD](#) / [Funding Contracts](#)

[← Back to Programs](#) [Create Funding Contract](#)



Search:

Show 

25

 entries

Showing 1 to 25 of 52 entries

Funding Contract ID	Name	Subsidy Type	State Contract Code or Grant ID	State Vendor Number	General Ledger Account Number	Is Subcontract	Slots	Active	Start Date	End Date	
AC9363659	CCTR	CCTR: General Child Care and Development Program	6516	6541		No	0	Yes	7/1/2022	6/30/2030	<div><div></div><div></div></div>

In the “Update Funding Contract” modal, you can edit the number in the “State Vendor Number” field, then press the blue “Save” button near the bottom right of the modal. Hubbe pulls the information from the “State Vendor Number” field to populate the “Vendor number/submission code” column.

Update Funding Contract

Funding Contract ID

AC9363659

Name

CCTR

State Contract Code or Grant ID

6516

General Ledger Account Number

Subsidy Type

CCTR: General Child Care and Development Program

Number of Slots

250

☒ Contract is active

☐ Subcontract

☒ Include contract in 801A report

☒ Include contract in SPR report

State Vendor Number of Agency Responsible for Children Served on this Contract ?


6541

**Note:** You can append the “State Vendor Number” with a sub-agency submission code from the filters section when selecting the month/year and contracts for the report. Simply enter a 3-digit code in the “Submission Code for Sub-Agency” field and this will append the “State Vendor Number” when generating the report. If no digits are entered here, the report will append the “State Vendor Number” with “000” for each child.

# CDE 801A/B Report

[Home](#) / [Applebank USD](#) / CDE 801A/B Report

[← Back to State Reports](#)

 Click [here](#) to access the 801A/B report version prior to the updates effective July 1, 2025.

## Report Type

801A x ▾

## Funding

CSPP x ▾

## Report Period

Month July x ▾

Year 2025 x ▾

## Region


- Select - x ▾



## Submission Code

123

## Only Show Errors?

- Select - x ▾

 Run Report

Search:  Show 25 ▾ entries  Excel  TXT Showing 1 to 19 of 19 entries

Link to Family	Report month and year	Vendornumber/submission code	Family Identification/Case Number	Head of Household Last Name	Head of Household First Name	Head of Household Middle Initial	Head of Household Address 1	Head of Household Address 2
<a href="#">305746CC</a>	07/2025	6541123	305746CC	Aarons	Rachel	F	2964 Paper Glen	#3

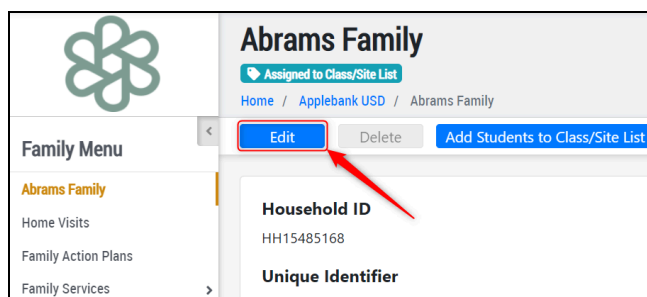
# Family Information

## Family Identification/Case Number (FICN)

This is a required field. Only letters A-Z (both upper and lower case are acceptable) and numbers 0-9 are allowed. You must report the FICN for each family.

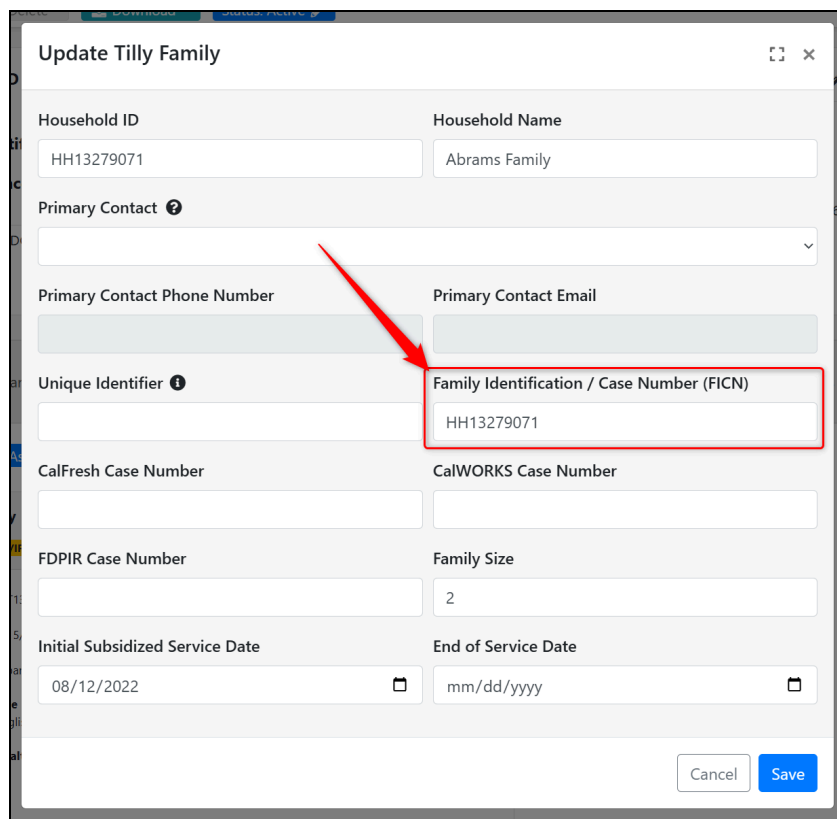
Family Identification/Case Number
314557CC
HH001055
HH001085

The FICN generates from the family record in Hubbe. Navigate to the family record of whose FICN you wish to view/edit. Click “Edit.”



The screenshot shows the 'Abrams Family' record. On the left is a 'Family Menu' with options: Abrams Family, Home Visits, Family Action Plans, and Family Services. The main content area shows 'Household ID' as HH15485168 and 'Unique Identifier'. Above this, there are buttons for 'Edit', 'Delete', and 'Add Students to Class/Site List'. The 'Edit' button is highlighted with a red box and a red arrow points to it.

A modal will pop up. Navigate to the “Family Identification / Case Number (FICN) field.”



The screenshot shows the 'Update Tilly Family' modal. It contains several input fields: 'Household ID' (HH13279071), 'Household Name' (Abrams Family), 'Primary Contact' (dropdown), 'Primary Contact Phone Number', 'Primary Contact Email', 'Unique Identifier', 'Family Identification / Case Number (FICN)' (HH13279071), 'CalFresh Case Number', 'CalWORKS Case Number', 'FDPIR Case Number', 'Family Size' (2), 'Initial Subsidized Service Date' (08/12/2022), and 'End of Service Date' (mm/dd/yyyy). The 'Family Identification / Case Number (FICN)' field is highlighted with a red box and a red arrow points to it.

Here, you can view/edit the FICN of this family. Hubbe automatically populates this field with the Household ID, so there's no need to develop a new alpha-numeric system for the FICN. However, if you would like to change this numbering system to a preferred one, you do still have the option to edit this field.



## Head-of-Household Last/First Name and Middle Initial

Only letters, hyphens, spaces, and apostrophes are allowed. The Head-of-Household Middle Initial column must be included in the file, even if it is blank.

Head of Household Last Name	Head of Household First Name	Head of Household Middle Initial
Blevins	Kenya	
Abrams	Olivia	
Meyer	Brandon	

All of this information is found at the Parent Record in Hubbe. Navigate to the Head-of-Household's Parent Record. Below the parent's ID, a field will display whether that parent is marked as the Head-of-Household. One parent **must** be marked as the Head-of-Household for this data to populate in the CDD-801A Report. The three name fields are visible in the Parent Record once "Edit" is clicked.

**Olivia Abrams**  
Home / Applebank USD / Abrams Family / Olivia Abrams  
Portal User Created Status: Active

**Parent Information** [Edit](#)

**Parent ID**  
PA320522CC

**Courtesy Title**  
None

**Unique Identifier**  
Mother (biological or adoptive)

**Parent Best Described As**  
Mother (biological or adoptive)

**Head of Household**  
☒ No

**Highest Education Level**  
Completed a Baccalaureate or Advanced Degree

**Ethnicity**  
Not Hispanic or Latino

**Race**  
White

To edit this information, click the blue "Edit" button near the top of the page and a modal will appear. The information entered here is the information that Hubbe pulls into the CDD-801A Report.

**Update Parent Info**

**First Name**  
Olivia

**Middle Name**  
Lynn

**Last Name**  
Abrams

**Parent ID**  
PA320522CC

**Courtesy Title**  
None

**Designation Title**  
None

**Professional Title**  
None

**Unique Identifier**  
Mother

**Parent Best Described As**  
Mother (biological or adoptive)

**Parent A or B**  
☒ A ☐ B

**Head of Household**  
☒ Yes ☐ No

**Parent Gender**  
☐ Male ☒ Female

**Birth Date**  
**Highest Education Level**  
**Language (select all that apply)**

## Head-of-Household Address 1

This is a required field. Only letters A-Z (both upper and lower case are acceptable), numbers 0-9, spaces, and periods are allowed. You must report the Head-of-Household Address 1 for each family. An example is “1234 Maple Street.”

Head of Household Address 1
12345 Mulberry Street
4511 Pavlov Street
2964 Paper Glen
1159 Casita Dr.

This information is found on the Family Record. Navigate to the Family Record whose Address you wish to view/edit. You can view the address in the family record overview.

**Abrams Family**

Home / Applebank USD / Abrams Family

Edit Delete Download Status: Active

**Household ID**  
HH15485168

**Unique Identifier**

**Site Preference** +Add

Elizabeth Abrams  
x Allen State Elementary Preferred  
Noah Abrams  
x Allen State Elementary Preferred

Larshall Abrams  
x Central State Preschool  
Abrams Family  
x Riverbank CDC

**Main Contact (Parent A)**

**Address** 3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 90001-1234

**Assigned Staff**

**Billing Contact:**  
Family Liaison:

**Created:** 11/2/2017 9:32 AM by Mark Edward  
**Last Updated:** 1/30/2025 12:23 PM by Damion Bruen

If you wish to edit this information, click on the pencil icon next to “Address.” In the modal that pops up, click on the pencil icon to the right of the address you wish to edit. The information entered in the “Address 1” field is the information that Hubbe pulls into the CDD-801A Report. Make sure to check that this address “Belongs” to Parent A (Head of Household) as shown below:

**Main Contact (Parent A)**

**Address** 3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 900011234



Address	Address Belongs To	Actions
3179 Maxine Harbors, Apt #5, Apple Valley, CA 90001-1234	Jerome Abrams, Olivia Abrams	[Edit] [Delete]
479 Bernard Drive #G3, Mapleton, CA 90000		[Edit] [Delete]

**+ Add**

**Close**

Select Existing Address or add new one



Ensure the Address 1 field is filled out as shown below:

<b>Address 1</b>		<b>Address 2</b>
<input type="text" value="3179 Maxine Harbors"/>		<input type="text" value="Apt #5"/>
<b>City</b>		
<input type="text" value="Apple Valley"/>		
<b>County</b>	<b>State</b>	<b>Zip Code</b>
<input type="text" value="Sutter"/>	<input type="text" value="CA"/>	<input type="text" value="900011234"/>



<b>Address belongs to</b>	
Jerome Abrams:	<input checked="" type="checkbox"/> Street Address <input type="checkbox"/> Mailing Address (if different than street address)
Olivia Abrams:	<input checked="" type="checkbox"/> Street Address <input type="checkbox"/> Mailing Address (if different than street address)

---

Head-of-Household Address 2

---

This is an optional field. Only letters A-Z (both upper and lower case are acceptable), numbers 0-9, spaces, and periods, and number signs are allowed. An example is "Apt. 2"

<b>Head of Household Address 2</b>
<input type="text" value="Apt.7"/>
<input type="text" value="#3"/>
<input type="text" value="# 1"/>

This information is found on the Family Record. Navigate to the Family Record whose Address you wish to view/edit. You can view the address in the family record overview.

**Abrams Family**

Home / Applebank USD / Abrams Family

Edit Delete Download Status: Active

---

**Household ID**

HH15485168

**Unique Identifier**

Elizabeth Abrams

Allen State Elementary

Noah Abrams

Allen State Elementary

Marshall Abrams

Central State Preschool

Abrams Family

Riverbank CDC

**Main Contact (Parent A)**

**Address**

3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 90001-1234

**Assigned Staff**

**Billing Contact:**  
**Family Liaison:**

**Created:** 11/2/2017 9:32 AM by Mark Edward  
**Last Updated:** 1/30/2025 12:23 PM by Damion Bruen

If you wish to edit this information, click on the pencil icon next to “Address.” In the modal that pops up, click on the pencil icon to the right of the address you wish to edit. The information entered in the “Address 2” field is the information that Hubbe pulls into the CDD-801A Report. Make sure to check that this address “Belongs” to Parent A (Head of Household) as shown below:





**Main Contact (Parent A)**

**Address**

3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 900011234

↓

**Select Address**

Address	Address Belongs To	Actions
3179 Maxine Harbors, Apt #5, Apple Valley, CA 90001-1234	Jerome Abrams, Olivia Abrams	 
479 Bernard Drive #G3, Mapleton, CA 90000		 

[+ Add](#)

Select Existing Address or add new one

Close

↓

Ensure the Address #2 field is filled out, *if relevant*. Reminder this field is optional.

<b>Address 1</b>		<b>Address 2</b>
<input type="text" value="3179 Maxine Harbors"/>		<input type="text" value="Apt #5"/>
<b>City</b>		
<input type="text" value="Apple Valley"/>		
<b>County</b>	<b>State</b>	<b>Zip Code</b>
<input type="text" value="Sutter"/>	<input type="text" value="CA"/>	<input type="text" value="900011234"/>



**Address belongs to**

Jerome Abrams: ☒ Street Address ☐ Mailing Address (if different than street address)

Olivia Abrams: ☒ Street Address ☐ Mailing Address (if different than street address)

---

## Head-of-Household City

---

This is a required field. Only letters A-Z (both upper and lower case are acceptable) and spaces are allowed. You must report the Head-of-Household City for each family. An example is “San Diego.”

Head of Household City
Riverbank
San Diego
Maple

This information is found on the Family Record. Navigate to the Family Record whose City(Address) you wish to view/edit. You can view the address in the family record overview.

**Abrams Family**

[Home](#) / [Applebank USD](#) / [Abrams Family](#)

[Edit](#) [Delete](#) [Download](#) [Status: Active](#)

**Household ID**  
HH15485168

**Unique Identifier**

**Site Preference** [+ Add](#)  
Elizabeth Abrams  
☒ Allen State Elementary ☒ Central State Preschool  
☒ Preferred  
Noah Abrams  
☒ Allen State Elementary ☒ Riverbank CDC  
☒ Preferred

**Main Contact (Parent A)**

**Address**   
3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 90001-1234

**Assigned Staff**   
**Billing Contact:**  
**Family Liaison:**  
**Created:** 11/2/2017 9:32 AM by Mark Edward  
**Last Updated:** 1/30/2025 12:23 PM by Damion Bruen

If you wish to edit this information, click on the pencil icon next to “Address.” In the modal that pops up, click on the pencil icon to the right of the address you wish to edit. The information entered in the “City” field is the information that Hubbe pulls into the CDD-801A Report. Make sure to check that this address “Belongs” to Parent A (Head of Household) as shown below:

**Main Contact (Parent A)**

**Address**

3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 900011234



Address	Address Belongs To	Actions
3179 Maxine Harbors, Apt #5, Apple Valley, CA 90001-1234	Jerome Abrams, Olivia Abrams	[Edit] [Delete]
479 Bernard Drive #G3, Mapleton, CA 90000		[Edit] [Delete]

+ Add

Close

Select Existing Address or add new one



Ensure the City field is filled out as shown below:

Address 1		Address 2	
<input type="text" value="3179 Maxine Harbors"/>		<input type="text" value="Apt #5"/>	
City			
<input type="text" value="Apple Valley"/>			
County	State	Zip Code	
<input type="text" value="Sutter"/>	<input type="text" value="CA"/>	<input type="text" value="900011234"/>	



Address belongs to	
Jerome Abrams:	<input checked="" type="checkbox"/> Street Address <input type="checkbox"/> Mailing Address (if different than street address)
Olivia Abrams:	<input checked="" type="checkbox"/> Street Address <input type="checkbox"/> Mailing Address (if different than street address)

---

### Head-of-Household State

---

This is a required field, only the 2 digit state abbreviation is allowed. Only letters A-Z are allowed. You must report the Head-of-Household State for each family. An example is "CA."

Head of Household State
<input type="text" value="CA"/>
<input type="text" value="CA"/>
<input type="text" value="CA"/>

This information is found on the Family Record. Navigate to the Family Record whose State(Address) you wish to view/edit. You can view the address in the family record overview.

**Abrams Family**

Home / Applebank USD / Abrams Family

Edit Delete Download Status: Active

---

**Household ID**

HH15485168

**Unique Identifier**

Elizabeth Abrams

Allen State Elementary

Noah Abrams

Allen State Elementary

Larshall Abrams

Central State Preschool

Abrams Family

Riverbank CDC

**Main Contact (Parent A)**

**Address**

3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 90001-1234

**Assigned Staff**

**Billing Contact:**

**Family Liaison:**

**Created:** 11/2/2017 9:32 AM by Mark Edward

**Last Updated:** 1/30/2025 12:23 PM by Damion Bruen

If you wish to edit this information, click on the pencil icon next to “Address.” In the modal that pops up, click on the pencil icon to the right of the address you wish to edit. The information entered in the “State” field is the information that Hubbe pulls into the CDD-801A Report. Make sure to check that this address “Belongs” to Parent A (Head of Household) as shown below:





**Main Contact (Parent A)**

**Address**

3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 900011234

↓

**Select Address**

Address	Address Belongs To	Actions
3179 Maxine Harbors, Apt #5, Apple Valley, CA 90001-1234	Jerome Abrams, Olivia Abrams	 
479 Bernard Drive #G3, Mapleton, CA 90000		 

[+ Add](#)

Select Existing Address or add new one

Close

↓

Ensure the State field is filled out as shown below:

**Address 1**

3179 Maxine Harbors

**Address 2**

Apt #5

**City**

Apple Valley

**County**

Sutter

**State**

CA

**Zip Code**

900011234

### Address belongs to

Jerome Abrams:
☒ Street Address
☐ Mailing Address (if different than street address)

Olivia Abrams:
☒ Street Address
☐ Mailing Address (if different than street address)

Head-of-Household Zip Code

This is a required field. The format is a 9 digit number, consisting of a five digit zip code and a four digit extension - do not include a dash for the extension. An example is “921225433.”

Head of Household Zip Code	
900001234	
924021234	
921226589	
900011234	

This information is found on the Family Record. Navigate to the Family Record whose zip code you wish to view/edit. You can view the zip code in the family record overview.

Abrams Family

Home / Applebank USD / Abrams Family

Edit

Delete

Download

Status: Active

Household ID

HH15485168

Unique Identifier

Site Preference

+ Add

Elizabeth Abrams

Allen State Elementary

Preferred

Noah Abrams

Allen State Elementary

Preferred

Main Contact (Parent A)

Address

3179 Maxine Harbors

Apt #5

Apple Valley CA, 90001-1234

Assigned Staff

Billing Contact:

Family Liaison:

Created:

11/2/2017 9:32 AM by Mark Edward

Last Updated:

1/30/2025 12:23 PM by Damion Bruen

If you wish to edit this information, click on the pencil icon next to “Address.” In the modal that pops up, click on the pencil icon to the right of the address you wish to edit. The information entered in the “Zip Code” field is the information that Hubbe pulls into the CDD-801A Report.

Main Contact (Parent A)

Address

3179 Maxine Harbors

Apt #5

Apple Valley CA, 900011234

Select Address

Address

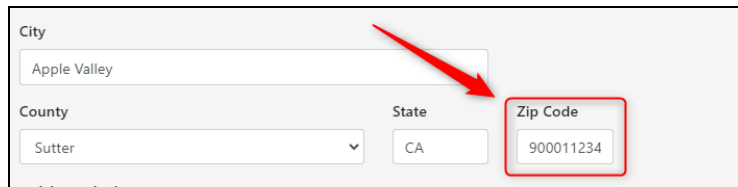
3179 Maxine Harbors, Apt #5, Apple Valley, CA 900011234

Address Belongs To

Jerome Abrams, Olivia Lynn Abrams

Actions





City  
Apple Valley

County  
Sutter

State  
CA


Zip Code  
900011234

## Head-of-Household FIPS Code

This is a required field. This field must contain five numbers total, including a leading zero. For example: 06001 or 06003. Every California FIPS code will begin with “06.” The last three digits of the FIPS code refers to the county that the head-of-household resides in.

Head of Household FIPS Code	
6073	
6065	
6065	
6101	

This field is generated by Hubbe based on the county entered for a family’s address. To view/edit the address, navigate to the Family Record. Click on the pencil icon next to the “Address” section.



**Abrams Family**

Home / Applebank USD / Abrams Family

Edit Delete Download Status: Active

**Household ID**  
HH15485168

**Unique Identifier**

**Site Preference** + Add

**Main Contact (Parent A)**

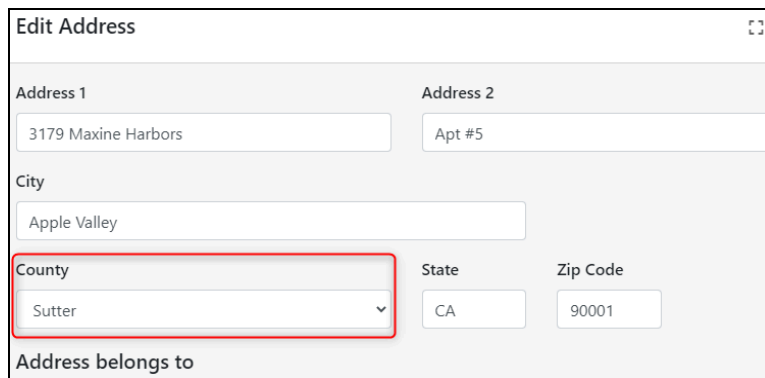
**Address** 3179 Maxine Harbors  
Apt #5  
Apple Valley CA, 90001-1234

Another modal will appear. This modal contains all addresses that the family has entered into Hubbe. Click on the pencil icon underneath the “Actions” column of the address you want to edit. For the Head-of-Household FIPS code to populate in the 801A Report, a county must be selected for the family’s address, as evidenced below.



Select Address

Address	Address Belongs To	Actions
3179 Maxine Harbors, Apt #5, Apple Valley, CA 90001	Jerome Abrams, Olivia Lynn Abrams	



**Edit Address**

Address 1: 3179 Maxine Harbors

Address 2: Apt #5

City: Apple Valley

County: Sutter

State: CA

Zip Code: 90001

Address belongs to

## CalWORKs Recipient

This is a required field, and it is calculated by the Hubbe system. The possible values are 1: Adult(s) and Child(ren) Cash Aid, 2: Child(ren) Cash Aid, 3: Diversion Services, and 4: Not Applicable



**CalWORKs Recipient**

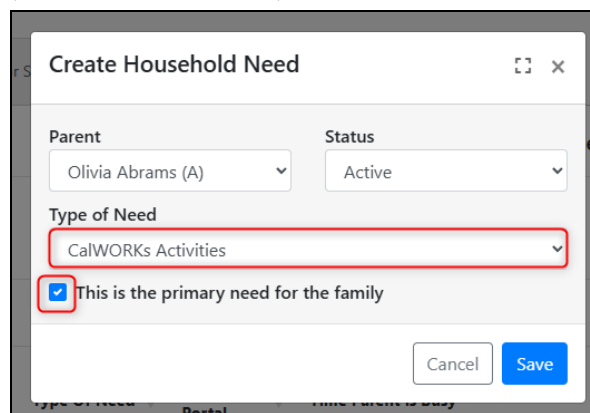
3

4

2

4

In order for the value to be **1: Adult(s) and Child(ren) Cash Aid**, the following fields on the Family Record must be entered: The Primary Need for the Family Must be set to "CalWORKs Activities"



**Create Household Need**

Parent: Olivia Abrams (A)

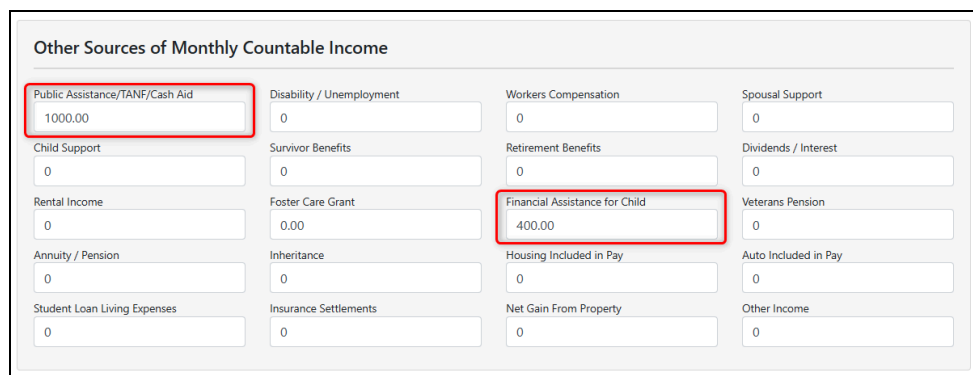
Status: Active

Type of Need: CalWORKs Activities

☒ This is the primary need for the family

Cancel Save

**AND** the Active Income Calculator must show that the family receives Public Assistance/TANF/Cash Aid **AND** Financial Assistance for the Child greater than \$0.



**Other Sources of Monthly Countable Income**

Public Assistance/TANF/Cash Aid: 1000.00

Disability / Unemployment: 0

Workers Compensation: 0

Spousal Support: 0

Child Support: 0

Survivor Benefits: 0

Retirement Benefits: 0

Dividends / Interest: 0

Rental Income: 0

Foster Care Grant: 0.00

Financial Assistance for Child: 400.00

Veterans Pension: 0

Annuity / Pension: 0

Inheritance: 0

Housing Included in Pay: 0

Auto Included in Pay: 0

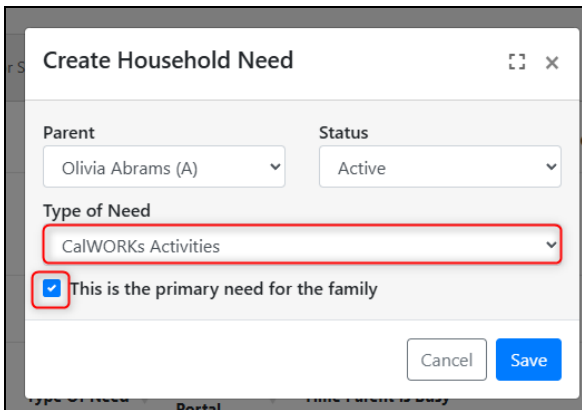
Student Loan Living Expenses: 0

Insurance Settlements: 0

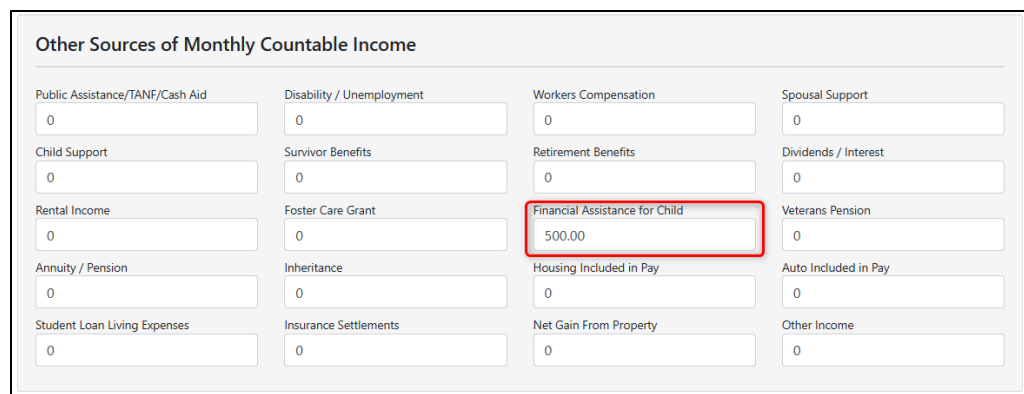
Net Gain From Property: 0

Other Income: 0

In order for the value to be **2: Child(ren) Cash Aid**, the following fields on the Family Record must be entered: The Primary Need for the Family Must be set to “CalWORKs Activities”

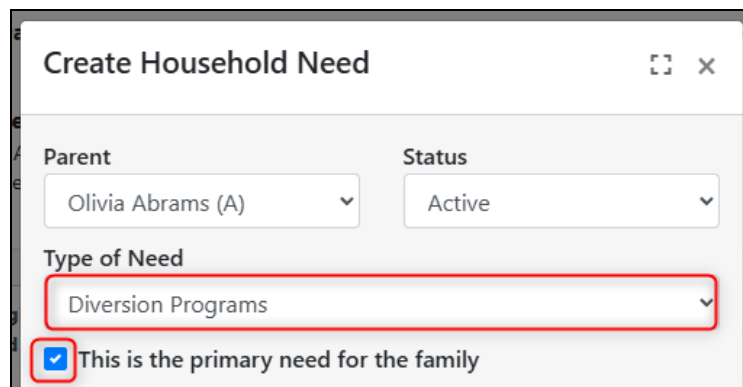


**AND** the Active Income Calculator must show that the family receives Financial Assistance for the Child greater than \$0.



Other Sources of Monthly Countable Income			
Public Assistance/TANF/Cash Aid 0	Disability / Unemployment 0	Workers Compensation 0	Spousal Support 0
Child Support 0	Survivor Benefits 0	Retirement Benefits 0	Dividends / Interest 0
Rental Income 0	Foster Care Grant 0	Financial Assistance for Child 500.00	Veterans Pension 0
Annuity / Pension 0	Inheritance 0	Housing Included in Pay 0	Auto Included in Pay 0
Student Loan Living Expenses 0	Insurance Settlements 0	Net Gain From Property 0	Other Income 0

In order for the value to be **3: Diversion Services**, the following fields on the Family Record must be entered: The Primary Need for the Family Must be set to “Diversion Programs”



In order for the value to be **4: Not Applicable**, any of the criteria mentioned in the sections above must not be met. All these families will be grouped in section 4.

---

## Family Size

---

This is a required field. The formatting is numbers only, and the maximum family size is 15. If there is a family with more than 15 members, enter 15 so that the family's information will be saved.

Family Size	
	6
	3
	3
	5

This information can be found at the Family Record. Navigate to the family whose family size you wish to view/edit. Click "Edit."

**Abrams Family**

[Home](#) / [Applebank USD](#) / Abrams Family

[Edit](#) [Delete](#) [Download](#) [Status: Active](#)

**Household ID**  
HH15485168

A modal will pop up. Navigate to the "Family Size" field.

**Update Abrams Family**

Household ID: HH15485168 Household Name: Abrams Family

Primary Contact: [Dropdown]

Primary Contact Phone Number: [Text] Primary Contact Email: [Text]

Unique Identifier: [Text] Family Identification / Case Number (FICN): HH15485168

CalFresh Case Number: [Text] CalWORKS Case Number: [Text]

FDPIR Case Number: [Text] **Family Size: 5**

Initial Subsidized Service Date: 08/22/2017 End of Service Date: [Text]

[Cancel](#) [Save](#)

Here, you can view/edit the size of this family. The information entered here is the information that Hubbe pulls into the CDD-801A Report.

Family Size
5

---

## Family Income

---

This is a required field. The formatting is numbers 0-9 only with no decimals or symbols (\$).

Family Income
5200
1848
1432

This information can be found on the Family Record. Navigate to the family whose income you wish to view/edit. From the Family Menu, select “Income.”

Family Menu
Abrams Family
Home Visits
Family Action Plans
Family Services >
CACFP
Income
Finance >
Subsidized Certification

The family’s income will be listed near the top of the Household Income page. To view details of this income, click on the income amount in the “Income History” grid below. The information entered here is the information that Hubbe pulls into the CDD-801A Report.

Household Income: Abrams Family

Applebank USD

Home

 / 

Applebank USD

 / 

Abrams Family

 / 

Income

Create

Download

Active Income Declaration is Signed

Monthly Income

\$6,500.00

Family Size

5

Full-time Family Fee

\$413.00

Part-time Family Fee

\$207.00

Income Eligibility for Meal Reimbursement

Base

Family Fee Effective Date

Income History

Show

10

entries

Search:

Total Income	Status	Sent To Parent Portal	Declaration Signed	Created By	Created On	
\$3,696.33	Inactive	Not sent	Not Signed	Family Application	3/27/2023	<div><div></div><div></div></div>

---

## Reason for Needing Service

---

This is a required field, and it is the family's primary need for service. This field can be updated from the Family Record.

Reason for Needing Services
B
C
A
G

From a Family Record, find the “**Enrollment**” Menu item, then click on “**Subsidized Certification (CDE/CDSS)**”.

The screenshot shows a 'Family Menu' with a search bar and a list of items. The 'Enrollment' item is expanded, showing a list of options. 'Subsidized Certification (CDE/CDSS)' is highlighted with a red box.

Family Menu	
Search this menu...	
Abrams Family	
Home Visits	
Family Action Plans	
Family Services	>
CACFP Eligibility	
Income	
Finance	>
Enrollment	▼
• Subsidized Certification (CDE/CDSS)	
• Head Start	
• Family Contracts	

The second tab of this page is titled “**Eligibility and Need**”. From this tab we can click the blue “**Create**” button under “Need” and enter a Primary Need for the family. Whatever value is entered in the field labeled “Type of Need” will determine the reporting value. Make sure the primary need box is checked. See below

The screenshot shows the 'Eligibility and Need' page. The 'Eligibility' section has a list of items: 'Income Eligible' and 'Exceptional Needs'. The 'Need' section has a blue 'Create' button, which is highlighted with a red box and a red arrow.

Income	Eligibility and Need	Parent Schedule	Application for Services
Eligibility			
• Income Eligible			
• Exceptional Needs			
Need			

**Create Household Need**

Parent: Olivia Abrams (A) Status: Active

Type of Need: Homelessness

☒ This is the primary need for the family

Cancel Save

---

Family Start Date

---

This field is required. The format must be mm/dd/yyyy (including the slashes).

Family Start Date
7/1/2023
7/3/2025
9/15/2024
7/1/2022
8/22/2021

This field populates from the Family Record page. To make edits, navigate to a Family Record. Click the blue “Edit” button at the top of the page.

**Abrams Family**

Home / Applebank USD / Abrams Family

Edit Delete Download Status: Active

Household ID: HH15485168

Main Contact (Parent A)

Address

A modal will pop up. Navigate to the “Initial Subsidized Service Date” field. The “Initial Subsidized Service Date” is where Hubbe pulls data for the “Family Start Date” column on the CDD-801A.

## Update Abrams Family



Household ID

HH15485168

Household Name

Abrams Family

Primary Contact ?

Primary Contact Phone Number

Primary Contact Email

Unique Identifier i

Family Identification / Case Number (FICN)

HH15485168

CalFresh Case Number

CalWORKS Case Number

FDPIR Case Number

Family Size

6

Initial Subsidized Service Date

08/22/2017



End of Service Date

mm/dd/yyyy



Cancel

Save



# Child Information

## Child's Last Name, First Name, Middle Initial



The Child's first and last name are required fields; the child's middle initial is not. The first and last name can each be between 2 and 50 characters, consisting only of letters, hyphens, spaces, and apostrophes. The middle initial field may be left blank if the child does not have a middle name or chooses not to include the middle name.

Child Last Name	Child First Name	Child Middle Initial
Harris	Drei	S
Haley	Crosby	
Haley	Jacklyn	
Stehr	Earl	
Abrams	Larshall	J
Adams	Natasha	
Doyle	Shyann	
Adams	Torren	L

The child's name populates from their student record. In order to make edits, navigate to a Student Record. Click the pencil icon next to "General Information."

**Noah Abrams**  
AM: Koalas AM  
Home / Applebank USD / Noah Abrams

Delete Download Inactivate Student

**General Information**  **Student Contact** 




Student ID: ST320522  
First Name: Noah  
Middle Name: Jerome  
Last Name: Abrams  
Unique Identifier:


Home Phone: 555-981-5777  
Parent A Phone Number: 555-555-2852  
Parent B Phone Number: 555-890-7654

A modal with General Information will open. Ensure that the first and last name fields are correct, and include a middle name and nickname, if applicable.

Update General Information

First Name: Noah  
Middle Name: Jerome  
Last Name: Abrams  
Preferred Name:

Student ID: ST320522  
Unique Identifier:   
SSID: 8355418874  
Date of Birth: 06/14/2017   
Country of Birth: - SELECT -  
State of Birth: - SELECT -  
City of Birth: Apple Valley  
Weeks Premature: Not Premature or Not App  
Birth Certificate Number: CA8790876  
Date the child was first served in the program: 07/20/2020   
QRIS Parent Consent: ☐ Yes ☒ No  
Photo/Video Consent: - SELECT -

Expected Date of Birth? 


Cancel Save

## Child's Ethnicity

This field is required. There are two valid entries: Y (yes), or N (no).

Child's Ethnicity (Hispanic Origin)
N
N
N
Y

The child's ethnicity is populated from a field at the Student Record. In order to view/edit, navigate to a Student Record. Click on the pencil icon next to "Demographic Information" at the top of the page.




**Noah Abrams**  
FULL DAY: Joey's - Full Day  
[Home](#) / [Applebank USD](#) / Noah Abrams


[Download](#) [Status: Active](#)


**Alerts**

**Important Health Notes**  
**No medical risks entered**  
**Medications taken at home:** Inhaler  
**Medication needed to be taken at preschool:** Inhaler  
**Immunization Exemptions:** Polio - Fourth


**IEP Documentation**  
**Primary Disabilities:** Autism  
**Apple Valley School District:**

**General Information**   
Student ID: ST320522  
First Name: Noah  
Middle Name: Jerome

**Student Contact**   
Parent A Phone Number: (555) 555-2852  
Parent B Phone Number: (555)

**Demographic Information**   
Dual Language Learner: No  
English Language Learner: No  
Language: English

In the modal that opens, indicate the child's ethnicity. On the CDD-801A, Hubbe will mark a "Y" if the child is Hispanic or Latino, or an "N" if the child is not Hispanic or Latino.

**Update Demographic Information** 

**Language**  
English

**Ethnicity**  
Not Hispanic or Latino

**Federal Race**  
White

**State Race**  
White

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Additional State Race**  
N/A

**Gender**  
Male

**DRDP-2015 Race categories**  
White

## Child's Race

Child's State Race Options: American Indian or Alaskan Native; Asian; Black or African American; Native Hawaiian or Other Pacific Islander; Caucasian.

These fields are all required. They all have two valid entries: Y (yes), or N (no).

American Indian or Alaskan Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	Caucasian
N	N	Y	N	N
Y	N	N	N	N
N	Y	N	N	N
N	N	N	N	Y
N	N	N	Y	Y

First, navigate to the record of the student you wish to view/edit. In order to view/edit, navigate to a Student Record. Click on the pencil icon next to "Demographic Information" at the top of the page.

**Noah Abrams**  
FULL DAY: Joeys - Full Day  
Home / Applebank USD / Noah Abrams

Download Status: Active

**Alerts**

Important Health Notes  
No medical risks entered  
Medications taken at home: Inhaler  
Medication needed to be taken at preschool: Inhaler  
Immunization Exemptions: Polio - Fourth

IEP Documentation  
Primary Disabilities: Autism  
Apple Valley School District

**General Information** Student Contact Demographic Information

Student ID: ST320522 First Name: Noah Middle Name: Jerome Parent A Phone Number: (555) 555-2852 Parent B Phone Number: (555) Dual Language Learner: No English Language Learner: No Language: English

In the modal that opens, indicate the child's race by selecting as many races that apply. Hubbe will generate a "Y" for the race selected, and an "N" for the remaining race columns on the CDD-801A.

**Update Demographic Information**

Language: English Ethnicity: Not Hispanic or Latino Federal Race: White

State Race: White Additional State Race: N/A Additional State Race: N/A

Additional State Race: N/A Additional State Race: N/A Gender: Male

DRDP-2015 Race categories: White

Dual Language Learner: Yes No Is English the only language spoken at the child's home? Yes No

English Language Learner: Yes No

Cancel Save

## Child's Gender

This field is required. There are three valid entries: F for female, M for male, and X for Non-Binary

Gender
M
M
F
M

Navigate to a Student Record to view/edit. Click the pencil icon next to “Demographic Information” at the top of the page.

**Noah Abrams**  
FULL DAY: Joeys - Full Day  
[Home](#) / [Applebank USD](#) / Noah Abrams

[Download](#) Status: Active

**Alerts**

**Important Health Notes**  
No medical risks entered  
Medications taken at home: Inhaler  
Medication needed to be taken at preschool: Inhaler  
Immunization Exemptions: Polio - Fourth

**IEP Documentation**  
Primary Disabilities: Autism  
Apple Valley School District

**General Information** [Edit](#) **Student Contact** [Edit \*\*Demographic Information\*\* \[Edit\]\(#\)](#)

Student ID: ST320522  
First Name: Noah  
Middle Name: Jerome

Parent A Phone Number: (555) 555-2852  
Parent B Phone Number: (555)

Dual Language Learner: No  
English Language Learner: No  
Language: English

In the modal that opens, indicate the gender of the student. Ensure this field is correct. For the CDD-801A to be accepted Male, Female, or Non-Binary must be selected (not Unknown).

**Update Demographic Information**


Language: English  
Ethnicity: Not Hispanic or Latino  
Federal Race: White  
State Race: White  
Additional State Race: N/A  
Additional State Race: N/A  
Additional State Race: N/A  
Gender: Male  
DRDP-2015 Race categories: White  
Dual Language Learner: ☐ Yes ☒ No  
English Language Learner: ☐ Yes ☒ No  
Is English the only language spoken at the child's home? ☒ Yes ☐ No  
[Cancel](#) [Save](#)

## Child's Date of Birth

This field is required. The format must be mm/dd/yyyy (including the slashes).

Child's Date of Birth
2/16/2022
12/9/2023
9/8/2023
2/26/2024

Navigate to a Student Record to view/edit. Click the pencil icon next to “General Information” at the top of the page.



### Noah Abrams

AM: Koalas AM

[Home](#) / [Applebank USD](#) / [Noah Abrams](#)

[Delete](#) [Download](#) [Inactivate Student](#)

#### General Information

**Student ID:** ST320522  
**First Name:** Noah  
**Middle Name:** Jerome  
**Last Name:** Abrams  
**Unique Identifier:**  
**SSID:** 8355418874  
**Date of Birth:** 6/14/2017  
**Date the child was first served in the program:** 7/20/2020  
**QRIS Parent Consent:** No  
**Photo/Video Consent:**

#### Student Contact

**Home Phone:** 555-981-5777  
**Parent A Phone Number:** 555-555-2852  
**Parent B Phone Number:** 555-890-7654  
**Email:** MaceyAbrams@me.com  
**Parent A Address:**  
3179 Maxine Harbors  
Apt #5  
Apple Valley, CA, 900011234  
**Parent B Address:**

In the modal that opens, add the date of birth. Ensure this field is correct then click on the blue “Save” button.

### Update General Information

**First Name**  
Noah

**Middle Name**  
Jerome


**Last Name**  
Abrams


**Student ID**  
ST320522

**Unique Identifier**

**Preferred Name**

**SSID**  
8355418874

**Date of Birth**  
06/14/2017 

☐ Expected Date of Birth? 


**Country of Birth**  
- SELECT -

**State of Birth**  
- SELECT -

**City of Birth**  
Apple Valley

**Weeks Premature**  
Not Premature or Not App

**Birth Certificate Number**  
CA8790876

**Date the child was first served in the program**  
07/20/2020 

**QRIS Parent Consent**  
☐ Yes ☒ No

**Photo/Video Consent**  
- SELECT -

Cancel

Save

---

## Child Has IEP or IFSP

---

This field is required. There are three valid entries: **1**: Yes, the child has an active IEP or IFSP, **2**: No, the child does not have an active IEP or IFSP, **3**: No, but the child was certified with an active IEP or IFSP at time of enrollment

This information field indicates if a child has an active Individualized Family Service Plan (IFSP) or an Individualized Education Program (IEP) on file with the agency. These are for children with exceptional needs as described in EC Section 8208(l)(2). These children require the special attention of adults in a child care setting.

Child Has IEP or IFSP	
	3
	1
	1
	2

This field populates from the Student Record. In order to view or make edits, navigate to a Student Record, and click on the “Special Needs” menu item.

### Student Menu

**Noah Abrams**

Family

Schedules

Attendance >

DRDP >


ASQ >

Photos

Health >

Special Needs

Click the blue “IEP/IFSP” button and indicate whether the child has an “IEP” or an “IFSP” and whether it was before enrollment or not. The values entered in this field will determine whether or not the field is labeled as 1, 2, or 3.



## Noah Abrams Special Needs

[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / [Special Needs](#)

### Student Menu

Search this menu...

- Noah Abrams
- Family
- Schedules
- Attendance
- DRDP
- ASQ
- Photos
- Health
- Special Needs**

### Special Needs

Edit

**CPS Recipient:** Yes

**At Risk of Abuse, Neglect, or Exploitation:** Yes

**Severely Disabled:** No

**Receives Mental Health Consultation Services:** No

IEP / IFSP 

+ IEP / IFSP



### Create IEP / IFSP

Children with exceptional needs will have their enrollment and attendance reported under a higher adjustment factor for all dates between their IEP/IFSP start and end dates.

[Instructions for 8501 \(CPARIS\)](#)

[Instructions for 9500 \(CDPR\)](#)

IEP/IFSP ID

SIP001076

IEP/IFSP Type

IEP

Created Before Enrollment

☒ Yes ☐ No

Primary Disabilities

Autism

Meeting Type

Initial Meeting Date

Meeting Date

03/01/2025

+ Add IEP/IFSP Meeting

Date Received from Parents/Guardians

03/05/0225

Expiration Date ?

mm/dd/yyyy

Notes

Cancel

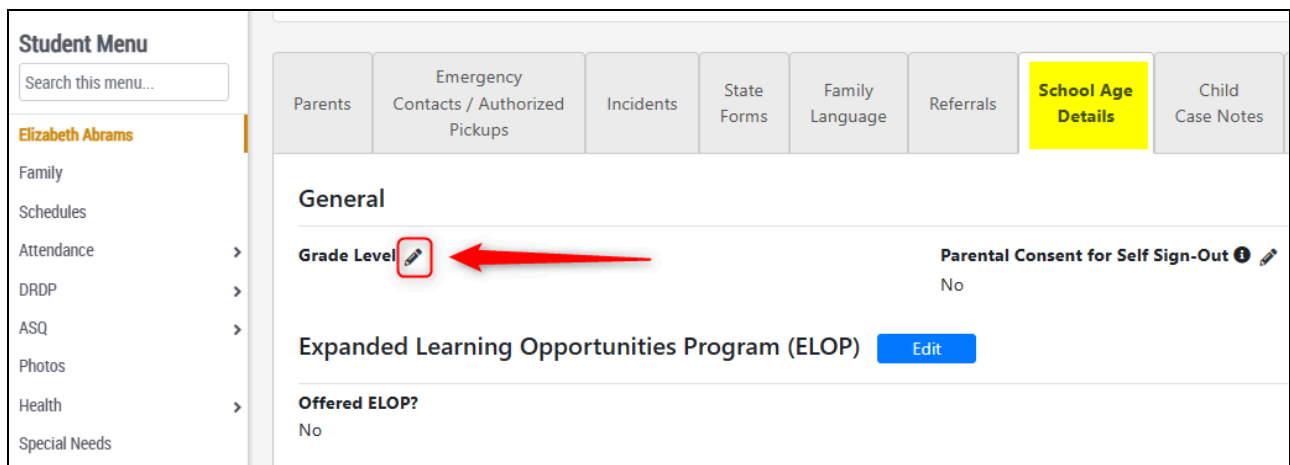
Save

## Is Child Receiving Extended Learning and Care?

This field is required. There can only be two possible values — (Y)Yes or (N) No.

Is Child Receiving Extended Learning and Care?
N
Y
N
N
N

This report value is driven from the “Grade Level” field on the Child Record. Navigate to a Child record and scroll down to the tab labeled “School Age Details”.



**Student Menu**



Search this menu...



**Elizabeth Abrams**

- Family
- Schedules
- Attendance
- DRDP
- ASQ
- Photos
- Health
- Special Needs

**Parents** **Emergency Contacts / Authorized Pickups** **Incidents** **State Forms** **Family Language** **Referrals** **School Age Details** **Child Case Notes**

**General**

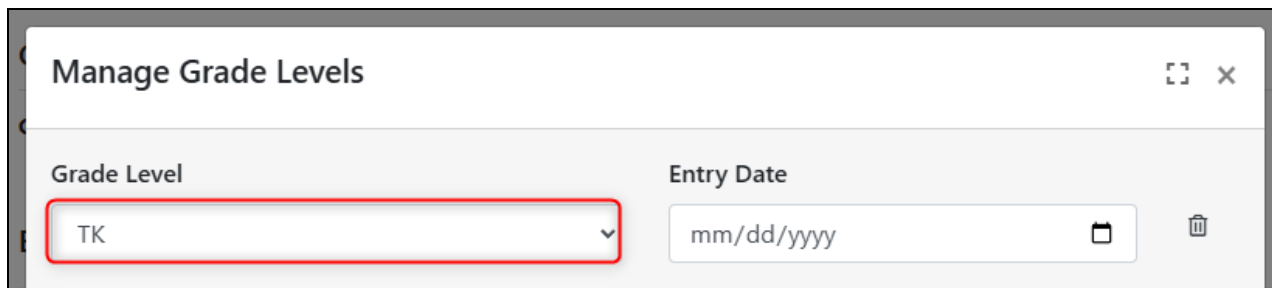
**Grade Level**  

**Parental Consent for Self Sign-Out**    
No

**Expanded Learning Opportunities Program (ELOP)** **Edit**

**Offered ELOP?**  
No

If a child has a "TK" grade level created on their record, and the "Entry Date" is blank, during the report period, or before the report period, then they will be marked as “Yes” to receiving extended learning and care.



**Manage Grade Levels**

**Grade Level**

TK

**Entry Date**

mm/dd/yyyy



---

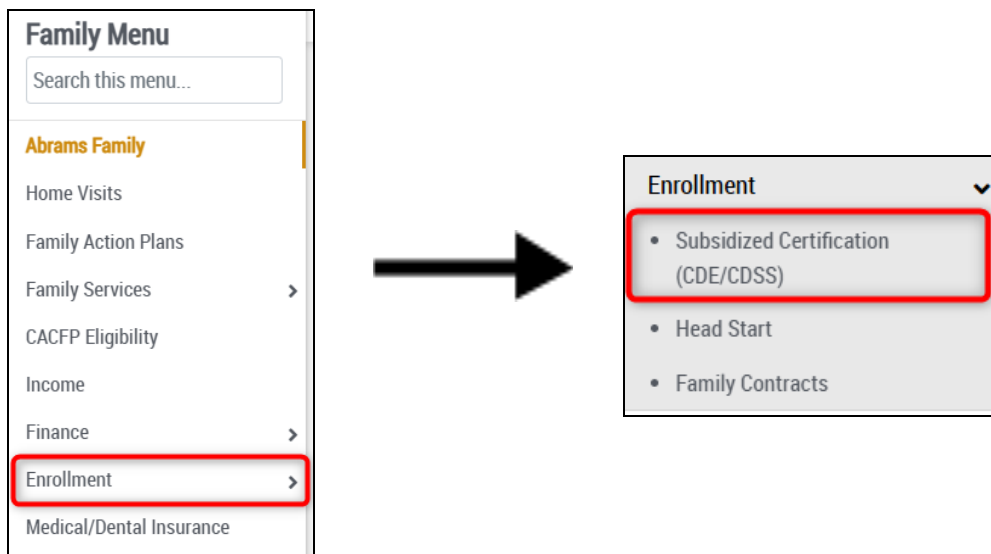
## Child's Eligibility

---

This field is required. There can be 8 possible values as listed here: **A:** Homeless, **B:** Income Eligible, **C:** Protective Services (CPS or At-Risk), **D:** Qualified Neighborhood School, **E:** Current Aid Recipient, **F:** Children with Disabilities (Exceptional Needs), **G:** Governmental Programs Categorical Eligibility, **H:** Early Enrollment TK Eligibility

Child's Eligibility
B
B
A
D

This information is located on the “Subsidized Certification” record. First, navigate to the “Enrollment” menu item and then “Subsidized Certification (CDE/CDSS)” record from the sub-menu item to add or edit the Household Eligibility.



Next, click into the “Eligibility and Need” tab. Here, you can click the pencil icon beside the “Eligibility” field to edit this information.

Income

Finance

Enrollment

- Subsidized Certification (CDE/CDSS)
- Head Start
- Family Contracts

Medical/Dental Insurance

Applications

Material Goods / Incentives

Income

**Eligibility and Need**

Parent Schedule

Application for Services

Eligibility

- Income Eligible
- Exceptional Needs

Need

Create



07/25/2025 07/25/2025

### Update Household Eligibility

Protective Services

☐ Yes ☒ No

Income Eligible

☒ Yes ☐ No

Programs for the Severely Handicapped

☐ Yes ☒ No

Exceptional Needs (CSPP Only)

☐ Yes ☒ No

Means-Tested Government Program

☐ Yes ☒ No

Current Aid Recipient

☐ Yes ☒ No

Homeless

☐ Yes ☒ No

CSPP Only-Qualified FRPM Resident

☐ Yes ☒ No

Over-Income (CSPP Only)

☐ Yes ☒ No

Early TK Enrollment

☐ Yes ☒ No

Cancel Save

---

Is Child Enrolled in a DSS Program

---

This field is required. This field is completely driven by **schedule information** entered into the Hubbe system. Based on the schedules inputted into Hubbe, the following values will be populated for the report:

- **01:** No, the child is not enrolled in a DSS Program.
- **02:** Yes, the child is enrolled in CalWORKs Stage One Child Care (C1AP).
- **03:** Yes, the child is enrolled in CalWORKs Stage Two Child Care (C2AP).
- **04:** Yes, the child is enrolled in CalWORKs Stage Three Child Care (C3AP).
- **05:** Yes, the child is enrolled in Alternative Payment Program (CAPP).
- **06:** Yes, the child is enrolled in Migrant Alternative Payment Program (CMAP).

- **07:** Yes, the child is enrolled in Emergency Child Care Bridge Program for Foster Children (Bridge Program)
- **08:** Yes, the child is enrolled in General Child Care and Development (CCTR)
- **09:** Yes, the child is enrolled in Migrant Child Care and Development Programs (CMIG)
- **10:** Yes, the child is enrolled in Children with Severe Disabilities (CHAN)
- **11:** Yes, the child is enrolled in Family Child Care Home Education Networks (CFCC)
- **12:** Unknown if the child is enrolled in a DSS Program

Is Child Enrolled in a DSS Program?	
	1
	2
	3
	1

This field is automatically pulled from the student schedule. There is a field on the student schedule that is labeled “**Funding Contract**” as shown in the screenshot below:

The screenshot shows the 'Edit Schedule' form with the following fields:

- Schedule ID:** SC001718
- Household:** Abrams Family
- Agency Program:** Full-Day State Preschool Program
- Site:** Allen State Ele...
- Session:** Joeys - Full Day
- Funding Contract:** CSPP (with a dropdown menu open showing options: - SELECT -, Head Start, CSPP, FCCHEN, and a checkbox for 'Copy the session's type of care code')
- Provider Rate:** (field at the bottom)

When these funding contracts are configured inside of Hubbe, there must be a **Subsidy Type** associated with it. When you select a “Funding Contract” on the student schedule, you are also inadvertently selecting the “Subsidy Type” associated with that Contract. Here is a look at our Agency Program setup, where we can see a sample Funding Contract, and its Associated Subsidy Type:

The screenshot shows a web form titled "Update Funding Contract". It contains several input fields:
 

- Funding Contract ID:** A text box containing "AC14239714". A red callout bubble points to this field with the text "Funding Contract (on student schedule)".
- Name:** A text box containing "C2AP".
- State Contract Code or Grant ID:** An empty text box.
- General Ledger Account Number:** An empty text box.
- Subsidy Type:** A dropdown menu showing "C2AP: CalWORKs Stage 2". A red callout bubble points to this field with the text "Corresponding Subsidy Type".

Using the combined information from above, here is what values determine the field entry. If a student's schedule has a **Funding Contract** corresponding with the following **Subsidy types**:

- "01" if the child doesn't have any schedule in the report period with a selected Funding Contract under the following subsidy types: CalWORKs Stage 1, C2AP, C3AP, CAPP, Bridge, CCTR, CFCC, CHAN, CMAP, CMIG
- "02" if the child does have a schedule with a selected Funding Contract under the **CalWORKs Stage 1** subsidy type
- "03" if the child does have a schedule with a selected Funding Contract under the **C2AP** subsidy type
- "04" if the child does have a schedule with a selected Funding Contract under the **C3AP** subsidy type
- "05" if the child does have a schedule with a selected Funding Contract under the **CAPP** subsidy type
- "06" if the child does have a schedule with a selected Funding Contract under the **CMAP** subsidy type
- "07" if the child does have a schedule with a selected Funding Contract under the **Bridge** subsidy type
- "08" if the child does have a schedule with a selected Funding Contract under the **CCTR** subsidy type
- "09" if the child does have a schedule with a selected Funding Contract under the **CMIG** subsidy type
- "10" if the child does have a schedule with a selected Funding Contract under the **CHAN** subsidy type
- "11" if the child does have a schedule with a selected Funding Contract under the **CFCC** subsidy type
- "12" if none of the above apply

---

## Is Child Enrolled in a Head Start Program

---

This field is required. This field is completely driven by **schedule information** entered into the Hubbe system. Based on the schedules inputted into Hubbe, the following values will be populated for the report:

- **01:** No, the child is not enrolled in a Head Start Program.
- **02:** Yes, the child is enrolled in Head Start.
- **03:** Yes, the child is enrolled in Early Head Start.
- **04:** Yes, the child is enrolled in Migrant Head Start.
- **05:** Yes, the child is enrolled in Tribal Head Start.
- **06:** Unknown if the child is enrolled in a Head Start Program

Is Child Enrolled in a Head Start Program?	
	1
	1
	1
	1

This field is automatically pulled from the student schedule. There is a field on the student schedule that is labeled “**Funding Contract**” as shown in the screenshot below:

The screenshot shows the 'Edit Schedule' interface. The 'Funding Contract' dropdown is highlighted with a red box. The options in the dropdown are: CSPP, - SELECT - (highlighted in blue), Head Start, CSPP, and FCCHEN. Below the dropdown is a checkbox labeled 'Copy the session's type of care code'. Other fields visible include 'Schedule ID' (SC001718), 'Household' (Abrams Family), 'Agency Program' (Full-Day State Preschool Program), 'Site' (Allen State Ele...), and 'Session' (Joeys - Full Day).

When these funding contracts are configured inside of Hubbe, there must be a **Subsidy Type** associated with it. When you select a “Funding Contract” on the student schedule, you are also inadvertently selecting the “Subsidy Type” associated with that Contract. Here is a look at our Agency Program setup, where we can see a sample Funding Contract, and its Associated Subsidy Type:

**Update Funding Contract**

Funding Contract ID  
AC14239714

Name  
C2AP

State Contract Code or Grant ID  
General Ledger Account Number

Subsidy Type  
C2AP: CalWORKs Stage 2

Funding Contract (on student schedule)

Corresponding Subsidy Type

Using the combined information from above, here is what values determine the field entry. If a student's schedule has a **Funding Contract** corresponding with the following **Subsidy types**:

- "01" if the child doesn't have any schedule in the report period with a selected Funding Contract under the following subsidy types: EHS, EHS-CCP, HS, Migrant EHS, Migrant HS, AIAN-EHS, AIAN-HS
- "02" if the child **does** have a schedule with a selected Funding Contract under the **HS** subsidy type
- "03" if the child does have a schedule with a selected Funding Contract under the **EHS** or **EHS-CCP** subsidy type
- "04" if the child does have a schedule with a selected Funding Contract under the Migrant HS or Migrant EHS subsidy type
- "05" if the child does have a schedule with a selected Funding Contract under the **AIAN-EHS** or **AIAN-HS** subsidy type
- "06" if none of the above apply

---

### Services Type and Length

---

This field is required. There are four valid entries:

- **A – Direct Services Full-Day:** The child was provided Direct Services and received four (4) hours or more of care for at least one day in the report period.
- **B - Direct Services Part-Day:** The child was provided Direct Services and received less than four (4) hours (no more than three [3] hours and 59 minutes) of care each day.
- **C - Subcontracted/Voucher/FCCHEN Services Full-Day:** The child was provided Subcontracted Services and received four (4) hours or more of care for at least one day in the report period.
- **D - Subcontracted/Voucher/FCCHEN Services Part-Day:** The child was provided Subcontracted Services and received less than four (4) hours (no more than three [3] hours and 59 minutes) of care each day.

Services Type and Length
B
A
A
B
B
B

Hubbe automatically generates this field.

But In order to determine whether a child is Part-Day or Full-Day, Hubbe references all schedules the child has for the reporting month. If a Child has **at least one day** of the month scheduled that is 4 hours or more, the child is considered Full Day. Otherwise, the child received less than four hours of care each day. You can view/edit the child's schedule information on their student record, under the "Schedules" menu item.

**Noah Abrams**  
FULL DAY: Joeys - Full Day  
Home / Applebank USD / Noah Abrams

[Download](#) [Status: Active](#)

**Student Menu**  
Search this menu...

**Noah Abrams**  
Family  
**Schedules**  
Attendance

**Alerts**  
Important Health Notes  
**No medical risks entered**  
**Medications taken at home:** Inhaler  
**Medication needed to be taken at preschool:**

To make edits, click on the Schedule ID of the child's primary schedule.

**Noah Jerome Abrams Schedules**  
Noah Abrams, Age in September: 5  
Home / Applebank USD / Noah Abrams / Schedules


[Create Schedule](#)

Select a schedule in the grid to see it on the calendar. All active schedules will be selected by default.

**Active Schedules** Previous Schedules

<input checked="" type="checkbox"/>	ID	Actions	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day
<input checked="" type="checkbox"/>	<b>SC001820</b>	<a href="#">Update</a>	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP

Click the blue “Edit” button in the “Schedule Details” card.



### Joeys - Full Day

Noah Abrams, Age in September: 5

[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / Joeys - Full Day

[← Back to Grid](#) [Edit](#)

#### Schedule Details

**Schedule ID**  
SC001820

**Hours of Care Are During**  
School

**Start Date**  
11/1/2024

**End Date**  
6/30/2025

Scroll down to the “Weekly Schedule” section. Here we can observe the schedule times for the child. The Start and End Times are what determine if the Child is Full-Day or Part-Day.



Edit Schedule

Weekly Schedule

Load session times

Type of Schedule

Fixed Schedule

Copy Monday times to rest of week

Clear Times

	Start		End		Daily Hours	
Monday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✖
Tuesday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✖
Wednesday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✖
Thursday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✖
Friday	07:00 AM	🕒	05:30 PM	🕒	10 hours 30 minutes	✖
Saturday	--:-- --	🕒	--:-- --	🕒		✖
Sunday	--:-- --	🕒	--:-- --	🕒		✖

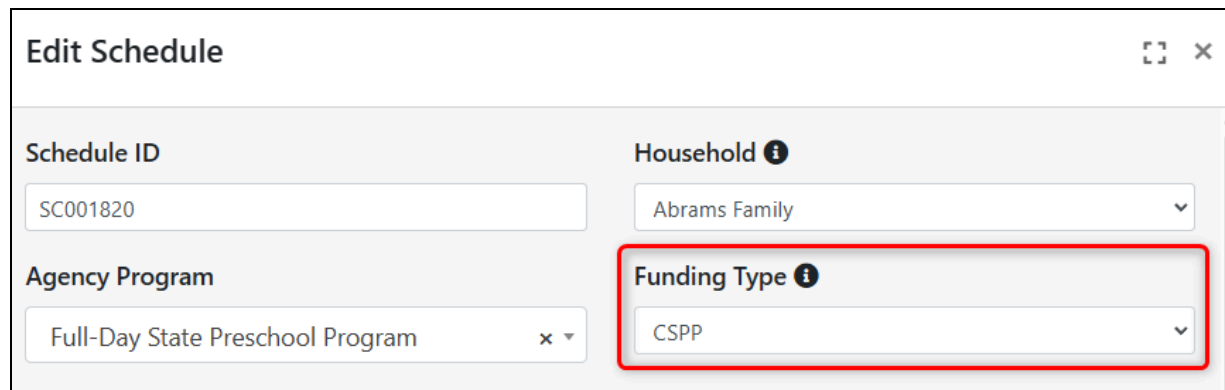
**Total Weekly Hours:** 52 hours 30 minutes

Cancel

Save



In order to determine whether the child is enrolled in a **Subcontracted/Voucher/FCCHEN Services** or **Direct Services**, we can refer to the program that they are enrolled in, and specifically the Funding Type.



**Edit Schedule**

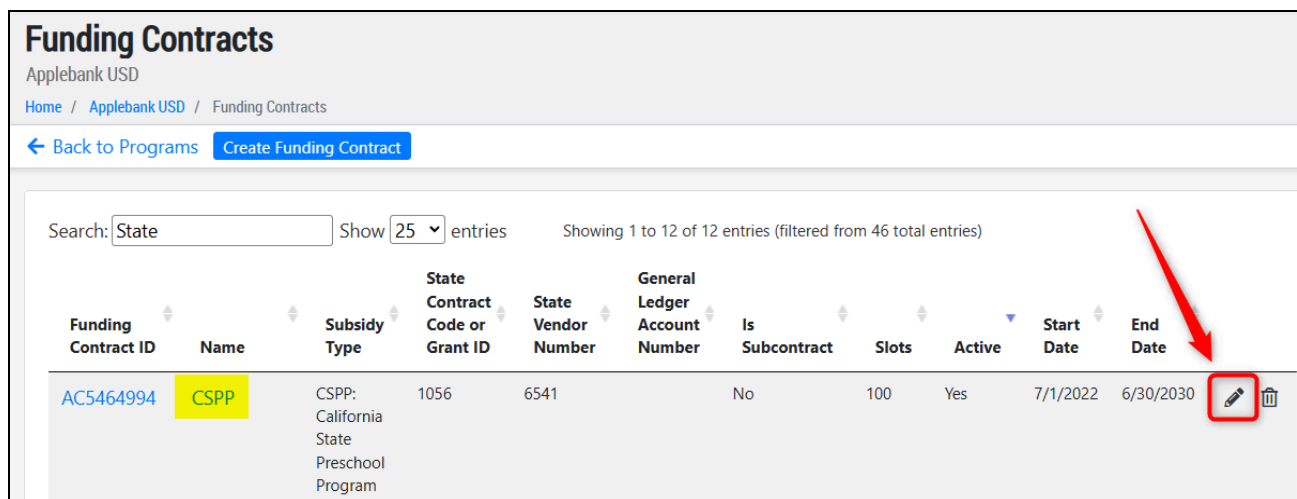
Schedule ID: SC001820

Household: Abrams Family

Agency Program: Full-Day State Preschool Program

**Funding Type**: CSPP



If we navigate to our Agency Funding Contracts, and find the matching CSPP contract, we can click on the pencil icon to view/edit any details about this funding contract



**Funding Contracts**  
Applebank USD  
Home / Applebank USD / Funding Contracts

[Back to Programs](#) [Create Funding Contract](#)

Search: State Show 25 entries Showing 1 to 12 of 12 entries (filtered from 46 total entries)

Funding Contract ID	Name	Subsidy Type	State Contract Code or Grant ID	State Vendor Number	General Ledger Account Number	Is Subcontract	Slots	Active	Start Date	End Date	
AC5464994	CSPP	CSPP: California State Preschool Program	1056	6541		No	100	Yes	7/1/2022	6/30/2030	 

We can then observe the field for “Subcontract”; this checkbox determines whether or not the funding source is designated as **Subcontracted/Voucher/FCCHEN Services** or **Direct Services**. In this case, the CSPP Contract that Noah is enrolled in, is considered a Direct Service, since the subcontractor checkbox is left unchecked.

Update Funding Contract

Funding Contract ID

AC5464994

Name

CSPP

State Contract Code or Grant ID

1056

General Ledger Account Number

Subsidy Type

CSPP: California State Preschool Program

Number of Slots

100

☒ Contract is active

☐ Subcontract

☒ Include contract in 801A report

☐ Include contract in SPR report

In conclusion, since Noah was scheduled for at least one day for 4 or more hours of care **AND** the funding contract for his program was not designated as a Subcontracted/Voucher/FCCHEN Services, Noah will automatically be designated as **A – Direct Services Full-Day** on the 801-A report.


Child Start Date


This field is required. It must be of the form mm/dd/yyyy (including the slashes).

The Child Start Date is the date the child first began receiving subsidized child care (which could be on or after the Family Start Date). If the services were interrupted for three months or more, then the date is updated to the date the child resumed receiving services. Note that this is different from the Services Date.

Child Start Date
7/1/2024
1/2/2023
7/1/2024

This field populates from the student’s schedule. To view or make edits, navigate to a Student Record. From the Student Menu, click on “Schedules.”





**Noah Abrams**  
FULL DAY: Joeys - Full Day  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#)


**Student Menu**  
  

**Noah Abrams**  
Family  
**Schedules**  
Attendance >

**Download** ▾ **Status: Active** ✎

**Alerts**  
**Important Health Notes**  
**No medical risks entered**  
**Medications taken at home:** Inhaler  
**Medication needed to be taken at preschool:**

On the Schedules grid, the highlighted date is the Child’s Start Date. To make edits, click on the Schedule ID of the child’s primary schedule.



**Noah Jerome Abrams Schedules**  
Noah Abrams, Age in September: 5  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / [Schedules](#)

Create Schedule


Select a schedule in the grid to see it on the calendar. All active schedules will be selected by default.

Active Schedules

Previous Schedules

<input checked="" type="checkbox"/>	ID	Actions	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day	From	To
<input checked="" type="checkbox"/>	SC001820	<div><div>Update</div><div></div></div>	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP	11/01/2024	06/30/2025

Click the blue “Edit” button in the “Schedule Details” card.



**Joeys - Full Day**  
Noah Abrams, Age in September: 5  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / [Joeys - Full Day](#)

← Back to Grid

**Edit**

**Schedule Details**

**Schedule ID**  
SC001820

**Hours of Care Are During**  
School

**Funding**  
CSPP

**Start Date**  
11/1/2024

**End Date**  
6/30/2025

42|[Back to top](#)

In the “Start Date” field, enter the date that the child began receiving services, then press “Save” at the bottom right hand corner of the modal. This date will populate the “Child Start Date” in the CDD-801A.

Edit Schedule

Schedule ID

SC001820

Household

Abrams Family

Agency Program

Full-Day State Preschool Program

Funding Type

CSPP

Site

Allen State Elementary

Session

Joeys - Full Day

Type of Child Care

04 - Licensed center-based care

☒ Copy the session's type of care code

Provider Rate

- SELECT -

Start Date

11/01/2024

End Date

06/30/2025

Drop/Transfer

Drop/Transfer Reason

Current student count: 18 / 24

Length of Day

Full-Day CSPP

Cancel

Save

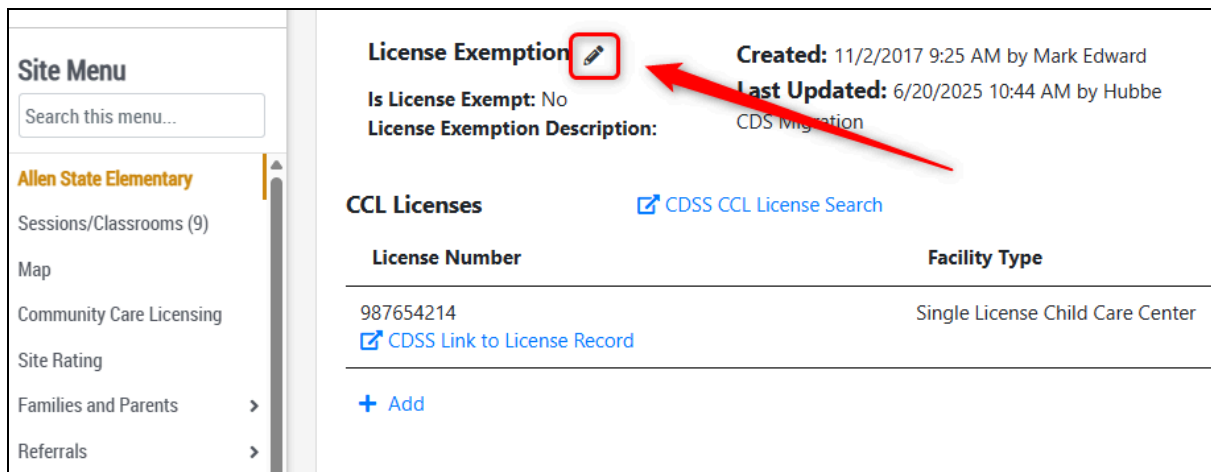
# Provider Information

Is this Provider License-Exempt?

This field is required. Only two values are accepted, Yes or No.

Is this Provider License-Exempt?
N
Y
N
N

This information is pulled from the Site Record. Navigate to the Site Record page to view/edit. Click the pencil icon at the top of the page next to “License Exemption.”



**Site Menu**

Search this menu...

**Allen State Elementary**

Sessions/Classrooms (9)


Map

Community Care Licensing

Site Rating

Families and Parents >

Referrals >

**License Exemption** 

**Is License Exempt:** No

**License Exemption Description:**

**Created:** 11/2/2017 9:25 AM by Mark Edward

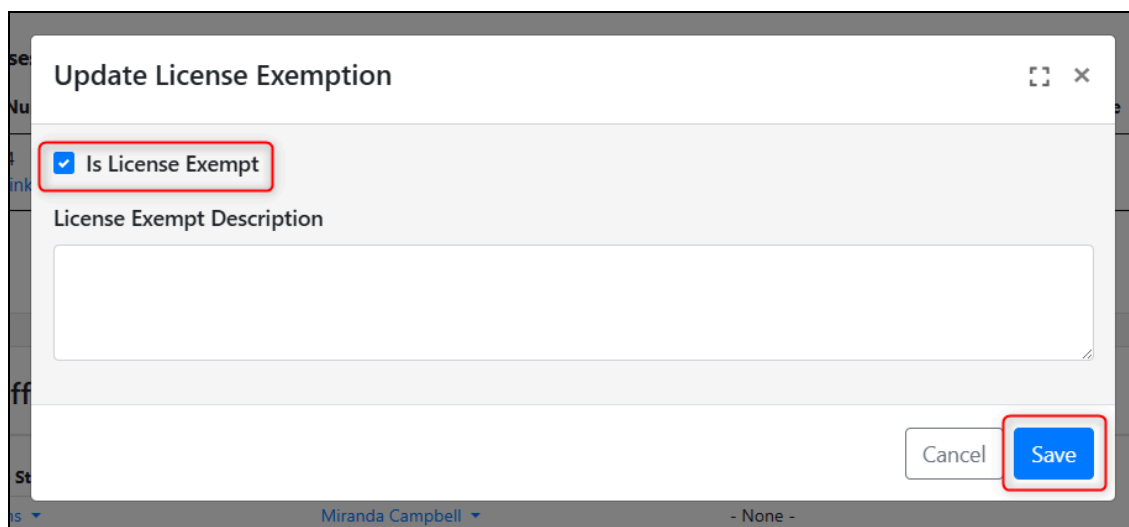
**Last Updated:** 6/20/2025 10:44 AM by Hubbe CDS Migration

**CCL Licenses** [CDSS CCL License Search](#)

License Number	Facility Type
987654214 <a href="#">CDSS Link to License Record</a>	Single License Child Care Center

[+ Add](#)

A modal will open, if the box “Is License Exempt” checked, then the site will be flagged as exempt. If this box is left unchecked, the site will be flagged as not license exempt. Click the blue “Save” button when finished.



**Update License Exemption**

☒ **Is License Exempt**

**License Exempt Description**

[Cancel](#) [Save](#)

Miranda Campbell - None


## Provider License Number

This field is required. It must be numbers only, and 9 digits long exactly. If the site has more than one license number, then the report will look at the age of the child on the last day of the report month to determine which license to report for that child.

Provider License Number
981654214
987654214
918699214
987654214

This information is pulled from the Site/Provider record. The most recent Site License will be taken for the report, as long as the license is *not* expired.

**Site Menu**  
  
**Allen State Elementary**  
Sessions/Classrooms (9)  
Map  
Community Care Licensing  
Site Rating  
Families and Parents >  
Referrals >

**License Exemption**   
**Is License Exempt:** No  
**License Exemption Description:**

**Created:** 11/2/2017 9:25 AM by Mark Edward  
**Last Updated:** 6/20/2025 10:44 AM by Hubbe CDS Migration

**CCL Licenses** [CDSS CCL License Search](#)

License Number	Facility Type
987654214	Single License Child Care Center

[CDSS Link to License Record](#)  
[+ Add](#)

However, sites can only have one of the following 4 license types:

- Child Care Center | Preschool – serves ages 2-5
- Family Child Care Home (Small) | 8 children or less
- Family Child Care Home (Large) | up to 14 children
- Single License Child Care Center

You can also click on the cell to edit the information right from the grid.

<b>License Number</b>
123456789



Edit Site License Number

×

License Number

123456789

Facility Type

Child Care | Infant Center | serves ages 0-2

Cancel

Save

---

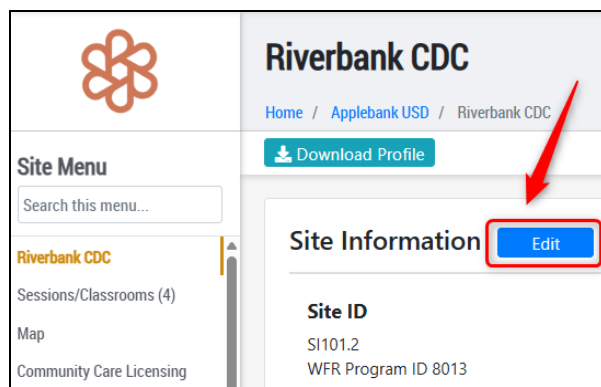
Provider Address 1

---

This field is required. Only letters A-Z (both upper and lower case are acceptable), numbers 0-9, spaces, and periods are allowed.

<b>Provider Address 1</b>
123 Birchwood Ave
123 Maple Street
6754 Pearl Street
123 Maple Street

This information is pulled from the Site Record. Navigate to the Site Record to view/edit. Click the blue “Edit” button near the top of the page next to “Site Information.”



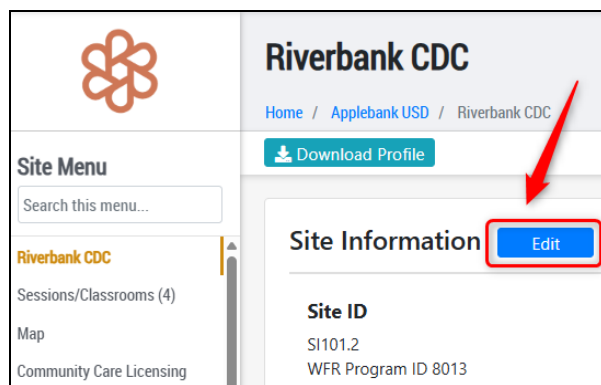
A modal will open, find the “Site Address 1” field near the top left. Ensure the information entered is correct. Click the blue “Save” button when finished.

## Provider Address 2

This field is optional. Only letters A-Z (both upper and lower case are acceptable), numbers 0-9, spaces, symbols and periods are allowed.

This information is pulled from the Site Record. Navigate to the Site Record to view/edit. Click the blue “Edit” button near the top of the page next to “Site Information.”





A modal will open, find the “Site Address 2” field near the top. Ensure the information entered is correct. Click the blue “Save” button when finished.

 A screenshot of the "Update Site Info" modal form. The form contains several fields for site information, including Site ID, Abbreviated Name, License Name, Full Name, Site Address 1, Site Address 2, Site City, Site State, County, Zipcode, Site Mailing Address 1, Site Mailing Address 2, Site Mailing City, Site Mailing State, Mailing County, Mailing Zipcode, Region, Phone Number, Email, Website Address, Service Planning Area, and State Assembly Legislative District. The "Site Address 2" field is highlighted with a red border. At the bottom right, there are "Cancel" and "Save" buttons.

---

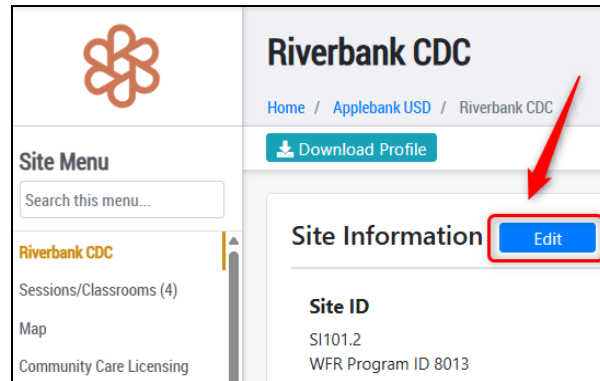
Provider City

---

This field is required. Only letters A-Z (both upper and lower case are acceptable).

 A screenshot of a dropdown menu for the "Provider City" field. The dropdown is open, showing the word "Maple" selected. The dropdown is titled "Provider City" in orange text.

This information is pulled from the Site Record. Navigate to the Site Record to view/edit. Click the blue “Edit” button near the top of the page next to “Site Information.”



A modal will open, and find the “City” field near the top right. Ensure the information entered is correct. Click the blue “Save” button when finished.

A screenshot of the 'Update Site Info' modal form. The form has a title bar with 'Update Site Info' and window controls. A blue button 'Copy Data from Agency' is at the top left. The form is organized into several sections with labels: 'Site ID' (SI101.1), 'Abbreviated Name' (Allen State Elementary), 'License Name' (Allen State Elementary), and 'Full Name'. Below these are 'Site Address 1' (1234 Allen Way), 'Site Address 2', and 'Site City' (Riverside, highlighted with a red rectangle). Further down are 'Site State' (California), 'County' (Riverside), and 'Zipcode' (94110-1354). A checkbox 'Uses different mailing address?' is present. Below it are 'Site Mailing Address 1', 'Site Mailing Address 2', and 'Site Mailing City'. Then 'Site Mailing State' (- SELECT -), 'Mailing County', and 'Mailing Zipcode'. Next are 'Region' (Region 1), 'Phone Number' (760-123-3456), and 'Email' (AllenStatePreschool@Applebankusd.org). At the bottom are 'Website Address' (3161 Mission St), 'Service Planning Area' (Maple), and 'State Assembly Legislative District'. 'Cancel' and 'Save' buttons are at the bottom right.

---

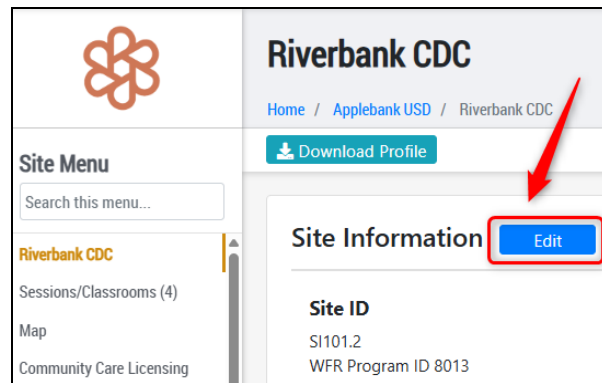
### Provider State

---

This field is required. Only letters A-Z (both upper and lower case are acceptable). Selecting this field from the site record is easy, as it is a drop-down. The values on the report will look like this:

Provider State
CA
CA
CA

This information is pulled from the Site Record. Navigate to the Site Record to view/edit. Click the blue “Edit” button near the top of the page next to “Site Information.”



A modal will open, and find the “Site State” field near the top right. Ensure the State selected from the dropdown is correct. Click the blue “Save” button when finished.

A screenshot of the 'Update Site Info' modal form. The form contains several fields for site information. The 'Site ID' is 'SI101.1'. The 'Abbreviated Name' is 'Allen State Elementary'. The 'License Name' is 'Allen State Elementary'. The 'Full Name' field is empty. The 'Site Address 1' is '123 Maple Street'. The 'Site Address 2' is empty. The 'Site City' is 'Maple'. The 'Site State' dropdown is highlighted with a red box and shows 'California'. The 'County' is 'Alameda'. The 'Zipcode' is '94110-1353'. There is a checkbox for 'Uses different mailing address?'. The 'Site Mailing Address 1' is empty. The 'Site Mailing Address 2' is empty. The 'Site Mailing City' is empty. The 'Site Mailing State' is '- SELECT -'. The 'Mailing County' is empty. The 'Mailing Zipcode' is empty. The 'Region' is 'Region 1'. The 'Phone Number' is '760-123-3456'. The 'Extension' is '1234'. The 'Site Cell Phone Number' is empty. The 'Email' is empty. The 'Website Address' is empty. At the bottom right are 'Cancel' and 'Save' buttons.

---

### Provider Zip Code

---

This field is required. It must be numbers only (no dashes), and it must be 9 numbers - the five digit zip code plus the four digit extension.

Provider Zip Code
941101353
941101353
941101353
941101353

This information is pulled from the Site Record. Navigate to the Site Record to view/edit. Click the blue “Edit” button near the top of the page next to “Site Information.”

The screenshot shows the Riverbank CDC website interface. On the left is a 'Site Menu' with a search bar and links for 'Riverbank CDC', 'Sessions/Classrooms (4)', 'Map', and 'Community Care Licensing'. The main content area is titled 'Riverbank CDC' and includes a 'Download Profile' button. Below this is the 'Site Information' section, which contains 'Site ID' (SI101.2) and 'WFR Program ID 8013'. A red box highlights the 'Edit' button next to 'Site Information', and a red arrow points to it from the right.

A modal will open, find the “Zipcode” field near the top right. Ensure this number is correct and includes the 4 digit extension code for the CDD-801A. Click the blue “Save” button when finished.

The screenshot shows the 'Update Site Info' modal form. At the top left is a 'Copy Data from Agency' button. The form is organized into several sections:
 

- Site Identification:** Fields for Site ID (SI101.2), Abbreviated Name (Riverbank CDC), License Name (Riverbank Child Development Ce), and Full Name (Riverbank Child Development Ce).
- Address:** Fields for Site Address 1 (565 Pearl Street), Site Address 2, and Site City (La Jolla).
- Location:** Fields for Site State (California), County (Riverside), and Zipcode (92037-1234). The Zipcode field is highlighted with a red box.
- Mailing Information:** A checkbox 'Uses different mailing address?' followed by fields for Site Mailing Address 1, Site Mailing Address 2, Site Mailing City, Site Mailing State (- SELECT -), Mailing County, and Mailing Zipcode.
- Contact:** Fields for Region (Region 1), Phone Number ((714) 317-2819), and Email (riverbank101.2@applebank.edu.BAD).
- Other:** Fields for Website Address, Service Planning Area, and State Assembly Legislative District.

 At the bottom right are 'Cancel' and 'Save' buttons.

## Provider FIPS Code

This field is required. It must contain five digits, and the leading zero digit must be included.

Provider FIPS Code
06065
06065
06065
06065
06065

This information is pulled from the Agency Record. Navigate to the Agency Record page to view/edit. Click the blue “Edit” button at the top of the page next to “Corporate Information.”

**Applebank USD**  
[Home](#) / [Applebank USD](#)

**Agency Information** [Edit](#)

**Agency ID**  
AG101

**Address**  
[80 East Street](#)  
Ste 500  
Apple Valley, CA, 97219  
Riverside

**Contact Info**  
Phone: (714) 351-0638  
Fax: 555-490-5790  
Email: [info@applebankusd.edu](mailto:info@applebankusd.edu).BAD  
Website: [www.applebankusd.edu](http://www.applebankusd.edu)

**Corporate Information** [Edit](#)

**Agency FEIN**  
27-4271701

**Liability Insurance Expiration Date**  
6/20/2024

**FIPS CODE**  
06075

**D-U-N-S Number**  
0734397270

A modal will open, find the “FIPS Code” field near the top right. This field populates the CDD-801A, so ensure this number is correct. Click the blue “Save” button when finished.

**Update Corporate Information** ⌵ ✕

**Agency FEIN**  
27-4271701

**Liability Insurance Expiration Date**  
06/20/2024 📅

**FIPS Code**  
06075

**D-U-N-S Number (if available)**  
0734397270

**Agency Name As Stated on the W-9 Form**  
Applebank Unified School District

**Doing Business as**  
Applebank Unified School District

[Cancel](#) [Save](#)

## QRIS Participation

This field is required. It must contain a single digit, and there are ten (10) valid entries:

- 0 – No. Provider is eligible but does not participate in a QRIS.
- 1 – Yes. Provider does participate in a QRIS and tier rank is 1.
- 2 – Yes. Provider does participate in a QRIS and tier rank is 2.
- 3 – Yes. Provider does participate in a QRIS and tier rank is 3.
- 4 – Yes. Provider does participate in a QRIS and tier rank is 4.
- 5 – Yes. Provider does participate in a QRIS and tier rank is 5.
- 6 – Yes. Provider does participate in a QRIS but not rated yet.
- 7 – The State has an operating QRIS in the provider's area, but the provider is not eligible to participate.
- 8 – The State does not have an operating QRIS in the provider's area.
- 9 – The State has an operating QRIS in the provider's area but information is currently unavailable at the provider level.

QRIS Participation
0
2
4
3

The QRIS participation column pulls from the site's most recent site rating which is shown at the top-right corner of the "Site Information" card.

**Riverbank CDC**  
Home / Applebank USD / Riverbank CDC  
[Download Profile](#)

**Site Menu**  
Search this menu...

**Riverbank CDC**  
Sessions/Classrooms (4)  
Map  
Community Care Licensing  
Site Rating  
Families and Parents  
Referrals  
Students  
Intake and Eligibility  
Finance  
Staff  
Scheduling  
Attendance

**Site Information** [Edit](#)

<b>Site ID</b> SI101.2 WFR Program ID 8013	<b>Address</b> 565 Pearl Street La Jolla, CA, 92037-1234 Riverside <b>Region:</b> Region 1	<b>Phone Number</b> (714) 317-2819	<b>Email Address</b> riverbank101.2@applebank.edu.BA D
<b>Age Groups Served</b> Pre-K	<b>Site Funding</b> Early Head Start California State Preschool Program (Title 5) Migrant Head Start Site able to receive a voucher payment CSPP Block Grant Funding Quality Counts California Block Grant	<b>Language(s) of Instruction</b> Cantonese English Spanish	<b>Months Operational</b> 12

**QRIS Rating**  
4  
28 Points  
Rating date: 3/10/2023  
Expiration date: 3/10/2027  
[View Details](#)

If there is no site rating, a staff member needs to enter the participation value in the "QRIS Participation" card in the "QRIS / CDF" tab. Click the yellow pencil icon next to "QRIS Program Participation - 801A Reporting" in the "QRIS Program Participation" card to make changes.

The screenshot shows the "QRIS/CDF" tab selected in the top navigation bar. The left sidebar contains a "Site Menu" with various options. The main content area is divided into three sections: "Schedule and Calendar", "QRIS Program Participation", and "QRIS Program Information". The "QRIS Program Participation" section contains a table with three rows, each with a "No" value in the second column. The third row, "QRIS Program Participation - 801A Reporting", is highlighted in yellow and has a yellow pencil icon next to it. The "QRIS Program Information" section contains several text input fields.

Schedule and Calendar	
Does this center/home provide full-day services to children ages 0-5?	No
Does this center/home provide part-day services to children ages 0-5?	No
Months per year the program is operational	0

QRIS Program Participation	
This site participates in the California First 5 IMPACT Program	No
This site participates in the CSPP Block Grant	No
This site participates in the QCC Block Grant	No
QRIS Program Participation - 801A Reporting	

QRIS Program Information	
Enrollment date for QRIS Participation	
End date for QRIS Participation (if applicable)	
CA QRIS ID (CCL Number or 9 digit address)	
QRIS Rating Status	
Previous Site Unique Identifier (or facility/site licence number) if the number has changed	
First 5 CA IMPACT Step	
Early Learning Setting	

An "Update Program Participation" modal will pop up, where you can select the appropriate Site Rating from a dropdown menu. Then click the blue "Save" button to save your selection.

The screenshot shows a modal titled "Update Program Participation" with a close button. The modal contains a section titled "QRIS Program Participation - 801A Reporting" with a dropdown menu. The dropdown menu is open, showing a list of options. The option "3 - Yes. Provider does participate in a QRIS and tier rank is 3." is highlighted in blue.

Update Program Participation

QRIS Program Participation - 801A Reporting

- Select -

- Select -
- 0 - No. Provider is eligible but does not participate in a QRIS.
- 1 - Yes. Provider does participate in a QRIS and tier rank is 1.
- 2 - Yes. Provider does participate in a QRIS and tier rank is 2.
- 3 - Yes. Provider does participate in a QRIS and tier rank is 3.**
- 4 - Yes. Provider does participate in a QRIS and tier rank is 4.
- 5 - Yes. Provider does participate in a QRIS and tier rank is 5.
- 6 - Yes. Provider does participate in a QRIS but not rated yet.
- 7 - The State has an operating QRIS in the provider's area, but the provider is not eligible to participate.
- 8 - The State does not have an operating QRIS in the provider's area.
- 9 - The State has an operating QRIS in the provider's area but information is currently unavailable at the provider level.

## Accreditation Status

This field is required. It must contain a single digit, and there are six valid entries:

- 0 – No
- 1 - Yes: National Accreditation
- 2 - Yes: State Accreditation
- 3 – Yes: Other Accreditation (not National or State Level)
- 4 – Yes: Level/Type of Accreditation Unavailable
- 9 – NA: Information Currently Unavailable

Accreditation Status	
	0
	1
	2

This information is pulled from the Site Record. Navigate to the Site Record to view/edit. Once on the Site Record, navigate to the bottom, and click the “Accreditation” tab.

QRIS/CDF Funding **Accreditation** Coaches Head Start Inventory Attachments County Notes

Once on the “Accreditation” tab, click on the blue “Edit” button. Then, indicate whether the child care program has received official accreditation and from which accrediting association.

QRIS/CDF Funding **Accreditation** Coaches Head Start Inventory

**Site Accreditation** **Edit**

NAEYC expires on 6/5/2023



**Update Accreditation**

Expiration

NAEYC	<input checked="" type="radio"/> Yes <input type="radio"/> No	06/05/2023
NAC	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
AMS	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
NECPA	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
COA	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
NAFCC	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
SACS	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
ACSI	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy
Other	<input type="radio"/> Yes <input checked="" type="radio"/> No	mm/dd/yyyy

Cancel Save



---

## Type of Child Care

---

This field is required. It must contain 2 digits, and the leading zero must be included if applicable. There are four **valid** options for Type of Care:

- 02 – Licensed family child care home
- 03 – Licensed large family child care home
- 04 – Licensed center-based care
- 11 – License-exempt center-based care

Type of Child Care	
	04
	04
	04
	04
	04
	04
	04

This information can be found on the student’s schedule record. Navigate to the student record whose information you want to view/edit. From the Student Menu, select “Schedules.”

The screenshot shows a user interface for a student record. On the left, a 'Student Menu' is visible with a search bar and a list of options: 'Noah Abrams', 'Family', 'Schedules' (highlighted with a red box), and 'Attendance'. On the right, the student's name 'Noah Abrams' is displayed along with a photo and a 'Download' button. Below this, the 'Status' is 'Active'. The 'Alerts' section shows 'Important Health Notes' with the message 'No medical risks entered' in green. Below the alerts, there are sections for 'Medications taken at home' and 'Medication needed to be taken at preschool'.

Click on the blue Schedule ID to view/edit the schedule’s “Type of Child Care” code.

**Noah Jerome Abrams Schedules**  
 Noah Abrams, Age in September: 5  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / Schedules

[Create Schedule](#)

**Active Schedules** Previous Schedules

Select a schedule in the grid to see it on the calendar. All active schedules will be selected by default.

✓	ID	Actions	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day
✓	SC001820	<a href="#">Update</a>	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP



**Joeys - Full Day**  
 Noah Abrams, Age in September: 5  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / Joeys - Full Day

[Back to Grid](#) [Edit](#)

**Schedule Details**

**Schedule ID**  
SC001820

**Hours of Care Are During**  
School

The child care code selected in the “Type of Child Care” field in the schedule modal is the information that Hubbe pulls into the CDD-801A Report for this child. You can edit the care code here and click “Save.”

**Edit Schedule**

**Schedule ID**  
SC001820

**Agency Program**  
Full-Day State Preschool Program

**Site**  
Allen State Elementary

**Session**  
Joeys - Full Day

**Provider Rate**  
- SELECT -

**Start Date**  
11/01/2024

**End Date**  
06/30/2025

**Household**  
Abrams Family

**Funding Type**  
CSPP

**Type of Child Care**

- 04 - Licensed center-based care
- N/A
- 02 - Licensed family child care home
- 03 - Licensed large family child care home
- 04 - Licensed center-based care
- 05 - License-exempt in child's home by a relative
- 06 - License-exempt in child's home by a non-relative
- 07 - License-exempt outside the child's home by a relative
- 08 - License-exempt outside the child's home by a non-relative
- 11 - License-exempt center-based care


**Note:** The “Copy the session’s type of care code” checkbox beneath this field in the schedule modal allows users to have the system automatically select the care code that is assigned to the scheduled session. The field will be disabled from editing if checked.

Type of Child Care

04 - Licensed center-based care

☒ Copy the session's type of care code

You can find the child care code that is assigned to the session from the session record’s “Session Information” card.



Session Menu

Koalas AM

Students (3)

Scheduling

Session Slots

Attendance

Family Engagement

Parents & Contacts

Meal Counts

Referrals

DRDP

ASQ

Health

ERS, CLASS, and More

QIP and Coaching

Legacy Session Calendars

AM: Koalas AM

[Home](#) / [Applebank USD](#) / [Riverbank CDC](#) / [Koalas AM](#)

Session Information

Edit

Session ID

SE101.2.2

Phone Number

Site: (714) 317-2819

Time of Day

AM

Session Start & End Time

8:00 AM to 11:00 AM

Room Number

Room 1A

Language

Instruction: English

Majority of children: English

Meals & Snacks

AM Snack

Lunch

PM Snack

Age Group

PreK

Subsidy Types

Federal Head Start

California State Preschool Program (CSPP) Part Day

Programs

Part-Day State Preschool Program

Full Cost School Age Program

Early Learning Home Based Program

Private Pay Preschool

Full Day, Part Year State Preschool Program

State Preschool Program

Type of Child Care

04 - Licensed center-based care

Session Universal eSignature Pin

KoalasAM1

Created: 11/2/2017 9:30 AM by Mark Edward

Last Updated: 11/30/2024 6:30 PM by Mark Edward

Parent eSignature URL

Download Parent Pins

QR Code Actions

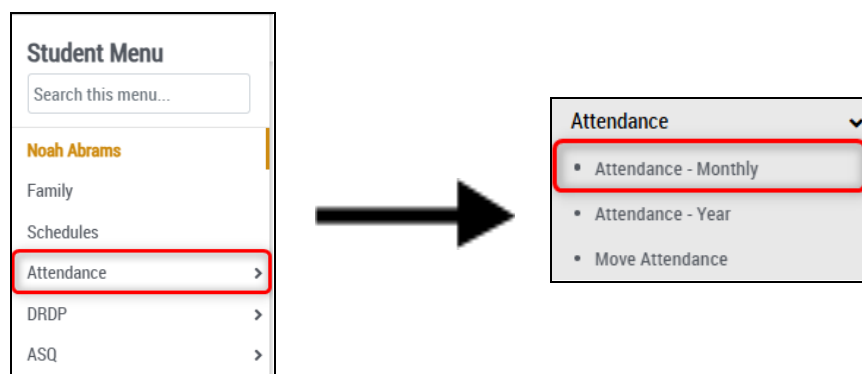
<https://demo.sishubbe.com/Parents/ApplebankUSD/Login?Key=b868cca6-5145-4230-b6b6-9b75b8221de3>

Attendance Status

This field is required. The attendance status fields in the CDD-801A Monthly Child Care Population Report are designed to capture the attendance of each child enrolled in subsidized child care programs. Hubbe automatically calculates these codes based on child attendance for that month.

Attendance Status 1	Attendance Status 2	Attendance Status 3
1		
1		
1		
1		
1		
2		

If you wish to *review* this information for a student, navigate to their student record, and then Click on “Attendance”, and then the sub menu item “Attendance - Monthly”.



From this page we can *review* attendance data that determines this reporting field. So long as all the data shown is accurate, then the field will be automatically calculated on the 801A report.

## Attendance

Noah Jerome Abrams

[Home](#) / [Applebank USD](#) / [Noah Abrams](#) / Attendance - Monthly

[Edit Attendance](#)
[Report Absence](#)
[Downloads](#)

**Select Month**

[Previous Month](#)

[Next Month](#)

**Schedule Details (11/1/2024 - 6/30/2025)**

Schedule ID	Session	Start Date	End Date
SC001820	Joeys - Full Day	11/1/2024	6/30/2025

**Non School Day Schedule**

Mon: 7:00AM-5:30PM  
Tue: 7:00AM-5:30PM  
Wed: 7:00AM-5:30PM  
Thu: 7:00AM-5:30PM  
Fri: 7:00AM-5:30PM

**2024-25 Cumulative Absence Counts**

Best Interest: 3  
Excused: 4  
Unexcused: 0  
Unprocessed Absences: 5

Actions	Feb	Time In	Signature	Time Out	Signature	Time In	Signature	Time Out	Signature	Staff Signature
<a href="#">Actions</a>	3-M	9:47 AM								
<a href="#">Actions</a>	4-T	4:04 PM								

---

## Services Date


---


This field is required. The format must be mm/dd/yyyy (including the slashes).

The Services Date is the date that services began with a provider. This date must be on or after the Child Start Date. It gets updated when either the provider changes, the type of care changes, or when the program code changes.

Services Date
7/1/2024
7/1/2022
3/20/2024
8/1/2023
2/22/2024

This field populates from the student's schedule. To view or make edits, navigate to a Student Record. From the Student Menu, click on "Schedules."





**Noah Abrams**  
FULL DAY: Joeys - Full Day  
[Home](#) / [Applebank USD](#) / [Noah Abrams](#)

**Student Menu**  
  
**Noah Abrams**  
Family  
**Schedules**  
Attendance

[Download](#) [Status: Active](#)  
**Alerts**  
Important Health Notes  
**No medical risks entered**  
**Medications taken at home:** Inhaler  
**Medication needed to be taken at preschool**

On the Schedules grid, the highlighted date is the Service Date for this child. Notice that in this case it is the same as the Child Start Date since this child hasn't changed providers, type of care, or program code. If any of these changes has been made, it would reflect on the student's schedule, and Hubbe will grab the start date to populate the "Service Date" column on the CDD-801A.

Noah Jerome Abrams Schedules											
Noah Abrams, Age in September: 5 <a href="#">Home</a> / <a href="#">Applebank USD</a> / <a href="#">Noah Abrams</a> / <a href="#">Schedules</a>											
<a href="#">Create Schedule</a>											
Select a schedule in the grid to see it on the calendar. All active schedules will be selected by default.											
Active Schedules Previous Schedules											
<input checked="" type="checkbox"/>	ID	Actions	Site ID	Site Name	Session ID	Session	Program Name	Subsidy Type	Type of Schedule	Length of Day	From To
<input checked="" type="checkbox"/>	SC001820	<a href="#">Update</a>	SI101.1	Allen State Elementary	SE101.6.1	Joeys - Full Day	Full-Day State Preschool Program	CSPP	Fixed Schedule	Full-Day CSPP	11/01/2024 06/30/2025